

FIRE SERVICE BOARD MINUTES

Wednesday Jan 11, 2022 @ 1900 PennCo EOC

1. **MEETING CALLED TO ORDER @ 1900hrs** by Dustman
 - a. Moment of silent reflection.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
 - a. Board Members in Attendance – C. Dustman, T. Kobes, D. Harn, E. Chase, J. Evans, B Povandra, D. Hadcock, D. Lindblom, D. Willett, G. Sortland, A. Kuenkel, M. Enright, T. Daly, K. Karley, J. Harvey
 - b. Others in Attendance – K. Ferris, D. Hartmann, P. Dockter, K. Klunder, P. Schlieff, H. Schrier, M. Thompson, J. Walla, A. Anderson, K. Beck, B. Wilson, G. Drewes
4. **PUBLIC COMMENTS** – D. Hadcock drew some door prizes. C. Dustman thanked D. Hadcock and D. Lindblom for the evening meal.
5. **APPROVE PROPOSED AGENDA** –
 - a. Motion by D. Hadcock, seconded by B. Povandra: **PASSED**
6. **APPROVE DRAFT MINUTES** –
 - a. Nov 9, 2022 minutes Motion by D. Willett, seconded by E. Chase: **PASSED**
 - b. Nov 30, 2022 minutes Motion by D. Lindblom, seconded by T. Kobes: **PASSED**
7. **APPROVE FINANCIALS** –
 - a. Motion by D. Willett, seconded by J. Evans: **PASSED**
 - i. D. Lindblom asked about a check for \$95. J. Harvey explained it was for fuel for New Underwood on the Palmer Gulch fire as the Chairman of the FSB was called out due to the fire activity and the Administrator was at the hospital with an injured Firefighter.
 - b. FSB Budget Committee – J. Harvey commented on the Grants that are listed on the second page of the packet. He introduced Liz Hassett from County Auditor's Office who is willing to assist in finding and reviewing Grants for any Fire Department wishing to apply for any Grants.
 - c. The 2024 Budget is due to the Fire Service Board by May 10th.
8. **WORKER COMPENSATION PRESENTATION UPDATE** – Brad Wilson gave an overview of the program. The cost has remained the same, if not decreased, since it began in Jan. 2021. B. Wilson also discussed that there are other options as well – Heroes Wellness Grant SDCL 34-55-1 through the Attorney General Office and the HB 1063.
9. **COMMITTEE REPORTS**
 - a. FSB Training – A. Kuenkel explained the Fire Officer Course has been completed along with the FF Cert class. Another FF Cert class will begin Jan 24th with the Doty FD hosting the class. T. Daly gave a list of classes being offered. Please refer to their website to get a complete list of classes. He also reminded everyone to have the IQS updated for their personnel.

Tamara is willing to assist in getting supplies for additional classes any department wishes to put together.

b. Emergency Management Report –

i. Willet reported an After-Action Review (AAR) was conducted with stakeholders involved in the Dec 21-23 blizzard sheltering operations in Wall, Wicksville, & New Underwood. Lots of praise for everyone involved. AV upgrade in EOC still has some loose ends, but the video teleconference capability is working. EM will be advertising for an entry-level clerical position soon. The 2023 Homeland Security grant opened Jan 1 and closes Feb. 17th. Projects must have a nexus to anti-terrorism. If a large infrastructure project is applied for (either Homeland Security or FEMA BRIC), be aware the Build America Buy America Act provisions now apply. US Army Corps of Engineers and the SD Silver jackets will be conducting “LifeSim” modeling along Rapid Creek – this is a computer simulation that predicts life and infrastructure loss during large flood events. They will also be doing some 2-D modeling of stream flows from the edge of the metropolitan area to the base of Pactola Dam along Rapid Creek as well as some modeling on drainages within Rapid City that flow into Rapid Creek during storm events. Rapid City Fire is looking for a couple more copies of the 8th Edition IFSTA Instructor book – please contact Chief Hunter Harlan if you have a copy you can lend. The Pre-Disaster Mitigation and Community Wildfire Protection Plans are being updated simultaneously with the assistance of the Black Hills Council of Local Governments. Expect community meetings to be scheduled/conducted in your jurisdictions. There will be a Mass Fatality workshop conducted by the Dept. of Health at Monument Health from 9am to 3pm on Feb. 1st (meal provided). Modular Emergency Response Radiological Transportation Training (MERRTT & TMERRTT) training will be conducted by a Dept. of Energy contractor in Rapid City on Feb. 21-22 and Feb. 23. Registration link is on the EM website. EM is partnering with County Fire and the Chaplains in establishing a Critical Incident Stress Debriefing Team for West River.

ii. Emergency Management Users Board – G. Sortland reported the next meeting will be held January 13th.

c. Pennington County Fire Chiefs Association –

i. M. Thompson shared Chief Schmidt was unanimously re-elected as Vice President, as was Chief Klunder for the Treasurer. They are getting their bank account updated to move the address to Black Hawk VFD and get the correct people on the account. They talked about the Muster and the change of dates, as well as the name of

the conference. The committee will meet next week to discuss classes and the layout of the building.

- ii. Black Hills Fire Advisory Board – The committee will meet next week regarding the next iteration of the contract.
- d. SD Fire Chief Association – no report
- e. Communications – Director Karley and Deputy Director Olson reported the tower sites for the Western Pennington County and Rapid City are up and running on P-25. The State and Motorola are working on Dispatch Centers currently and hope to have them completed by March. At this time the State will begin working east on the remaining towers. They are unsure of the order moving east, but will work directly with the State on the Towers that affect Pennington County.

There was discussion at the Chiefs Association about GRASSF Alarm Levels. Karley and Olson gave some insight into what is happening. There will likely be some reviews of the alarm levels and what is going on a first alarm and SMALL Fire working on all of these issues with the County Fire Office.

10. OLD BUSINESS

a. City/County

- i. Custer County Fire Adv Board – D. Lindblom reported the County is looking at forming a District for the West portion of the County. Tim Behlings is currently acting Fire Coordinator and is working to coordinate the process of forming a West Custer County Fire District. Steve Esser is working on the Hazzard Mitigation Plan.
- ii. Jackson County – McClure –no report
- iii. Lawrence County Fire Chiefs Association – D. Harn - no report
- iv. Meade County – D. Hartmann reported they are still working on radio funds approved by the Commissioners, as well as their Dispatch Center. They are looking to hire more dispatchers.

- b. **County Commission Report** – D. Hadcock reported a new Crisis Unit is opened on Quincy St. She thanked former Sheriff Thom for his help securing funds for this, along with other projects. Sheriff Mueller has been sworn into office. The new HR Director is working on updating compensation and salaries. The County is working on drainage area issues. She handed out the rest of the door prizes.

c. FSB Meeting Schedule Changes

- i. Bylaws Amendment Article 6 – **SECOND READING**

1. The FSB meeting months have been changed to the following: Jan., Mar., May, Sept., Nov., and Dec. Motion by T. Kobes, seconded by D. Lindblom to except changes.

PASSED

2. V. Newman pointed out to C. Dustman that #14 under AMENDMENTS C) with no regularly scheduled February

meeting, this needs to change to month with a scheduled meeting.

- d. **Instructor reimbursement requests** – Motion to approve by T. Kobes, seconded by Willett. **PASSED**.

11. NEW BUSINESS

- a. Seat new FSB Representatives: Andrew Ferris East District, Tim Kobes East Central, Tim Deml West Central, and Dan Harn West District.
- b. Nomination for Vice Chair – C. Maude was nominated by D. Lindblom; no additional nominations were made. D. Willett moved nominations cease and a unanimous ballot was cast for Maude, seconded by D. Hadcock. **PASSED**
- c. Nomination for Chair – Dustman relinquished the floor to Lindblom. Lindblom asked for nominations – C. Dustman is willing to continue as Chair. Kobes nominated D. Lindblom. D Lindblom declined the position. D. Hadcock moved nominations cease and a unanimous ballot was cast for C. Dustman, seconded by E. Chase. **PASSED**
- d. Seat new FSB Chair and VC
- e. 2023 5-year Plan letters, a copy of the B.O.P. with related request forms, were sent to eligible departments on 12/1/2022. A discussion was conducted on why it showed the requests are due in the first quarter. J. Harvey stated it was in coordination with the Auditor's Office as the November date listed in the current edition of the B.O.P. is too late in the year, however there should not be issue changing the date to the second quarter.
- f. Grants were covered earlier with additional options listed in the packet.
- g. 1st of Year Packet – J. Harvey stated the Worker Compensation Certification has been handed out to the Departments and have been electronically sent to them and South Dakota Department of Public Safety (SDDPS), the Certification is needed for the Departments agreement with SDDPS. Additional info will be coming in the next few months. BOP changes will be given at the next meeting. J. Harvey also recognized D. Willett, A White, M. Enright, C. Bancroft, and P. Massey for helping while V. Newman has been out.

12. NEW REQUESTS: NONE

13. REQUESTS TO ACTED ON: NONE

14. OTHER BUSINESS: The Budget Committee for 2023 was formed with the following being on the committee – D. Lindblom, E. Chase, C. Maude, D. Hadcock, J. Walla, A. Kuenkel, and D. Hartmann.

15. NEXT MEETING: March 8, 2023 – 1900/Doty FD 8623 North Emerald Ridge Rd, Rapid City, SD – Meal Served

16. ADJOURNMENT

- a. Motion by D. Lindblom, seconded by D. Willett **PASSED @ 8:40pm**