FIRE SERVICE BOARD MEETING MINUTES

Wednesday 12 February 2020 ~ Pennington County EOC

1) Meeting called to order at 1903 by Chair Cliff McClure.

Board Members and Representatives in attendance: Ray Bubb, Nick Carlson, Jeremy Dalman, Gabe Doney, Caleb Dustman, Deb Hadcock, *Jerome Harvey, Dave Lindblom, Charles Maude, Cliff McClure, Gary Sortland, Dustin Willett

Guests in attendance: Jack Dustman, New Underwood VFD; Andrew Ferris, Wall VFD; Chris Gleason, Box Elder VFD; Denny Gorton, North Haines VFD; Damon Hartmann, Doty VFD; Bruce Jensen, Whispering Pines VFD; Jim Kitterman, Wall VFD; **Adam Kuenkel, Box Elder VFD; Brent Long, RCFD; Pepper Massey, PennCo Fire; Richard Small, North Haines VFD; Chase Strand, Interior VFD; Matt Thompson, North Haines VFD; **Todd Tobin, Johnson Siding VFD; Jason White, North Haines VFD (**non-voting appointee/coordinator)

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL: (See above)

4) PUBLIC COMMENTS: Nothing brought forth.

5) APPROVE PROPOSED AGENDA: Motion to approve 12 February agenda by Sortland, Carlson second. Motion carried.

6) APPROVE DRAFT MINUTES: Motion to approve 8 January 2020 minutes by Sortland, Doney second. Motion carried.

7) APPROVE FINANCIALS: Motion to approve January financials by Willett, Sortland second. Motion carried.

   A) 2020 – 2026 Budget – See attached report.

8) COMMITTEE REPORTS

   A) FSB Training – McClure reminded attendees that the Mid-Winter Muster is scheduled March 11-15 at the University Center in Rapid City. Willett said missing person searches have been heavy this season and encouraged interested parties to sign up early for the Wide Area Search training offered at the Muster. Class must have 30 signups, or it will cancel. Kuenkel commented there is strong interest for the upcoming S190/S130 Spring Training and asked anyone interested in participating to send their info. Also, let Kuenkel know by 14 February if you are plan to participate in live fire training.

   B) EM USERS BOARD – Sortland reminded attendees the HLS grant deadline is 14 February. Next meeting scheduled 10 April.

   C) BH Fire Advisory Board – Gorton shared the BHFAB will review their bylaws. The last review was in 1997. The next meeting is scheduled in March 2020.

   D) Pennington County Fire Chiefs Association – Next meeting scheduled 11 March.

   E) SD Public Safety Communications Council – Carlson stated the next meeting is scheduled in March. A list of bills has been sent to the legislature, including a bill to secure continued tower maintenance funding.
9) OLD BUSINESS

A) City | County Meetings:
   i) Meade County Fire Association – Bubb reported their Assistance to Firefighters Grant is moving forward, grant is focused on P-25 radio compliance.
   ii) Custer County Fire Advisory Board – Next meeting scheduled end of January.
   iii) Lawrence County Fire Chiefs Association – Nothing to report.

B) Annual Bylaws Review, SECOND READING – **Motion to approve the Fire Service Board Bylaws as written by Sortland, Doney second. Motion carried.**

10) NEW BUSINESS

A) Commissioners Report – Hadcock stated the Commission continues to work on the Gallagher wage study. She will continue to work with the Commission to increase support for the FSB and increase the annual budget.

B) Emergency Management Report – Willett reminded attendees the HLS grant application process closes in three (3) days, on 14 February. Anyone interested in submitting a grant will need to do so soon. Only two (2) Fire Departments in Pennington County have Class B foam. The EPA has a new rule that will roll out over several years requiring every RMP facility to conduct a full-scale exercise every three (3) years.

C) BH Fire Advisory Board/EM Users Board Appointments – McClure noted Hofer stepped down as the BHFAB liaison. Walla said if the FSB agreed and no one else was interested in the position, he would serve as liaison. **Motion to cease nominations and cast a unanimous ballot to appoint Walla to serve as BH Advisory Board liaison by Carlson, Dalman second. Motion carried.** McClure stated Walla was also willing to continue to serve as alternate to EM Users Board. Sortland stated he would like to continue to serve as primary to EM Users Board. Sortland noted there are no term limits in the Bylaws for EM Users Board appointments.

D) BOP Numbering System – Carlson recommended the FSB categorize the BOPs, making them easier to access. The new numbering system was approved by the Chief’s Association in an earlier discussion. **Motion to accept the revised BOP numbering system by Maude, Doney second. Motion carried.** Massey will update existing BOPs and email pdfs to the FSB, will update BOPs on website, and will provide a BOP template to Chief’s Association.

E) Bylaws Committee – McClure explained the recent bylaw review was cumbersome and there are still items that should be added to the bylaws. He recommends creating a Bylaws Committee that would meet a few times each year prior to the annual review and bring all recommendations to the FSB at the same time. McClure appointed Sortland (Committee President), White, Carlson to the Bylaws Committee.

F) Senate Bill 56 – McClure reported he, Harvey and several additional firefighters from Interior, Onida, Johnson Siding, Timber Lake and Pierre Fire were in Pierre to testify and explain the need for SB56. He and Harvey will return to testify again as the bill moves forward. Tobin commended McClure for leading the effort and investing 12-16 hours each day. Discussion on the merits of supporting the PTSD bill also working its way through the legislature.
G) Mount Rushmore Fireworks Planning Meeting – Hartmann said the Department of Interior stated they would like to see attendance numbers between 6,000 – 8,000. Initially, this was going to be a ticketed event for approximately 2,000, located in the amphitheater, and utilizing the Lower Terrace and the Grand View Terrace areas. The committee is currently looking at how to accommodate the larger attendance numbers in a safe manner so that everyone in attendance can view the fireworks. It will remain a ticketed event and handled through SD Tourism. More information will be available following the next meeting.

11) NEW REQUESTS
12) REQUESTS TO BE ACTED ON
13) OTHER BUSINESS
   A) Carlson said they are planning a full-scale exercise at the airport in June. More info to follow.
   B) Hartmann reminded VFDs to turn in reports to State Wildland Fire and the South Dakota Fire Marshalls Office. These agencies use your reports to create and distribute valuable statistical data.

14) NEXT MEETING: 11 March 2020, 1900 | Doty Volunteer Fire Department, Rapid City
15) ADJOURNMENT: Motion to adjourn at 2050 by Willett, Bubb second. Motion carried.