FIRE SERVICE BOARD MEETING MINUTES
Wednesday 12 August 2020
Pennington County Commission Chambers/Video Conference

1) Meeting called to order at 1905 by Vice-Chair Caleb Dustman.

Board Members and Representatives in attendance (Roll Call to verify quorum): Ray Bubb, Gabe Doney, Caleb Dustman, Deb Hadcock, *Jerome Harvey, Tim Kobes, Dave Lindblom, Charles Maude, Gary Sortland (*non-voting)

Others in attendance: Denny Gorton, North Haines VFD; Damon Hartmann, Doty VFD; Duane Hofer, North Haines VFD; Richard Small, North Haines VFD; Matt Thompson, North Haines VFD; Jason White, North Haines VFD

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL: (See above)

4) PUBLIC COMMENTS: Nothing brought forward.

5) APPROVE PROPOSED AGENDA: Motion to approve 12 August agenda with addition to New Business – Central States Fair by Lindblom, Maude second. Roll Call vote passed. (pursuant to SDCL 1-25-1.2, all votes taken by roll call)

6) APPROVE DRAFT MINUTES: Motion to approve 8 July 2020 minutes by Sortland, Kobes second. Roll Call vote passed. (pursuant to SDCL 1-25-1.2, all votes taken by roll call)

7) APPROVE FINANCIALS: Motion to approve July financials by Lindblom, Hadcock second. Roll Call vote passed. (pursuant to SDCL 1-25-1.2, all votes taken by roll call)

A) 2020-2026 Budget Committee Update – Hadcock asked about COVID expenses and Harvey needs them ASAP, by end of next week, for potential reimbursed by 8/21/2020 by 4pm. County did send in COVID related expenses and was asked for additional information. Please send expense to County Fire in a excel format.

8) COMMITTEE REPORTS

A) FSB Training – Doney commented on the FF1 class this Fall. Kobes stated RV VFD doing an EMT Course in September, contact Tjaden or Hofer for info. Bubb commented on the 130/190 practical day for individual departments to get them complete.

B) EM User Board – Sortland reported July 10 was the last meeting. Report included.

C) BH Fire Advisory Board – White discussed bylaw changes set for September 30th at North Haines VFD at 7pm. Looking at requiring medical bags when out on calls.

D) Pennington County Fire Chiefs Association – PAT Tags are in and need to be picked up. Contact Alexa White at Emergency Management to have labels printed. Portable radios have been picked up; County Radio Shop has the Motorola mobile radios; Kenwoods are at Rushmore Communication getting programmed. Banquet is still being planned for January/ February time frame. Hadcock suggested having a BBQ and use the building on 4th St sometime after the Rally and Fair Schmidt to work with Hadcock on this.
E) SD Public Safety Communications Council – No report.

F) SD Fire Chiefs Association – No report.

9) OLD BUSINESS

A) City | County Meetings:
   i) Meade County Fire Association – Received two (2) Homeland Security grants and
      still working on Fire grant for new 2023 compliant radios.
   ii) Custer County Fire Advisory Board – Lindblom stated Jim Strain is leading the search
       for a Fire Administrator position and working on Fire Districts. County still looking at
       getting radios to meet the 2023 deadline.
   iii) Lawrence County Fire Chiefs Association – No report.
   iv) Jackson County – No report.

10) NEW BUSINESS

A) Commissioners Report – Hadcock reported they are finishing up the Budget process with
    no major changes and should be done by September 5th. County Fair is moving forward
    following CDC guidelines. Hadcock will be judging some of the 4H events. A committee
    looking into pumping water from the Missouri River to West River Two (2) people are
    running to replace Mark DiSanto on the Commission Board in the upcoming election.


C) County Fair – White reported Matt Thompson is looking for departments to fill medical
    standby shifts and two (2) for Derby events.

11) NEW REQUESTS: Harvey asked FSB to review requests for next meeting.

12) REQUESTS TO BE ACTED ON

13) OTHER BUSINESS

14) NEXT MEETING: 9 September 2020, 1900 | FSB meetings will be held via ZOOM through the
    end of the year.

15) ADJOURNMENT: Motion to adjourn by Sortland, Bubb second. Roll Call vote passed.
    (pursuant to SDCL 1-25-1.2, all votes taken by roll call)
From: R Sortland  
Sent: Thursday, August 13, 2020 2:17 PM  

Subject: Write up for FSB meeting notes  

Last EM Users board Meeting was on 7/10/2020. Dustin discussed the following: 

Disaster Declaration (COVID-19) every state in the US has been declared. This is the first nationwide declaration ever in history.  

Emergency Operations Center was active from 3/26 - 7/04 in response to COVID.  

Shelter Operations – They are in the process of moving the COVID shelter from the Civic Center to the old Detox location on Lacrosse Street due to minimal numbers that were using the provided services.  

The EM Users Board Membership was updated due to the retirement of Chief Jegeris and Chief Seals. New members designated were Interim Chief Culbertson and Interim Chief Hedrick.  

Next meeting is scheduled for 10/8/2020.  

A special meeting of the EM Users Board was called by Dustin, held on 7/17/2020 via phone. Dustin was requesting permission to classify the current personal hired to work the COVID Shelter as contractors in order to pay the personnel for the work that they were doing. Previously, the program had been contracted and was being managed through a company that was paying workers. Unfortunately, the Shelter director who was managing the payroll through her company became ill requiring an extended stay at a medical facility. She was unable to work and pay staff under the Emergency Solutions Grant (ESG). Vote to approve paying personnel as 1099 contract employees.  

Thanks  

Gary Sortland