FIRE SERVICE BOARD MEETING MINUTES

Wednesday 11 September 2019 ~ Pennington County EOC

1) **Meeting called to order at 1902 by Vice-Chair Gary Sortland.** Sortland began the meeting by asking for a moment of silence to remember the victims of September 11th.

**Board Members and Representatives in attendance:** Ray Bubb, Nick Carlson, Craig Comer, Jeremy Dalman, Caleb Dustman, Deb Hadcock (Commission Representative), Jerome Harvey*, Paul Johnson, Tim Kobes, Charles Maude, Cliff McClure, Gary Sortland - (*nonvoting)

**Guests in attendance:** Ruth Alfson, Doty VFD; Candice Bruns, Rockerville VFD; Jim Burk, SD Wildland Fire; Mike Cosand, Sr., Black Hawk VFD; Chris Gleason, Box Elder VFD; Dennis Gorton, North Haines, VFD; Dan Ham, Rochford VFD; Damon Hartmann, Doty VFD; Duane Hofer, North Haines VFD**; Adam Kuenkel, Box Elder VFD**; Pepper Massey, Pennington County Fire Administration; Kyle Schell, Wasta VFD; Phil Schlief, Silver City VFD; Gail Schmidt, Rockerville VFD; Howard Schrier, Hill City VFD; Richard Small, North Haines VFD; Matt Thompson, North Haines VFD; Todd Tobin, Johnson Siding VFD; Jason White, North Haines VFD - (**non-voting appointee/coordinator)

2) **PLEDGE OF ALLEGIANCE**

3) **ROLL CALL:** (See above)

4) **PUBLIC COMMENTS:** Several members of the Black Hills Fire Chaplains Association were present. Cosand said the association had formed in April and invited others to join. Alfson reminded everyone that you do not need to be a priest/pastor to be a chaplain. Sortland asked for a list of Chaplains to be shared with Pennington County VFDs.

5) **APPROVE AGENDA:** *Motion to approve 11 September 2019 agenda by Johnson, Bubb second. Motion carried.*

6) **APPROVE MINUTES:** Gorton requested amendment to 10)C) to remove Title 64. *Motion to approve 14 August 2019 minutes with requested change by Johnson, McClure second. Motion carried.*

7) **APPROVE FINANCIALS:** *Motion to approve August financials by Kobes, Dalman second. Motion carried.*

   A) **2020 – 2026 Budget** – Harvey stated the $279,949 Fire Administration budget was approved as requested and urged FSB and VFDs to thank Commissioners for voting to support funding. There are funding challenges coming and the FSB will continue to advocate with Commissioners. Hadcock explained that because tax evaluation has decreased there is less money available through taxes. Sortland and Hadcock thanked chiefs and firefighters that attended budget hearings. Harvey reported he had revised his Time Log for ease of use.

8) **COMMITTEE REPORTS**

   A) **FSB Training** – Kuenkel announced the Firefighter Certification classes began on 8 September and 25 people are signed up. Unit 1 will be completed in December and they will plan next steps after that. Harvey encouraged people to forward training information to Massey to put on the website Training Calendar.
B) EM USERS BOARD – Sortland said the next EMUB meeting is scheduled 11 October. He plans to attend the Local Threat Identification and Emergency Operations Plan Review Meeting on 13 September.

C) BH FIRE ADVISORY BOARD – Hofer reported the next BH Fire Advisory Board will meet on 30 October.

D) Pennington County Fire Chiefs Association – Schmidt reported the BOP Committee has created a BOP for Accountability Tags. Information will be sent to Fire Chiefs shortly. The SD Fire Chiefs Association annual meeting is scheduled in December. We were awarded a $1,000,000 AFG grant for radios! In the process of researching manufacturers and departments can decide if they would prefer Motorola or Kenwood. White said the Mid-Winter Muster is scheduled March 2-8 at Tin Lizzie Resort in Deadwood.

E) SD Public Safety Communications Council – Carlson stated there is a meeting on 12 September in Pierre.

9) OLD BUSINESS

A) City | County Meetings:
   i) Meade County Fire Association – Hofer reported they are still working on radios; their Mutual Aid Agreement has been signed by local department chiefs; and funding has been approved by the Meade County Commission.
   ii) Custer County Fire Advisory Board – Johnson reported Custer is still determining how they will spend funding they received from the County Commission.
   iii) Lawrence County Fire Chiefs Association – Nothing to report.

10) NEW BUSINESS

A) Commissioners Report – Hadcock reiterated the budget process has been completed for another year. The County has begun a Gallagher Compensation Study and she is hopeful the budget will get better for citizens and County employees next year. She also encouraged the FSB and VFDs to continue the team work and support of the Fire Administrator.


C) AFG Grant Update – (See above)

D) Pump and Ladder Testing – Harvey noted the handout with testing dates, times and locations. A few time slots are still available if a department has not been scheduled.

11) NEW REQUESTS

12) REQUESTS TO BE ACTED ON

13) OTHER BUSINESS

A) Sortland directed attention to the classes listed in the meeting packet.

B) Gorton reminded everyone the SD Fallen Firefighter Memorial ceremony is scheduled 29 September in Pierre. Dave Fischer will be added to the Memorial.

14) NEXT MEETING: 9 October 2019, 1900 | Rapid City Fire Department - Station 1, 10 Main Street, Rapid City

15) ADJOURNMENT: Motion to adjourn at 1953 by Johnson, McClure second. Motion carried.