FIRE SERVICE BOARD MEETING MINUTES

Wednesday 14 August 2019 ~ North Haines VFD

1) **Meeting called to order at 1859 by Chair Jeremy Walla.**

   Board Members and Representatives in attendance: Ray Bubb, Craig Comer, Caleb Dustman, Jerome Harvey*, Tim Kobes, Charles Maude, Cliff McClure, Gary Sortland, Dustin Willett - (*nonvoting)

   Guests in attendance: Jamie Cromwell, North Haines VFD; Chris Gleason, Box Elder VFD; Dennis Gorton, North Haines, VFD; Damon Hartmann, Doty VFD; Duane Hofer, North Haines VFD**; Bruce Jensen, Whispering Pines VFD; Jim Kitterman, Wall VFD; Brent Kolstad, North Haines VFD; Adam Kuenkel, Box Elder VFD; Pepper Massey, Pennington County Fire Administration; Richard Small, North Haines VFD; Chase Strand, Interior VFD; Marty Strand, Interior VFD; Jason White, North Haines VFD - (**non-voting appointee)

2) **PLEDGE OF ALLEGIANCE**

3) **ROLL CALL:** (see above)

4) **PUBLIC COMMENTS:** None brought forth.

5) **APPROVE AGENDA:** Bubb requested adding information item added to the agenda 10) New Business, C) Wildland Fire Update. **Motion to approve 14 August 2019 agenda with requested addition, Wildland Fire Update (New Business, C) by Willett, Sortland second. Motion carried.**

6) **APPROVE MINUTES:** Walla requested clarification in July Minutes under 8) Committee Reports, E) State Radio (page 1) to read – Carlson stated the next meeting is scheduled for October. They are working on appointing new board members, and he has been notified he is a representative. and 10) New Business, D) Trailer Transfers (page 2) to read - Harvey reminded attendees that the FSB owns two (2) trailers – a 1999 white (in colour) Diac 8 single axle Utility trailer (VIN 46UFU0810X1065261), currently located at Battle Creek and a 2003 red (in colour) Jami 8x26 5th Wheel sprinkler system trailer (Vin 5C3HH262231004904), currently located at RCFD Station 1. These trailers currently reside with the Rapid City Fire Department (sprinkler) and Battle Creek Fire District (Cascade). Harvey recommends we transfer ownership to RCFD and Battle Creek. **Motion to approve 10 July 2019 minutes with requested changes by McClure, Maude second. Motion carried.**

7) **APPROVE FINANCIALS:** **Motion to approve July financials by McClure, Kobes second. Motion carried.**

8) **COMMITTEE REPORTS**

   A) **FSB Training** – Kuenkel announced Box Elder will offer an online blended class beginning 8 September. Anyone interested should contact Kuenkel. Bubb directed people to the Great Plains website for information on upcoming classes that they will be offering.

   B) **EM USERS BOARD** – Sortland attended the 12 July meeting and reviewed items of discussion to include the Presidential Disaster Declaration, update on the Back-Up EOC, Duty Officer Program, NIMS update, MetWarn status, event participation and PDM. Walla reminded attendees that due to changes in NIMS may require
individuals to retake classes to retain their certifications. Bubb applauded the changes stating some classes are more developed and will be more comprehensive. Willett agreed. He has taken all of the classes and said the changes are good.

C) BH FIRE ADVISORY BOARD – Hofer reported the next BH Fire Advisory Board will meet on 30 October

D) Pennington County Fire Chiefs Association – White asked for someone to step up and take the lead on organizing/facilitating the 2020 Mid-Winter Muster. The First Responders Task Force Insurance sent a representative to the Chiefs meeting. The Annual Pennington County Firefighter Banquet is scheduled on 26 October beginning at 6pm at the Elks Lodge in Rapid City. Deadline for nominations is 26 September at 5pm. White urged people to submit nominations on time as deadline will be strictly adhered to. RSVP deadline for Banquet is 18 October, cost is $30 per person. Massey confirmed that the Commissioners will sign a resolution recognizing award recipients and Pennington County firefighters. Deb Hadcock plans to attend the Banquet and read the resolution. Harvey reminded attendees that Matt Thompson still needs help with the Central States Fair.

E) State Radio – Willett met with Jeff Pierce (sp?) re P25 compliance. There is funding in this round of budgeting for the needed equipment in both Rapid City and Sioux Falls.

9) OLD BUSINESS

A) City | County Meetings:

i) Meade County Fire Association – Hofer reported they are still working on radios; they have drafted a mutual aid agreement; and Huntrods continues to work on a grant for radio funding.

ii) Custer County Fire Advisory Board – Nothing to report.

iii) Lawrence County Fire Chiefs Association – Nothing to report.

10) NEW BUSINESS

A) Commissioners Report – Neither commissioner present.

B) Emergency Management Report – Willett has completed the Pennington County Pre-Disaster Mitigation Plan, forwarded it the State, who forwarded the Plan to FEMA. FEMA has approved. Willett is in the process of presenting the final Plan to community stakeholders who need to sign off on the Plan before it is complete, and before 30 September deadline. The PDM will allow agency stakeholders to request funding for disaster assistance. Willett asked if there was interested in a DHS All Hazards Communications Unit Leader course. If there is interest, please let him know and he will try to bring the class to Pennington County. Willett was in Custer to help after recent flood event. The Pennington County provisional budget has passed, however there are concerns about the increase and there will be more discussion at the next Commission meeting. Disaster Awareness Day is Sunday 8 September between 12-4pm at Main Street Square. Willett recognized Deputy Director Alexa White for her hard work on the event, and EM Specialist Mark Enright for creating a “bigger and better” Zombie Maze.
C) Wildland Fire Update (agenda item added at beginning of meeting) – Bubb stated that over the course of time, Wildland Fire Division has added laws and regulations as needed to SD Codified Law. Jim Burke is in the process of reviewing and consolidating everything under one Title – Title 64 – to make it easier to follow and comply with any given regulation. Once completed Wildland Fire will approach the legislature for approval. Bubb assured everyone that if we get into a dry prairie situation the National Guard helicopter can be called in. Also, Bubb is looking for a Structure Protection Sprinkler Kit for a class. If you have access to a kit please contact him.

11) NEW REQUESTS

12) REQUESTS TO BE ACTED ON

A) Paging Repairs Update – Harvey advised that all equipment has been ordered and installed and all paging layers are working at optimum capacity again. He assured the Board that every attempt was made to find the best price to include significant savings on a Dual Channel Card. Motion to approve emergency funds to purchase main and backup InfoRad equipment by Comer, Sortland second. Motion carried.

13) NEXT MEETING: 11 September 2019, 1900 | Whispering Pines VFD, 798 Clarkson Road, Rapid City

14) ADJOURNMENT: Motion to adjourn at 1942 by McClure, Bubb second. Motion carried.