

## FIRE SERVICE BOARD AGENDA

Wednesday March 13, 2024 @ 1900 |  
North Haines VFD  
1290 Country Rd., Rapid City, SD 57702

- 1) MEETING CALLED TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL OF BOARD MEMBERS
- 4) PUBLIC COMMENTS: *We welcome comments on Pennington County Fire policies and their function. SDCL 1-25-1. Action will not be taken during this item on any issues brought forth that are noticed. Speakers under this item will be recorded in the minutes by name and area of interest.*
- 5) APPROVE PROPOSED AGENDA – March 13 2024 (Action Item)
- 6) APPROVE DRAFT MINUTES – January 10, 2024 (Action Item)
- 7) APPROVE FINANCIALS – (Action Item)
  - a) 2024 – 2030 Budget – FSB Budget Committee
- 8) COMMITTEE REPORTS
  - a) FSB Training – Kuenkel, Daly
  - b) Emergency Management Report – Willett
    - i) Emergency Management Users Board – Sortland
  - c) Pennington County Fire Chiefs Association – Thompson
    - i) Black Hills Fire Advisory Board - Povandra
  - d) SD Fire Chiefs Association – Povandra
  - e) Communications – Karley
  - f) County Commission Report - Rossknecht
- 9) OLD BUSINESS
- 10) NEW BUSINESS
- 11) REQUESTS TO BE ACTED ON
  - a) Scenic VFD Insurance Reimbursement FSB104 – Maude – (Action Item)
- 12) OTHER BUSINESS
  - a) Fire Administration Update - Harvey
  - b) New VFD Building Updates - Harvey
- 13) NEXT MEETING: May 8, 2024 @ 7:00pm | Rochford VFD, 11696 Rochford Rd., Hill City, SD 57745 – Meal Served @ 6:30pm
- 14) ADJOURNMENT



## FIRE SERVICE BOARD AGENDA

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1290 Country Rd., Rapid City, SD 57702

### 2024 FSB MEETING SCHEDULE:

- July 10 – Rapid Valley VFD, 3760 Reservoir Rd., Rapid City, SD – Meal Served
- September 11 – Doty VFD, 8623 N. Emerald Ridge Rd., Rapid City, SD – Meal Served
- November 13 – Whispering Pines VFD, 7980 Clarkson Rd., Rapid City, SD – Meal Served
- December 11 – Pennington County EOC, 130 Kansas City St., Rapid City, SD – Meal Served

MAILING ADDRESS	EMAIL ADDRESS   TELEPHONE NUMBER
Pennington County Fire Administration 130 Kansas City St., Ste 130B PO BOX 6160, Rapid City SD 57709-6160	<a href="mailto:countyfire@pennco.org">countyfire@pennco.org</a> 605.394.5367

*Pennington County fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and need special accommodation, please notify the Fire Administration Office at 605-394-5367 so that appropriate auxiliary aids and/or services are available.*



## 2024/2025 Pennington County Fire Service Board

BOARD MEMBERS ~ VOTING	DISTRICT	Term Expires
Lindblom, Dave ~ Chair (Battle Creek Fire)	West	12/31/2026
Chase, Eric ~ Vice-Chair (Whispering Pines VFD)	West Central	12/31/2026
Tim Deml (Rockerville VFD)	West Central	12/31/2024
Harn, Dan (Rochford VFD)	West	12/31/2024
Maude, Charles (Scenic VFD)	East	12/31/2026
Andrew Ferris (Wall VFD)	East	12/31/2024
Kobes, Tim (Rapid Valley VFD)	East Central	12/31/2024
White, Jason (North Haines VFD)	East Central	12/31/2026
REPRESENTATIVES ~ VOTING	AGENCY	
Povandra, Brian	Rapid City Fire Department	N/A
Rossknecht, Ron ( <i>Lasseter, Travis - alternate</i> )	Board of Commissioners	N/A
Willett, Dustin	RC-PC Emergency Mgmt.	N/A

REPRESENTATIVES ~ NON-VOTING	AGENCY	
Daly, Tim	SD Wildland Fire	N/A
Harvey, Jerome	Pennington County Fire Administrator	N/A
Maxon, Randolph	Ellsworth AFB Fire Department	N/A
Roerick, Tom	USFS Mystic	N/A
Karley, Kevin	ESCC Communications	N/A
APPOINTEES ~ NON-VOTING	AGENCY	
Harvey, Jerome	ESCC Users Board	N/A
Sortland, Gary (Rockerville VFD) ( <i>Walla, Jeremy – alternate – Whispering Pines VFD</i> )	EM Users Board	N/A
Povandra, Brian (RCFD)	BH Advisory Board	N/A
Klunder, Kurt (Black Hawk VFD)	BH Advisory Board	N/A
TRAINING COORDINATOR ~ NON-VOTING	AGENCY	
Kuenkel, Adam (Structural)	Box Elder VFD	N/A

# PENNINGTON COUNTY FIRE SERVICE BOARD

Wednesday, January 10, 2024

Pennington County EOC – 1<sup>st</sup> Floor; 130 Kansas City St., Rapid City, SD

The Pennington County Fire Service Board met at 7:00pm on Wednesday, January 10, 2024, in the Pennington County EOC, County Administration Building, Rapid City, South Dakota. Chair C. Dustman called the meeting to order with the following voting board members present: C. Maude, A. Ferris, T. Kobes, D. Harn, D. Lindblom, E. Chase, T. Deml, B. Povandra, D. Hadcock, D. Willett.

Others in Attendance: J. Dalman, D. Gorton, D. Hartmann, J. Harvey, A. Kuenkel, V. Newman, P. Schlieff, A. Scott, G. Sortland, M. Thompson, J. White, W. McDuff, B. Wilson, C. Gleason

## PUBLIC COMMENTS:

- a) C. Dustman thanked D. Lindblom and D. Hadcock for the wonderful dinner they provided.
- b) Brad Wilson, Insurance Benefits, Inc. - SDML Workers' Compensation presentation.

## REVIEW AND APPROVE AGENDA

MOVED by D. Lindblom and seconded by D. Hadcock to approve the agenda as presented. Vote: Unanimous.

## REVIEW AND APPROVE MINUTES

MOVED by E. Chase and seconded by A. Ferris to approve the minutes as presented. Vote: Unanimous.

## REVIEW AND APPROVE FINANCIALS

MOVED by Lindblom and seconded by Maude to approve the financials as presented. Vote: Unanimous.

- i) D. Lindblom shared we ended the year with a 10% budget surplus.
- a) 2024 – 2030 Budget – FSB Budget Committee
  - i) 2024 Budget Committee formed: D. Lindblom, D. Hadcock, E. Chase, A. Ferris
    - a. D. Harvey shared the current "Wish List" items that have been submitted: Particle generator for Mask FIT Tester; Sage Creek climbing ladder, CPR bags and mannequins.

## COMMITTEE REPORTS

- a) FSB Training – A. Kuenkel summarized trainings that have started and will soon be starting.
- b) Emergency Management Report - D. Willett shared EM is moving forward with mitigation plans and defining WUI. Homeland Security Grant is open until February 15. Salamander credentialing handed out to each department and feedback requested. EM Specialist position interviews are being held this week.
  - i) Emergency Management Users Board - G. Sortland shared the next meeting will be held this Friday.
- c) Pennington County Fire Chiefs Association – Thompson discussed the 2023 banquet is still being wrapped up. The Midwinter Muster/BH Muster is being renamed the Rushmore Fire Conference. Registrations are up to forty as of today. Annual elections were held, and Matt Thompson was re-elected as President; Phil Schlieff was elected as Secretary. The next meeting will be in March prior to the FSB meeting.



## PENNINGTON COUNTY FIRE SERVICE BOARD

Wednesday, January 10, 2024

Pennington County EOC – 1<sup>st</sup> Floor; 130 Kansas City St., Rapid City, SD

- i) Black Hills Fire Advisory Board – B. Povandra reminded all that contracts still need to be returned.
- d) SD Fire Chiefs Association – B. Povandra: Nothing to add.
- e) Communications – A. Scott shared information from the Motorola meeting regarding SmartZone and P25 radios. He and P. Dockter will be visiting departments for radio upgrades. Please email him with requests.
- f) County Commission Report – D. Hadcock thanked A. Kuenkel for her tour at Box Elder VFD. She discussed the Wage Study and buildings being purchased by the County.

### OLD BUSINESS

- a) J. Harvey gave Reference/How-To Manual Update. He reminded agencies to turn theirs in for the updates if they had not already.

### NEW BUSINESS

- a) Seating of 2024-2026 District Representatives by Chair C. Dustman.
  - i. East District: Charles Maude, Scenic VFD
  - ii. East Central District: Jason White, North Haines VFD
  - iii. West Central District: Eric Chase, Whispering Pines VFD
  - iv. West District: Dave Lindblom, Battle Creek Fire District
- b) 2024-2026 FSB Chair Nominations and Election:
  - i. C. Dustman thanked the FSB for his time as Chair.
  - ii. D. Willett nominated D. Lindblom for Chair. T. Kobes moved, nominations cease and cast a unanimous ballot for D. Lindblom. Motion seconded. Motion Carried.
- c) 2024-2026 FSB Vice-Chair Nominations and Election:
  - i. C. Maude nominated E. Chase for Vice-Chair. B. Povandra moved, nominations cease and cast a unanimous ballot for D. Lindblom. Motion seconded. Motion Carried.
- d) C. Dustman turned the meeting over to D. Lindblom.
  - i. Acknowledgement was given by Chair D. Lindblom for former Chair C. Dustman and Vice-Chair C. Maude for their time and efforts the past two years.
- e) W. McDuff, Human Resources Risk Manager – Update on switch to Pennington County insurance.

**REQUESTS TO BE ACTED ON:** None

### OTHER BUSINESS

- a) J. Harvey offered an update regarding projects and work completed by the Fire Administration Office over the last year and what is planned for 2024.
- b) B. Povandra discussed the Presumptive Cancer Legislature.
- c) E. Chase asked for a meeting change for next month due to their HOA meeting. It will be held at North Haines VFD.



**PENNINGTON COUNTY FIRE SERVICE BOARD**

Wednesday, January 10, 2024  
Pennington County EOC – 1<sup>st</sup> Floor; 130 Kansas City St., Rapid City, SD

**NEXT MEETING:** March 13, 2024 @ 7:00pm | North Haines VFD, 1290 Country Rd., Rapid City, SD – Meal Served @ 6:30pm

**ADJOURNMENT**

MOVED by B. Povandra and seconded by T. Kobes to adjourn the meeting at 8:26 pm. Vote: Unanimous.

*Pennington County fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and need special accommodation, please notify the Fire Administration Office at 605-394-5367 so that appropriate auxiliary aids and/or services are available.*

DRAFT



Acct	Description	2024 Adopted Budget	Jan. Actuals (Period Amt)	Feb. Actuals (Period Amt)	Yr to Date (End Bal)	Available	%	2023 Budget w/ Splmt	2022 Actuals
0411	Fire - Salaries - FT	\$157,000.00	\$12,078.40	\$12,078.40	\$24,156.80	\$132,843.20	84.61%	\$135,592.00	\$96,538.00
	Overtime	-	-	-	-	-	-	\$1,408.00	\$441.00
	2 Pct Wage Adj & Matchings	-	-	-	-	-	-	\$0.00	
	SALARIES	\$157,000.00	\$12,078.40	\$12,078.40	\$24,156.80	\$132,843.20	84.61%	\$137,000.00	\$96,979.00
0412	OASI	\$12,000.00	\$861.53	\$861.53	\$1,723.06	\$10,276.94	85.64%	\$10,500.00	\$7,448.00
0413	RETIREMENT	\$9,500.00	\$868.04	\$868.04	\$1,736.08	\$7,763.92	81.73%	\$8,200.00	\$7,465.00
0414	Work Compensation								
	Work Compensation-Other	\$55,000.00	\$63,803.00	\$0.00	\$63,803.00	-\$8,803.00	-16.01%	\$55,000.00	\$36,469.00
	Work Comp - Volunteers (This comes from the General Fund and is paid by the Commission - \$21,483.00)								
	WORK COMP	\$55,000.00	\$63,803.00	\$0.00	\$63,803.00	-\$8,803.00	-16.01%	\$55,000.00	\$36,469.00
0415	GROUP INSURANCE	\$16,000.00	\$1,406.86	\$1,406.86	\$2,813.72	\$13,186.28	82.41%	\$16,100.00	\$16,680.00
0421	Other Insurances								
	Vehicle Insurance	\$6,900.00	\$0.00	\$0.00	\$0.00	\$6,900.00	100.00%	\$3,000.00	\$1,000.00
	VFD Bonds	-	-	-	-	-	-	\$400.00	\$400.00
	VFD Vehicle Insurance	-	-	-	-	-	-	\$3,000.00	\$5,000.00
	OTHER INSURANCES	\$6,900.00	\$0.00	\$0.00	\$0.00	\$6,900.00	100.00%	\$6,400.00	\$6,400.00
0422	Services & Fees								
	Fire Services	\$50,000.00	-\$1,500.00	\$0.00	-\$1,500.00	\$51,500.00	103.00%	\$35,058.00	\$500.00
	Instructor Fees	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$1,000.00	\$1,000.00
	IT Services	\$17,500.00	\$8,844.64	\$0.00	\$8,844.64	\$8,655.36	49.46%	\$7,500.00	\$1,500.00
	Membership Dues	-	-	-	-	-	-	\$200.00	\$200.00
	Misc Fees	\$2,700.00	\$498.00	\$150.89	\$648.89	\$2,051.11	75.97%	\$1,500.00	\$1,500.00
	Software	-	-	-	-	-	-	\$9,200.00	\$8,200.00
	Training Registration	-	-	-	-	-	-	\$500.00	\$500.00
	Structural Training Fees	-	-	-	-	-	-	\$4,500.00	\$4,500.00
	Wildland Training Fees	-	-	-	-	-	-	\$1,000.00	\$1,000.00
	Fire Service Vehicle Fees	-	-	-	-	-	-	\$0.00	\$0.00
	Fire Service Equip Fees	-	-	-	-	-	-	\$1,000.00	\$1,000.00
	SERVICES & FEES	\$77,700.00	\$7,842.64	\$150.89	\$7,993.53	\$69,706.47	89.71%	\$61,458.00	\$19,900.00

Acct	Description	2024 Adopted Budget	Jan. Actuals (Period Amt)	Feb. Actuals (Period Amt)	Yr to Date (End Bal)	Available	%	2023 Budget w/ Splmt	2022 Actuals
0424	Equipment Rentals	-	-	-	-	-	-	\$2,000.00	\$0.00
	RENTALS	-	-	-	-	-	-	\$2,000.00	\$0.00
0425	Repairs & Maint								
	Copier Maintenance	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$500.00	\$1,500.00
	Equipment Repairs	\$20,000.00	\$0.00	\$96.95	\$96.95	\$19,903.05	99.52%	\$17,100.00	\$2,700.00
	Radio Repairs	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$4,000.00	\$4,000.00
	Vehicle Repairs	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$3,000.00	\$3,000.00
	Wall Tower Repairs	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$3,000.00	\$3,000.00
	REPAIRS & MAINT	\$38,000.00	\$0.00	\$96.95	\$96.95	\$37,903.05	99.74%	\$27,600.00	\$14,200.00
0426	Supplies								
	Computer Supplies	-	-	-	-	-	-	\$500.00	\$1,500.00
	Copier Supplies	-	-	-	-	-	-	\$250.00	\$250.00
	Equipment Supplies	-	-	-	-	-	-	\$500.00	\$1,000.00
	Foam	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$10,000.00	\$10,000.00
	Fuel-Gas & Diesel	-	\$79.97	-	\$79.97	-\$79.97	-	\$4,000.00	\$3,000.00
	Mag/Sub/Books	-	-	-	-	-	-	\$100.00	\$100.00
	Meals/refreshments	-	-	-	-	-	-	\$1,000.00	\$1,000.00
	Misc Supplies	-	-	-	-	-	-	\$800.00	\$1,200.00
	Paper	-	-	-	-	-	-	\$200.00	\$200.00
	Postage	-	-	-	-	-	-	\$500.00	\$200.00
	Printer Supplies	-	-	-	-	-	-	\$250.00	\$250.00
	Public Education Supplies	-	-	-	-	-	-	\$600.00	\$600.00
	Radios	-	-	-	-	-	-	\$3,500.00	\$3,500.00
	Training Supplies	-	-	-	-	-	-	\$1,500.00	\$2,000.00
	Uniforms	-	-	-	-	-	-	\$1,500.00	\$1,500.00
	Equip Other Entity 5 Yr Plan	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$16,000.00	\$16,000.00
	Equip(5000 Training	-	-	-	-	-	-	\$0.00	\$0.00
	Equip(5000 Demo Trailer	-	-	-	-	-	-	\$0.00	\$0.00
	Admin Supplies	\$16,500.00	\$0.00	\$307.94	\$307.94	\$16,192.06	98.13%	\$700.00	\$0.00
	Project Supplies	\$4,200.00	\$669.38	\$846.00	\$1,515.38	\$2,684.62	63.92%	\$700.00	\$0.00
	SUPPLIES	\$45,700.00	\$749.35	\$1,153.94	\$1,903.29	\$43,796.71	95.84%	\$42,600.00	\$42,300.00
0427	Travel								
	In State Travel	\$1,500.00	\$0.00	\$65.75	\$65.75	\$1,434.25	95.62%	\$1,500.00	\$1,500.00
	Out of State Travel	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%	\$500.00	\$500.00
	TRAVEL & CONFERENCE	\$2,000.00	\$0.00	\$65.75	\$65.75	\$1,934.25	96.71%	\$2,000.00	\$2,000.00



Acct	Description	2024 Adopted Budget	Jan. Actuals (Period Amt)	Feb. Actuals (Period Amt)	Yr to Date (End Bal)	Available	%	2023 Budget w/ Splmt	2022 Actuals
0428	Utilities								
	Sage Creek Comm Tower	\$2,000.00	\$130.60	\$122.67	\$253.27	\$1,746.73	87.34%	\$1,000.00	\$1,000.00
	Cell Phone	-	\$50.00	\$50.00	\$100.00	-\$100.00		\$0.00	
	Phone & Fax	\$2,500.00	\$133.90	\$135.66	\$269.56	\$2,230.44	89.22%	\$2,000.00	\$2,000.00
	UTILITIES	\$4,500.00	\$314.50	\$308.33	\$622.83	\$3,877.17	86.16%	\$3,000.00	\$3,000.00
0435	Capital Assets								
	HLS Equipment (\$5000	-	-	-	-	-	-	\$0.00	\$0.00
	Equipment (\$5000	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$15,000.00	\$15,000.00
	CAPITAL ASSETS	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$15,000.00	\$15,000.00
<b>0271</b>	<b>Fire</b>	<b>\$439,300.00</b>	<b>\$87,924.32</b>	<b>\$16,990.69</b>	<b>\$104,915.01</b>	<b>\$334,384.99</b>	<b>76.12%</b>	<b>\$386,858.00</b>	<b>\$267,841.00</b>

Accounts Payable



Transactions by Account

January & February 2024

Account Number	Vendor	Description	GL Date	Check No.	Amount
211-0271-0426-6013-20	CDW GOVERNMENT INC	JH Dock Refund (From Inv. #ND3429)	12/22/2023	0	-\$150.38
211-0271-0426-6013-20	CDW GOVERNMENT INC	JH Adapter	12/22/2024	0	\$70.56
211-0271-0426-6137-20	CDW GOVERNMENT INC	Office Upgrade - JH Wall Monitor Mount	2/20/2024	0	\$159.98
211-0271-0426-6137-20	CDW GOVERNMENT INC	Office Upgrade - JH Wall Monitor	2/20/2024	0	\$495.37
211-0271-0422-2058-20	CNA SURETY	VFD Annual Bond	1/16/2024	117906	\$216.00
211-0271-0426-6137-20	COPY COUNTRY	Ref/How-To 2024 Updates	1/16/2024	117907	\$669.38
211-0271-0426-6040-20	FIRST INTERSTATE BANK	Amazon - Tahoe Cleaner	12/28/2023	117869	\$34.76
211-0271-0426-6065-20	FIRST INTERSTATE BANK	Amazon - JH Boots return	12/28/2023	117869	-\$142.05
211-0271-0426-6136-20	FIRST INTERSTATE BANK	WalMart - FIT Tester Supplies	2/7/2024	118286	\$16.73
211-0271-0426-6136-20	FIRST INTERSTATE BANK	Sam's Club - 10Jan FSB Meal	2/7/2024	118286	\$63.78
211-0271-0426-6136-20	FIRST INTERSTATE BANK	Amazon - Office Supply	2/7/2024	118286	\$121.46
211-0271-0426-6137-20	FIRST INTERSTATE BANK	Safeway - Dec. 13 FSB Mtg	12/28/2023	117869	\$84.79
211-0271-0426-6137-20	FIRST INTERSTATE BANK	Amazon - VN Keyboard Tray	12/28/2023	117869	\$111.99
211-0271-0426-6137-20	FIRST INTERSTATE BANK	Amazon - Ref/How- To Supply	2/7/2024	118286	\$50.67
211-0271-0426-6137-20	FIRST INTERSTATE BANK	Amazon - CPR Bags	2/7/2024	118286	\$139.98

211-0271-0426-6136-20	KNECHTS	Tahoe	2/20/2024	0	\$29.99
211-0271-0422-2088-20	MACQUEEN EMERGENCY GROUP	SCBA Flow Test - Cascade Trailer	12/22/2023	0	\$502.50
211-0271-0428-8008-20	MIDCONTINENT COMMUNICATIONS	December Charges	12/29/2023	117402	\$7.49
211-0271-0428-8008-20	MIDCONTINENT COMMUNICATIONS	January Charges	1/23/2024	118149	\$6.96
211-0271-0428-8008-20	MIDCONTINENT COMMUNICATIONS	February Charges	2/28/2024	118864	\$8.71
211-0271-0422-2058-20	PIONEER BANK & TRUST	Monument Civic Center - Day of Excellence	2/21/2024	118839	\$138.00
211-0271-0422-2058-20	RAPID DELIVERY INC	December 2023 Mail Delv Fee	12/22/2023	0	\$8.45
211-0271-0422-2058-20	RAPID DELIVERY INC	January 2024 Mail Delv Fee	2/20/2024	0	\$12.89
211-0271-0422-2058-20	SD FIREFIGHTERS ASSN INC	2024 Yearly Dues: J Harvey; V Newman	1/16/2024	117934	\$50.00
211-0271-0414-4143-20	SDML WORKERS' COMPENSATION	2023 Firefighter Work Comp	1/2/2024	117341	\$63,803.00
211-0271-0422-2041-20	TRITECH SOFTWARE SYSTEMS	2024 Annual Central Square Fee	1/16/2024	0	\$8,844.64
211-0271-0426-6136-20	USPS - POC 8100669	Postage	2/20/2024	0	\$50.00
211-0271-0427-7003-20	VALERIE NEWMAN	V. Newman Travel Oct. - Dec.	12/22/2023	117797	\$40.55
211-0271-0427-7003-20	VALERIE NEWMAN	V. Newman Travel Jan. - Feb.	2/20/2024	118595	\$65.75
211-0271-0428-8008-20	VERIZON WIRELESS	Fire Admin Mobile - 29Nov-28Dec	1/10/2024	117901	\$126.94
211-0271-0428-8008-20	VERIZON WIRELESS	Fire Admin Mobile - 29Dec-28Jan	2/14/2024	118487	\$126.95
211-0271-0428-5023-20	WEST RIVER ELECTRIC	Sage Creek Comm Tower	1/31/2024	0	\$130.60
211-0271-0428-5023-20	WEST RIVER ELECTRIC	Creighton Tower Electric - 1/2 by Fire	2/7/2024	0	\$122.67

211-0271-0426-6136-20	WESTERN STATIONERS	Paper	2/20/204	0	\$25.98
211-0271-0425-5004-20	WHISPERING PINES VFD	Cascade Maintenance	12/22/2023	117854	\$12.72
211-0271-0425-5004-20	WHISPERING PINES VFD	Cascade Repairs	2/20/2024	0	\$96.95

*TOTAL*      ***\$76,154.76***

2024 Accounts Receivable			
DATE	FROM	FOR	AMT
1.11.24	Hill City Fire Protection District	W/C 2024 Estimated	\$955.00
1.11.24	Hill City Ambulance District	W/C 2024 Estimated	\$16,727.00
1.11.24	Hill City Ambulance District	Zuercher/CAD Annual Cost Share	\$500.00
1.11.24	Piedmont Emergency	Zuercher/CAD Annual Cost Share	\$500.00
1.16.24	Box Elder Fire Dept.	W/C 2024 Estimated	\$9,576.00
1.16.24	Whispering Pines VFD	W/C 2024 Estimated	\$11,518.00
1.16.24	Jackson County	Zuercher/CAD Annual Cost Share	\$1,500.00
1.25.24	Pennington County Sheriff's Office	Zuercher/CAD Annual Cost Share	\$1,500.00
1.29.24	Battle Creek Fire District	W/C 2024 Estimated	\$25,004.00
2.6.24	Badlands NPS	Zuercher/CAD Annual Cost Share	\$500.00
3.4.24	Wall Ambulance	Zuercher/CAD Annual Cost Share	\$500.00
	Keystone Ambulance	Zuercher/CAD Annual Cost Share	\$500.00
	Battle Creek Fire District	W/C 2023 Audited	\$2,576.00
	Hill City Ambulance District	W/C 2023 Audited	\$404.00
	Whispering Pines VFD	W/C 2023 Audited	\$2,594.23
<b>TOTAL</b>			<b>\$74,854.23</b>

2023 Accounts Receivable			
DATE	FROM	FOR	AMT
Jan. 19	Whispering Pines VFD	W/C 2022 (partial pymt)	\$4,391.35
Jan. 19	Whispering Pines VFD	W/C 2023	\$3,362.53
Jan. 24	Hill City Ambulance	Zuercher/CAD Annual Cost Share	\$500.00
Jan. 26	PennCo Sheriff's Office	Zuercher/CAD Annual Cost Share	\$1,500.00
Jan. 30	Whispering Pines VFD	W/C 2022	\$1,975.80
Feb. 21	Jackson County EM	Zuercher/CAD Annual Cost Share	\$1,500.00
Feb. 27	Piedmont Ambulance	Zuercher/CAD Annual Cost Share	\$500.00
Feb. 27	Badlands National Park	Zuercher/CAD Annual Cost Share	\$500.00
Mar. 1	Wall Ambulance	Zuercher/CAD Annual Cost Share	\$500.00
Mar. 8	Box Elder VFD	W/C 2023	\$7,958.00
Mar. 13	Battle Creek Fire	W/C 2022 (partial pymt)	\$6,589.00
Mar. 13	Battle Creek Fire	W/C 2023	\$21,855.00
Mar. 21	Hill City Ambulance	W/C 2023	\$13,850.00
Mar. 23	Battle Creek Fire	W/C 2022 Audit (partial pymt)	\$255.00
Mar. 23	Battle Creek Fire	2022 5-Yr Fund Over-Payment Refund	\$1,000.00
Mar. 27	Battle Creek Fire	W/C 2022	\$11,797.00
22-May	Hill City VFD	W/C 2023	\$889.00
Jul. 3	Keystone Ambulance	Zuercher/CAD Annual Cost Share	\$500.00
Jul. 12	Rapid Valley VFD	W/C 2022	\$279.00
<b>TOTAL</b>			<b>\$79,701.68</b>

# COUNTY FIRE FUND REQUEST

DEPARTMENT: Scenic Volunteer Fire Department

PHONE #: (605) 391-7723 EMAIL scenicufd@gmail.com

SUBMITTED BY: Charles K. Maude Chief Charles K. Maude Chief 2-24-24  
Print Sign Date

REQUEST CLASSIFICATION:  EMERGENCY  NON-EMERGENCY

PRIORITY	QTY.	DESCRIPTION	DEPT. COST	COUNTY COST
1	1	Insurance Reimbursement	\$ 2303. <sup>00</sup>	\$ 2100. <sup>00</sup>
2				
3				
4				

JUSTIFICATION: Annual Reimbursement of Liability portion of  
vehicle insurance.

**Submit Request to:**

Pennington County Fire Service Board  
 C/O Fire Administrator  
 P.O. Box 6160  
 Rapid City, SD 57709-6160  
 Office: (605) 394-5367  
 Fax: (605) 394-5180  
 Email: CountyFire@pennco.org

Revised: 14 February 2019  
 k:\fireadm\fsb\fire fund request form.doc

**BOARD ACTION:**

Received 2.28.24

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Deferred \_\_\_\_\_

Other \_\_\_\_\_



**HUB International Great Plains, LLC**

Phone: 605-279-2545  
Fax: 605-279-2292

<b>Invoice # 3445144</b>		Page 1 of 1
ACCOUNT NUMBER	DATE	
SCENFIR-01	12/15/2023	
BALANCE DUE ON	AMOUNT DUE	
01/01/2024	\$4,403.00	

**Scenic Fire Department  
PO Box 14  
Scenic, SD 57780**

**Pay My Bill Online**

Visit our online portal to easily and securely pay your HUB invoice using your banking information (ACH)

[www.hubinternational.com/paymybill](http://www.hubinternational.com/paymybill)

Commercial Package	PolicyNumber: U24FFS120114-00	Effective: 01/01/2024 to 01/01/2025
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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
40975837	01/01/2024	01/01/2024	RENB	Commercial Package - Renewal	\$4,403.00
<b>Policy Invoice Balance:</b>					<b>\$4,403.00</b>
<b>Total Invoice Balance:</b>					<b>\$4,403.00</b>

**ADDITIONAL PAYMENT OPTIONS**

**PAY BY CHECK**

Please remit your payment to:

**HUB International**  
11516 Miracle Hills Drive  
Suite 100  
Omaha, NE 68154

\*\*\* PREMIUM FINANCING OPTIONS MAY BE AVAILABLE UPON REQUEST; PLEASE CONTACT YOUR HUB REPRESENTATIVE \*\*\*

\*\*\* PLEASE RETURN A COPY OF THIS INVOICE WITH YOUR CHECK, AND REFERENCE ON THE PAYMENT YOUR INVOICE # 3445144 \*\*\*

**PENNINGTON COUNTY FIRE SERVICE BOARD (FSB)  
BEST OPERATING PRACTICES (BOPs)**

ADMINISTRATION & MANAGEMENT	Date	BOP#
VEHICLE LIABILITY INSURANCE PROGRAM	Addition: 3/13/1996  Revision: 11/13/2013 1/1/2024	FSB104

<b>PREMISE:</b>	Fire departments and fire personnel respond to incidents which have the potential to create liability for both. The Pennington County Fire Service Board (FSB) recognizes the need for fire departments to have the necessary vehicle liability insurance. The FSB also recognizes that not all fire departments may be able to afford this insurance coverage. Therefore, the FSB may assist with providing the proper insurance. The factors that determine the appropriate level of assistance cannot be derived solely from department size, population, or any other single factor.
<b>PURPOSE:</b>	The purpose of this BOP is to address the funding of vehicle liability insurance assistance. This BOP addresses vehicle liability insurance only.
<b>SCOPE:</b>	This BOP shall apply to all agencies, departments and/or organizations eligible for assistance from the FSB as detailed in the Bylaws of the FSB.

**OPERATING PRACTICE:**

**1) GENERAL PROVISIONS**

- a) Departments desiring assistance under this program **MUST** file a formal request each year with the FSB by August 15<sup>th</sup>.
- b) The department must obtain the policy and pay the premiums before requesting assistance from the FSB. Upon submission of a current certificate of insurance and a copy of an invoice from the insurance company, the department may request assistance. The FSB will not grant assistance without proof of coverage.
- c) It is not the intent of the FSB to provide assistance before a department obtains the necessary insurance coverage.



## New VFD Station Updates

### Quinn:

The contractor has just begun buying materials for the project. He is prepared to begin March 1st if the weather holds. The plan is to have the fire hall completed by the end of this summer.

### Scenic:

All of their concrete will be completed by the end of February. The trusses are ordered and going to be delivered by the end of February as well. They are expecting a completion date by the end of summer.

### Silver City:

All engineering building / civil work has been completed. They have completed the highway approach permit and the storm water drainage permits. They are working with Black Hills Electric Co-op to get power to the site. Their initial surveying has been completed and they are waiting to get the elevation and building staking finished. They have signed an agreement with BT Buildings to be their contractor and should be moving ahead within the next month. They have their well, septic, plumbing, electric and dirt work contractors lined up and they will be working with BT Buildings moving forward. They would expect a finish date by mid-summer if there are no supply issues.

### Wasta:

The lot where the new fire hall is going is in Wasta VFD's name and they have begun demolishing the Packard Cafe which currently sits on the site. They should have it entirely cleaned up by the end of February.

Fundraising continues and they are right on track to be at their goal this spring. Their Annual Wasta Steak feed was a record success.

The contractor is finalizing the bid on the building, and they are right within their budget and expecting to begin construction this summer.