

PENNINGTON COUNTY FIRE SERVICE BOARD

Wednesday, December 13, 2023
130 Kansas City St., Rapid City, SD
Pennington County EOC – 1st Floor

The Pennington County Fire Service Board met at 7:00pm on Wednesday, December 13, 2023, in the Pennington County EOC, County Administration Building, Rapid City, South Dakota. Chair C. Dustman called the meeting to order with the following voting board members present: C. Maude, A. Ferris, T. Kobes, D. Lindblom, E. Chase, T. Deml, B. Povandra, D. Hadcock, D. Willett.

Others in Attendance: T. Daly, T. Roerick, K. Karley, G. Sortland, A. Kuenkel, V. Newman, J. Dalman, P. Dockter, D. Hartmann, H. Schrier, J. White, W. McDuff, K. McDuff, J. McIntyre, L. Woodard, K. Woodard, J. Bauer, T. Reese, C. Bancroft, C. Doaty

PUBLIC COMMENTS:

- a) J. Harvey introduced:
 - a. C. Bancroft, Pennington County HR Director. She introduced W. McDuff, HR Risk Manager and family.
 - b. J. Bauer, Pine Ridge Agency, Fire Management, Bureau of Indian Affairs; Carl Doaty, Hot Springs, US Forest Service; Thomas Reese, ESCC.
- b) Carl Doaty, US Forest Service, Engine Capt. Hot Springs: Introduction presentation

REVIEW AND APPROVE AGENDA

MOVED by D. Hadcock and seconded by D. Lindblom to approve the agenda as presented. Vote: Unanimous.

REVIEW AND APPROVE MINUTES

MOVED by E. Chase and seconded by C. Maude to approve the minutes as presented. Vote: Unanimous.

REVIEW AND APPROVE FINANCIALS

MOVED by D. Willett and seconded by A. Ferris to approve the financials as presented. Vote: Unanimous.

- a) 2023 – 2030 Budget – FSB Budget Committee
 - i) D. Lindblom stated the Budget Committee is getting ready for 2024. Let him know if you would be interested in joining. A summary of the Committee was given.
 - j) D. Hadcock added information regarding Reserve Funds.

COMMITTEE REPORTS

- a) FSB Training - T. Daly summarized upcoming courses. Contact members if you would be willing to help with The Rushmore Conference, formerly Mid-Winter Muster.
 - (1) There were six members who completed the Driver Operator requirements.
 - (2) Commissioner D. Hadcock and Chief A. Kuenkel gave Certificates of Recognition to those who completed the Fire Officer Course: Officer L. Woodard, Officer N. Hockley, Officer M. Helgerson, and Officer J. McIntyre.



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- b) Emergency Management Report - D. Willett shared there is training for ICS 300/400 available for free in Jan./Feb. Sign up on the SD OEM site. Their EM Specialist position is open until Jan. 1, 2024. They are working on continuity of operations with public alerts and warnings within Pennington County.
 - i) Emergency Management Users Board - G. Sortland shared the next meeting will be held in January.
- c) Pennington County Fire Chiefs Association – Thompson: Not present
 - i) Black Hills Fire Advisory Board – B. Povandra reminded chiefs if they have not turned in their state contract to do so soon as it expires at end of December.
- d) SD Fire Chiefs Association – B. Povandra shared information about the Chief’s Conference held the first weekend in December.
- e) Communications – K. Karley stated Creighton Tower is completed as well as the Sage Creek upgrades. He added as of January 1 there will be dedicated fire and law enforcement dispatchers.
 - i) P. Dockter gave updates about the repeaters and duplexer yet to come in. He discussed radio programming updates to be made this winter.
- f) County Commission Report – D. Hadcock reviewed all entities and agencies she has been and is helping with during December. She discussed her involvement on the Fair Board and encouraged attendance. The Commission has been working on end-of-year supplements. She thanked everyone on the FSB.
 - i) Chair D. Dustman thanked her for her support.

OLD BUSINESS

MOVED by C. Maude and seconded by A. Ferris to approve the 2024 Best Operating Practices as presented.
Vote: Unanimous.

- a) Comments: Thanks were given to V. Newman by several members for her effort and work on updating the BOPs.

NEW BUSINESS

- a) District Elections, 2023-2025 Terms: Chair C. Dustman welcomed Nominees.
 - i. East District: Charles Maude, Scenic VFD
 - ii. East Central District: Jason White, North Haines VFD
 - iii. West Central District: Eric Chase, Whispering Pines VFD
 - iv. West District: Dave Lindblom, Battle Creek Fire District



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- b) 2024 Meeting Schedule: Chair C. Dustman asked for discussion.

MOVED by T. Kobes and seconded by D. Lindbom to hold 2024 Fire Service Board meetings every other month starting in January with the addition December for a total of seven meetings. Vote: Unanimous.

- i) Chair C. Dustman asked for departments to sign up to host:

- January: Pennington County EOC
- March: Whispering Pines VFD
- May: Rochford VFD
- July: Rapid Valley VFD
- September: Doty VFD
- November: North Haines VFD
- December: Pennington County VFD

REQUESTS TO BE ACTED ON: None

OTHER BUSINESS

- a) C. Bancroft, Pennington County Human Resources Director, discussed the Wage Study being conducted within Pennington County and gave an update of the Fire Administrator Job Description.
- i) There was discussion about current and former wage studies.
- b) T. Kobes discussed fundraising efforts being made by a community member who was saved by members of the Rapid Valley VFD and a Lucas Machine.
- c) J. Harvey thanked the FSB for his PPE , their support, and all they do for the community and the office. He acknowledged D. Hadcock as she works for all the departments and first responders.

NEXT MEETING: January 10, 2024 @ 7:00pm | Pennington County EOC, 1st Floor, 130 Kansas City St., Rapid City, SD – Meal Served @ 6:30pm

ADJOURNMENT

MOVED by D. Lindblom and seconded by T. Kobes to adjourn the meeting at 8:01 pm. Vote: Unanimous.

Pennington County fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and need special accommodation, please notify the Fire Administration Office at 605-394-5367 so that appropriate auxiliary aids and/or services are available.

