

**PENNINGTON COUNTY FIRE SERVICE BOARD (FSB)
BEST OPERATING PRACTICES (BOPs)**

ADMINISTRATIVE RULES	Date	BOP#
TRAINING COURSES	Addition: 1/1/2024 Revision:	FSB04

PREMISE:	The Fire Service Board (FSB) recognizes the need to help with providing Pennington County fire department members with training programs for both structural and wildland firefighting courses.
PURPOSE:	The purpose of this BOP is to establish and set a minimum training curriculum for National Fire Protection Association (NFPA) and National Wildfire Coordinating Groups (NWCG) courses that will ideally be offered within a calendar year. The intention is to ensure that all firefighters are offered opportunities for learning and growth.
SCOPE:	This BOP shall apply to all Pennington County volunteer fire departments.

OPERATING PRACTICE:

- 1) Each calendar year the FSB will strive to provide program support for the courses outlined within this BOP. These courses are to be taught with the intention of meeting the NFPA and NWCG Standards.
- 2) Training program support can be affected by availability of:
 - a) Budget Funding
 - b) Participants
 - c) Instructors
 - d) Adequate facilities
 - e) Other extenuating circumstances can affect the program availability.
- 3) Outlined courses considered by the FSB include an ideal number of times to be taught per year.
- 4) The chosen delivery model can be affected by availability of:
 - a) Participants
 - b) Instructors
 - c) Adequate facilities
 - d) Other extenuating circumstances can affect the chosen delivery model.

- 5) Course schedule and dates shall be shared with the County Fire Office for dissemination.
- 6) Participants sponsored by agencies outside of Pennington County are required to show proof of Worker's Compensation coverage.

Firefighter 1
This course will ideally be taught at a minimum, twice a year.
Standards Covered: <ul style="list-style-type: none"> *NFPA Standards <ul style="list-style-type: none"> - 1001: Standard for Firefighter Professional Qualifications - 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications - 1403: Standard on Live Fire Training Evolutions *SD Fire Marshal's Office <ul style="list-style-type: none"> -Course shall follow SD Fire Marshal's Certified Firefighter Course Card - South Dakota Firefighter Training SD DPS
Prerequisites: <ul style="list-style-type: none"> *Recommendation from their Fire Chief: See Appendix A *Workers' Compensation coverage through current department roster
Recommendation for those who shall attend: <ul style="list-style-type: none"> *All department members who will participate in fire ground operations

Firefighter 2
This course will ideally be taught at a minimum, once a year.
Standards Covered: <ul style="list-style-type: none"> *NFPA Standards <ul style="list-style-type: none"> - 1001: Standard for Firefighter Professional Qualifications - 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications - 1403: Standard on Live Fire Training Evolutions *SD Fire Marshal's Office <ul style="list-style-type: none"> -Course shall follow SD Fire Marshal's Certified Firefighter Course Card - South Dakota Firefighter Training SD DPS
Prerequisites: <ul style="list-style-type: none"> *Recommendation from their Fire Chief: See Appendix A *Workers' Compensation coverage through current department roster *Completed Firefighter 1 course and requirements: See Appendix B
Recommendation for those who shall attend: <ul style="list-style-type: none"> *All department members who will participate in fire ground operations *Individuals who desire to complete and obtain SD Certified Firefighter Certification

Fire Apparatus Driver Operator - FADO

This course will ideally be taught at a minimum, once a year.

Standards Covered:

- *NFPA Standards
 - 1002: Standard for Fire Apparatus Driver/Operators
- *SD Fire Marshal's Office
 - Course shall follow SD Fire Marshal's Certified Firefighter Course Card
 - [South Dakota Firefighter Training | SD DPS](#)

Prerequisites:

- *Recommendation from their Fire Chief: See Appendix A
- *Workers' Compensation coverage through current department roster
- *Completed Firefighter Course and requirements: See Appendix B

Recommendation for those who shall attend:

- *All department members who will participate in fire ground operations

Fire Officer

This course will ideally be taught at a minimum, once a year.

Standards Covered:

- *NFPA Standards
 - 1021: Standard for Fire Officer Professional Qualifications
- *SD Fire Marshal's Office Card
 - Course shall follow SD Fire Marshal's Certified Firefighter Course Card
 - [South Dakota Firefighter Training | SD DPS](#)

Prerequisites:

- *Recommendation from their Fire Chief: See Appendix A
- *Workers' Compensation coverage through current department roster
- *Completed Firefighter Course and requirements: See Appendix B
- *5 years of experience

Recommendation for those who shall attend:

- *All department members who will participate in fire ground operations
- *Individuals who are ready to assume a supervisory role within their department.

Basic Wildland

Training for the courses listed is available for no cost to the participant or agency by South Dakota Wildland Fire.

- *S-110: Basic Wildland Fire Orientation
- *S-130: Firefighter Training, (required for FFT2)
- *S-190: Introduction to Wildland Fire Behavior, (required for FFT2)
- *RT-130: Wildland Fire Safety Training Annual Refresher (Updated yearly)

Fire chiefs and agency heads are encouraged to develop and maintain a positive working relationship with the training personnel at South Dakota Wildland Fire.

Please coordinate with the South Dakota Wildland Fire Trainer for the correct and acceptable delivery method.

NWCG training can be found at: <https://wildlandfirelearningportal.net>.

- * This website includes online, blended (a mix of classroom and online training), and course pre-work

Courses such as S-130, Firefighter Training and other 100- and 200-level courses are designed to be presented locally.

Standards Covered:

- *NWCG Standards

Prerequisites:

- *ICS-100: Introduction to Incident Command System
- *ICS-700: National Incident Management System, An Introduction

Recommendation for those who shall attend:

- *Any individual actively involved with wildland fires

Incident Management Training (Latest Edition):

EMI (Emergency Management Institute) provides training to Federal, state, local, tribal, volunteer, public, and private sector officials to strengthen emergency management core competencies for professional, career-long training.

EMI training can be obtained through the EMI Learning Management System (LMS): [EMI | News and Announcements \(fema.gov\)](#)

All Pennington County Firefighters are encouraged to obtain the following:

- *ICS-100: Introduction to the Incident Command System
- *ICS-200: Basic Incident Command System for Initial Response
- *ICS-700: National Incident Management System, An Introduction
- *ICS-800: National Response Framework, An Introduction

Insert
Department
Logo

Insert Department Name
Address
Phone
Email

Insert Date

To Whom It May Concern

Re: Recommendation to participate in **Insert Course Title**

It is with great pleasure that I write this letter of recommendation on behalf of **insert name of participant**. I have known **insert name** for **insert number of years** as a member of the **insert name of your organization**. As **insert your title**, I have had the opportunity to observe **insert name of participant** in a station environment as well as responding to medial and fire emergencies. Their skills and knowledge are dependable and would make them a great candidate for the **insert course title**.

I truly with **insert name of candidate** in their endeavors. Please feel free to contact me at **insert your phone number** if you wish to discuss any portion of this recommendation.

Sincerely,

Insert Name

Title

SOUTH DAKOTA CERTIFIED FIREFIGHTER COURSE NFPA 1001, 2019 Edition			
STUDENT NAME		DRIVERS LICENSE NUMBER AND STATE ISSUED	
COMPLETE MAILING ADDRESS & PHONE NUMBER		FIRE DEPARTMENT OR AGENCY	
FIREFIGHTER 1		FIREFIGHTER 1 (continued)	
Fire Service & History & Safety <i>IFSTA 7th Chap 1 Jones & Bartlett 4th Chap 1,2,18,20</i>	DATE	Incident Command System (with NIMS review) ICS 100, 200; NIMS 700 (must be completed prior to FF 1 test) www.training.fema.gov <i>IFSTA 7th Chap 19,27 Jones & Bartlett 4th Chap 23</i>	DATE
Communications <i>IFSTA 7th Chap 2 Jones & Bartlett 4th Chap 4</i>	DATE		
Building Construction <i>IFSTA 7th Chap 3 Jones & Bartlett 4th Chap 6</i>	DATE	FIREFIGHTER 2	
Personal Protective Equipment <i>IFSTA 7th Chap 5 Jones & Bartlett 4th Chap 3</i>	DATE	Fire Origin & Cause <i>IFSTA 7th Chap 20 Jones & Bartlett 4th Chap 28</i>	DATE
Fire Behavior/Dynamics <i>IFSTA 7th Chap 4 Jones & Bartlett 4th Chap 5</i>	DATE	Advanced Fire Suppression <i>IFSTA 7th Chap 16,18 Jones & Bartlett 4th Chap 23</i>	DATE
Extinguishers <i>IFSTA 7th Chap 6 Jones & Bartlett 4th Chap 7</i>	DATE	Vehicle Extrication & Assisting Technical Rescue <i>IFSTA 7th Chap 17 Jones & Bartlett 4th Chap 24,25</i>	DATE
Ropes & Knots <i>IFSTA 7th Chap 7 Jones & Bartlett 4th Chap 9</i>	DATE	Community Risk Reduction & Building Safety Systems <i>IFSTA 7th Chap 22 Jones & Bartlett 4th Chap 26-27</i>	DATE
Ground Ladders <i>IFSTA 7th Chap 8 Jones & Bartlett 4th Chap 11</i>	DATE	CPR - AED Health Care Provider level.	DATE
Forcible Entry <i>IFSTA 7th Chap 9 Jones & Bartlett 4th Chap 8,10</i>	DATE	First Aid, Infection, Bleeding & Shock Control	DATE
Structural Search & Rescue <i>IFSTA 7th Chap 10 Jones & Bartlett 4th Chap 12</i>	DATE	(FOR FIRE MARSHAL USE ONLY) FIREFIGHTER 1 WRITTEN TEST RESULTS TEST DATE _____ PASS / FAIL RE-TEST DATE _____ PASS / FAIL FIREFIGHTER 2 WRITTEN TEST RESULTS TEST DATE _____ PASS / FAIL RE-TEST DATE _____ PASS / FAIL PRACTICAL SKILLS EXAM DATE: _____ FULL CERTIFICATION or FIRE GROUND SUPPORT STAFF SIGNATURE: _____ _____ date _____	
Ventilation <i>IFSTA 7th Chap 11 Jones & Bartlett 4th Chap 13</i>	DATE		
Hose & Appliances <i>IFSTA 7th Chap 12,13,21 Jones & Bartlett 4th Chap 14,15,16</i>	DATE		
Suppression & Ground Fires <i>IFSTA 7th Chap 14 Jones & Bartlett 4th Chap 17,21</i>	DATE		
Salvage & Overhaul <i>IFSTA 7th Chap 15 Jones & Bartlett 4th Chap 19</i>	DATE		
Hazardous Materials Awareness/Operations <i>IFSTA 7th 24, 25-26 Jones & Bartlett 4th 29-30, 31-37</i>	DATE		

PERFORMANCE COMPETENCIES

Unload and carry hose up a stairway and/or ladder.	DATE
Given a selection of portable extinguishers, demonstrate extinguishment of an actual incipient stage class A, B, or C fires.	DATE
Given rope and a 24' ladder, raise and extend ladder and hoist a tool.	DATE
Using simulation, force entry through two type of doors, two types of windows and a wall or floor.	DATE
Horizontally ventilate a building using positive and/or negative pressure ventilation.	DATE
Connect a fire department pumper to a fire hydrant and operate the hydrant.	DATE
Connect a fire department pumper to static water supply.	DATE
While wearing full PPE demonstrate proficiency in the operation of SCBA while conducting a search in a smoke filled or visibility obscured structure. (Smoke machine or simulated IDLH)	DATE
Working as a member of a team, extricate a victim from a vehicle.	DATE
As a member of a firefighting team, in full PPE and SCBA, participate in the control of a live fire. (STUDENTS MUST COMPLETE ALL Fire Fighter I AND WRITTEN TEST TO PARTICIPATE IN LIVE TRAINING PER NFPA 1403)	DATE
To be printed and signed by the STUDENT on completion of all skills.	
Print _____ Sign _____ Date _____	
To be printed and signed by the INSTRUCTOR :	
I, the undersigned certify that all performance competencies above were accomplished by the student.	
Print _____ Sign _____ Date _____	
To be printed and signed by the FIRE CHIEF	
Print _____ Sign _____ Date _____	
<ul style="list-style-type: none"> • STUDENT IS TO BRING COMPLETED, SIGNED CARD FOR TESTING. Must be 18 years or older prior to participation in performance competencies or practical testing 	