



## PENNINGTON COUNTY LEPC

130 Kansas City Street, Ste. 130, Rapid City SD 57701

PH: 605.394.2185 FAX: 605.394.2180 [lepc@pennco.org](mailto:lepc@pennco.org)

### LEPC MEETING MINUTES

Thursday, May 18, 2023

**Present:** Gareth Barton, Matthias Barton, Nathan Barton, Ray Bubb, Dustin Calhoun, Mark Enright, Ria Hannon, Jerome Harvey, Becky Henry, Dan Hunnel, Josh Kusser, Ritchie Nordstrom, Danny Oaks, Doug Parrow, Jennifer Pavelicek, Kristina Proietti, Susan Sanders, Margaret Smallbrock, Dustin Willett and Michael Wollman

1. **MEETING CALLED TO ORDER** at 12:01 by Chair-Elect Dustin Calhoun
2. **INTRODUCTIONS**
3. **PUBLIC COMMENTS:** None
4. **AGENDA:** Motion to approve May 18, 2023 Agenda by R. Bubb, second by R. Nordstrom. **Motion carried.**
5. **MINUTES:** Motion to approve February 16, 2023 Minutes by N. Barton, second by D. Willett. **Motion carried.**
6. **OLD BUSINESS**
  - a. Budget Report – Motion to approve the budget by R. Hannon, second by R. Bubb. **Motion carried.**
    - i. Willett stated a carry over balance is shown on the budget report to potentially help fund the Commodity Flow Study. Normal regular expenses are anticipated meals. Additionally, \$900.00 is allocated for meals.
  - b. Haz-Mat Team Report: J. Kusser stated there has been natural gas leaks within city residential supply lines due to recent construction. Team recently attended a Haz-Mat class in March, experienced a Haz-Mat spill in April, recent body recovery and plan to attend an upcoming battery class. D. Oaks stated that Army North conducted a re-certification evaluation in March. Team conducted a two-day exercise with day 1 located in Wasta as an explosive type of atmosphere and day 2 at the Hart Ranch as a lab setup, in addition to, training with Rapid City Haz-Mat.
  - c. Citizens Corps Committee Reports
    - i. VIPS, CERT, Fire Corps: D. Willett stated VIPS and Fire Corps committees were absent.
    - ii. M. Enright shared that the spring CERT class recently ended with 18 starting the class and 16 finishing the class. The CERT class is a 7-week committed program offered twice a year, once in the spring and



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once in the fall, to individuals within the community. Willett stated that the intent of CERT is neighbor helping neighbor; empowering individuals to help themselves without becoming the problem. Over three hundred community members have gone through the CERT program. Willett praised M. Enright and A. White for their work towards the class. R. Nordstrom requested Teen CERT materials to present to the Youth Action Board.

- d. Preparedness and Education Events from LEPC Entities: Willett shared the Home Show was held this last March and the Kid's Fair was held this last April. Willett added EM has a booth at both events with educational literature dedicated to PennCo LEPC, in addition to, messaging outreach and marketing campaign materials.
- e. 2023 Commodity Flow Study (Action Item to set aside LEPC Funds for project) HMEP23 Hazardous Materials Emergency Preparedness Grant (Action Item to apply)

Period of Performance – October 1, 2023 – September 30, 2024  
Application Status Update

- i. Willett stated that at the last meeting, LEPC agreed to move forward with the Commodity Flow Study, pushed out to email lists and LEPC members and have changed the dates. The HMEP grant has been submitted and waiting on feedback regarding financial position to complete the CFS. Quote submissions are due by 8/01/2023 and any quotes will be reviewed at the LEPC's next meeting scheduled for 8/17/2023. Any awarded HMEP dollars are Federal, so the work cannot start prior to 10/02/2023. Two vendors are interested in submitting quotes and will determine if financially possible to contract this study. If not financially possible, then back to the drawing board with a different approach. Request for quotes have been advertised and noticed in the county legal paper publications. CFS information packet has been uploaded onto the PC website and includes, the cover letter, the updated CFS Scope of Work and the PC CFS Final Report for 2011 for reference. If approached with any leads or interest, direct them to the website page.
- ii. The plan is to review potential quotes from vendors at the next LEPC meeting, therefore, the 2023 Commodity Flow Study item will be moved to New Business on the next LEPC Meeting Agenda.
- iii. Motion to approve for the Commodity Flow Study Committee to be given permission to make changes and decisions concerning the CFS and the use of the funds within the budget by R. Bubb, second by J. Paveliceik. **Motion carried.**



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### 7. NEW BUSINESS

- a. Motion to approve the Rapid City Solid Waste Division Marketing for Household Hazardous Waste grant by D. Willett, second by G. Barton.

**Motion carried.**

- i. R. Hannon stated that the Household Hazardous Waste collection is a bi-annual event that is held to aid in the disposal of household chemicals. The event entails hiring a company from Minnesota, called Veolia, to bring their equipment and hold a chemical drive. The HHW collection is a free event to the public and will be held at the Central States Fairgrounds on Saturday, October 14, 2023 from 8:00 am – 1:00 pm. The request for the LEPC grant funds in the amount of \$2,000.00 would be used towards marketing the HHW event and to expand education and outreach to the community. LEPC has supported this event in the past.
- ii. R. Hannon also commented that paint will no longer be accepted at the HHW collections. In the past, the HHW collection has become more of a paint drive, which can be disposed of properly at home. D. Calhoun inquired about the efforts to try and spread the word about eliminating paint from the HHW collection event. R. Hannon stated that the community is well educated on the proper disposal of paint, including social media outlets.
- iii. D. Willett noted that at the last couple meetings, LEPC has discussed saving funds for CFS, however, LEPC should support the HHW collection. HHW is in line with LEPC's mission and needed in the community. From a LEPC perspective, the HHW event is supported.
- iv. R. Bubb inquired if the CFS vendor quote submissions exceed budgeted funds, would there be a reserve option or county funds to assist. D. Willett stated that the item was not budgeted into the EM department for this year. If vendor quote contracts come back and funding is short, then possibly find other funding sources. R. Nordstrom commented that there is a new grant writer with the City of Rapid City Finance Department that may be of assistance and/or resource if needed.



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- b. Motion to approve the Rapid City Solid Waste Division City Wide Cleanup grant reimbursement request by S. Sanders, second by R. Nordstrom.
  - c. Second motion to substitute first motion to table grant application to next meeting pending review of CFS quotes and to take action at next LEPC meeting by D. Willett, second by M. Wollman. **Motion carried.**
    - i. Hannon stated that the annual City Wide Cleanup event was held the following week after Earth Week during April 16 – 22 in an effort to encourage the community's involvement in a cleanup. Over 2000 community members volunteered their time and collected over 7 tons of garbage. The city provides volunteers with the trash bags. Rapid City Solid Waste is requesting reimbursement of \$1350.00 for the trash bags purchased for this year's event.
    - ii. D. Calhoun shared to potentially table this grant to discuss and figure budget, due to marketing prior to the event and saved funds for the CFS. Funds are available and LEPC hopes to assist with both the CFS and the HHW program. Discussed and agreed to review HHW grant reimbursement after the CFS quotes have been reviewed at the next LEPC meeting. R. Hannon was acceptable of the grant application to be tabled until the next meeting.
  - d. National League of Cities (NLC) Railroad Presentation by Ritchie Nordstrom  
R. Nordstrom attended a Congressional City Conference for NLC in Washington D.C. from March 26-28, 2023. R. Nordstrom is the Chair for the Transportation Infrastructure Services. R. Nordstrom discussed the topic of the Railway Safety Act of 2023 and supplied literature pertaining to the SD current freight carriers and SD DOT railroad system. R. Nordstrom discussed the topic of the potential move of the railroad and the need for federal funding and grants. The question of transporting hazardous materials was addressed and the local railroad (RCPE) typically hauls agricultural commodities, including bentonite, scrap iron and wheat.
    - i. D. Willett commented that the rail industry is listed in the scope of work for frequency and commodity and for LEPC to possibly reach out to RCPE for any updated amounts and information.
  - e. 2023 LEPC Meeting Dates: February 16; May 18; August 17; November 16
  - f. Other Items by Members: None
- 8. ADJOURN:** Motion to adjourn at 12:55 by R. Bubb, second by R. Nordstrom.  
**Motion carried.**