



## PENNINGTON COUNTY LEPC

130 Kansas City Street, Ste. 130, Rapid City SD 57701

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### LEPC MEETING MINUTES Thursday, August 17, 2023

**Present:** Tyler Brown, Ray Bubb, Dustin Calhoun, Ria Hannon, Jerome Harvey, Michael Klopfer, Trapper Lappe, Travis Lasseter, Brooke Love, Jason Luze, Doug Parrow, Jennifer Pavelicek, Pat Roseland, Susan Sanders, Margaret Smallbrock, David Switzer, Eric Tobin, William Wasserburger, Alexa White, Dustin Willett

1. **MEETING CALLED TO ORDER** at 12:00pm by Chair R Bubb
2. **INTRODUCTIONS**
3. **PUBLIC COMMENTS:** None
4. **AGENDA:** Motion to approve August 17, 2023 Agenda by R Hannon, second by T Brown. **Motion carried.**
  - a. D Calhoun asked that trash bag reimbursement for clean-up day be added to the agenda. Motion to approve by D Calhoun, second by T Brown. **Motion carried.**
5. **MINUTES:** Motion to approve May 18, 2023 Minutes by D Willett, second by D Calhoun. **Motion carried.**
6. **OLD BUSINESS**
  - a. Budget Report (Action Item) – Motion to approve the budget by D Switzer, second by T Brown. **Motion carried.**
    - i. A White stated the following additions: lunch for the meeting cost \$207.50 and funds have been set aside for the Commodity Flow Study (CFS). Since May we paid the fees for the legal ads for the CFS study.
  - b. Haz-Mat Team Report: T Lappe stated, there were 40+ calls for service, city and county, and included the following: natural gas leaks dues to construction; 9-10 body recoveries; an RV propane leak where the team utilized portable flares to mitigate the situation; a 1,000-gallon propane tank on a residential lot in Quinn had a bottom mounted valve that was leaking, the situation was mitigated by propane supplier; 3 carbon dioxide leaks; practiced safety sweeps at Rally and training back in the city; will be hosting a hazmat course out of California which will be open to SD task force members; recently ordered 2 rapid deploy kits which allow for the monitoring of gas and radiation from a remote area with plans to purchase additional 2 next year.



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### c. Citizens Corps Committee Reports

- i. Volunteers In Police Service (VIPS): D Switzer stated, VIPS currently has 29 volunteers with the different groups.
  - ii. Community Emergency Response Team (CERT): A White stated, the Fall class will begin on September 18<sup>th</sup>, and that the New Emergency Management Specialist, Troy Blevins, will be starting his employment on 8/21/23 and will hopefully be able to jump right into teaching some portions of the class
  - iii. Fire Corps: J Harvey stated, trailers are manned and maintained by the VFD's in Blackhawk, Johnson Siding, and North Haines, these trailers will provide rehab support to responders in the county at large incidents with a place to sit, warm or cool down, and available coffee.
- d. Preparedness and Education Events from LEPC Entities: A White stated, September is National Preparedness month; D Willett stated, National FEMA IPAWS test is coming up in October 4<sup>th</sup>, the SDEMA conference will be September 11<sup>th</sup>-14<sup>th</sup>, and 80 volunteers signed up for the upcoming full-scale airport exercise on evening of September 11<sup>th</sup>.

## 7. NEW BUSINESS

- a. 2023 Commodity Flow Study:
  - i. Proposals received and status update: D Willett stated, August 1<sup>st</sup> was the deadline and that the only official quote came from The Blue Cell. He stated that the quote came in under what he expected. He presented the quote to the committee and restated, that the study to take place and be 2024 Spring/Summer. D Willett stated that he periodically teaches for The Blue Cell, so he would be abstaining from voting. Motion to approve moving forward with The Blue Cell by T Brown, second by D Switzer. **Motion carried.**
  - ii. Application Status Update: HMEP23 Hazardous Materials Emergency Preparedness Grant, Period of Performance – Oct 1, 2023 – Sept 30, 2024. Regular SERC allocation: D. Willett stated that if we don't get HMEP dollars for CFS we will have spent next years' allocation; if we get HMEP dollars we can look at financing other grant projects; financially the flow study will be workable; odds of HMEP application coming through are relatively good (asked for \$6000); SERC money allocation to our LEPC annually typically equals \$3,000-\$5,000; T Brown asked, what happens to the extra money if we get HMEP; D Willett stated, additional funding for grant projects is where the extra will go; HEMP is 25% match.



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- b. Comprehensive Hazardous Materials Emergency Response Plan: A White stated, we have made updates annually (phone numbers, names, tier II data, etc.); D Willett stated, we need to review the LEPC plan as a group, it would be good to have a plan in place with multiple entities involved, ie. Federal, Governmental, Military (Ellsworth); he questioned, how do we want to proceed over the next 3 months in reviewing the plan. A White asked if we could have a subcommittee with groups such as Ellsworth AFB EM, Ellsworth AFB Fire, Monument Health, etc.; The group agreed, and she stated that she will set up a future meeting date with these partners to form this subcommittee to update the HMEP before the Nov LEPC meeting.
        - c. Tabled Item: RC Solid Waste Grant Application from May meeting: D Calhoun stated, R Hannon asked for grant reimbursement for \$1,350 for trash bags used for the Earth Day clean-up on April 15<sup>th</sup>. This business had been tabled by the committee from the last meeting to discuss the CFS because the board was not sure what the quote for the CFS was going to be. Willett made a motion to approve the grant application, second by S Sanders. **Motion carried.**
        - d. Other items by members: None
8. **ADJOURN:** Motion to adjourn at 12:31pm by D Calhoun, second by T Brown. **Motion carried.**