



## PENNINGTON COUNTY LEPC

130 Kansas City Street, Ste. 130, Rapid City SD 57701

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# LEPC MEETING MINUTES

## Thursday, November 16, 2023

**Present:** Matthias Barton, Nathan Barton, Brian Blenner, Troy Blevins, Tyler Brown, Ray Bubb, Aaron Dye, Mitch Guy, Ria Hannon, Jerome Harvey, Jeff Johnson, Casey Kenrick, Michael Klopfer, Trapper Lappe, Travis Lasseter, Brent Long, Brooke Love, Doug Parrow, Jennifer Pavelicek, Brandy Petersen, Margaret Smallbrock, Don Steveson, Cathy Strudle, Alexa White, Dustin Willett

1. **MEETING CALLED TO ORDER** at 11:56am by Chair R Bubb
2. **INTRODUCTIONS**
3. **PUBLIC COMMENTS:** R Hannon reported that 480 cars drove through the Hazardous Waste Event, which also raised \$1000. M Barton reported that Crook County (WY) LEPC has been encouraging the community to be active in the LEPC; would like to arrange to speak with LEPC members for suggestions and advise.
4. **AGENDA:** Motion to approve November 16, 2023 Agenda by R Hannon, second by J Pavelicek. **Motion carried.**
5. **MINUTES:** Motion to approve August 17, 2023 Minutes by T Brown, second by R Hannon. **Motion carried.**
6. **OLD BUSINESS**
  - a. Budget Report: A White reported, \$217.21 was spent on today's lunch. Motion to approve the budget by T Brown, second by J Pavelicek. **Motion carried.**
  - b. Haz-Mat Team Report: T Lappe reported there were 40+ calls for service throughout the county-city which included the following: gas leaks with construction and citizens drilling holes in fuel tanks with the intent to steal fuel. Four-day classes were held in September for fire, civil support, Aberdeen, and Ellsworth. The department accepted a delivery of radiation detectors with the intent to add at least one to every first-line firefighter apparatus.
  - c. Citizens Corps Committee Reports
    - i. VIPS: C Kenrick reported they have 15 active reserve deputies, 8 explorers, and 25 other active volunteers. Willett commented the VIP programs are eligible recipients for homeland grant funding if they want to apply.
    - ii. CERT: A White reported the class was completed in October, next class will be in Spring 2024. Great Plains Tribal Health Board has requested CERT Train the Trainer which will allow them to train their communities.



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- iii. Fire Corps: J Harvey reported that all three trailers are manned and ready to go and that departments have been busy with fundraiser events chili and pancake feeds.
- d. Preparedness and Education Events from LEPC Entities Upcoming: None
- e. 2023 Commodity Flow Study

Status update from The Blue Cell: D Willett reported will work through the winter months making phone calls, doing the research sides of things, and gathering data that doesn't require a point in time (standing on the road) study. These will take place in Spring/Summer. Original RFP was approved "payment due upon submission of the whole report"; however, The Blue Cell has requested to bill for 50% after the winter work, then bill for the other 50% when project is completed. Motion to amend RFP to pay out 50% of contract upon winter completion, then the following 50% of contract upon spring completion by T Brown, second by M Barton. **Motion carried.** Contract is for \$10k (LEPC will need cash & spending authority for entire \$10k) - \$5k will be reimbursed through the HMEP grant

Willett also shared he learned about a GIS-powered map that shows timelines, imports, and exports, of materials coming into communities. Point to point. This is the first version of the program. EM's have requested the next version will add the mode of transportation, route, and the commodity this is being moved. This will be an extremely valuable tool for LEPC' Willett will send the link out to those who are interested.

- i. HMEP23 Hazardous Materials Emergency Preparedness Grant Approved. D Willett reported the committee will need to have \$1000 in soft match or "sweat equity" from the LEPC. Could be in-kind or check from LEPC. In-kind donations for personnel cannot be captured if position is funded by part of a federal grant. However, there are some exemptions (ie. Military) which would be exceptions because they are part of a federal organization rather than a federal grant position. Time would also be able to be captured for in-kind donations (volunteers).
  - 1. Federal Funds = \$5000 (Reimbursable – LEPC fronts the money)
  - 2. Sub-Recipient (LEPC) match (hard or soft) = \$1000 (20% - non-federal \$\$\$)
  - 3. Performance period: 10/01/2023 through 09/30/2024: Willett reported, hard deadline for when this needs to be done/delivered/invoiced/paid; contractor has indicated that this will not be a problem; all paperwork signed and secured. Planning on leveraging 10-15k for LEPC funds for commodity flow study, quote came in at 10, 6k will be HMEP, down to funding 40% out of coffers; once wraps up and we know soft match, committee will have some funds that we don't normally have, we will have to decide how we want to use them prior to 2025.



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- f. Comprehensive Hazardous Materials Emergency Response Plan: Willett reported that drafting and reviewing is a big part of the response plan. He stated that our HazMat ecosystem has changed since this plan was drafted. He reported that a group of big players recently got together and reviewed the plan. It was concluded that annual tables and traffic counts from DOT need to be updated. They will not make any substantial changes this year, but he reported that there are some standing committees (i.e. a planning committee) whose role is to update and keep the EOP (emergency response plan) current. Willett requested that the Chair assign people to a standing planning committee, so that we have knowledgeable people in place to review and update the plan to make sure plan matches and represents/reflects what's currently in our plan. R Bubb asked to table discussion of this request until the next meeting.
- g. Other items by members: None.

## 7. NEW BUSINESS

- a. Discussion -increase lunch allocation: A White asked for an increase for lunch to \$250; it was suggested from the committee that we raise the allocation to \$300 given that the price of food has increased overall. Motion to approve the lunch allocation by B Blenner, second by B Long. **Motion carried.**
- b. A White reported, there are currently 74 extremely hazardous substances in the county. EM has compiled a data list which is updated yearly. List is available if anyone would like a copy. M Smallbrook asked if the School of Mines is on the list. She further reported that School of Mines has a chemical inventory list which they are currently switching over from barcodes to RFID.
- c. LEPC grant applications will need to be signed this year by 2024, grant application must be received by November 30, 2023.

## 8. ADJOURN: Motion to adjourn at 12:40pm by T. Lassiter, second by R Hannon. **Motion carried.**