



PENNINGTON COUNTY LEPC

130 Kansas City Street, Ste. 130, Rapid City SD 57701

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LEPC MEETING MINUTES

Wednesday, November 16, 2022

Present: Ray Bubb, Alexa White, Val Newman, Susan Sanders, Trapper Lappe, Travis Lasseter, Dustin Calhoun, Ria Hannon, Brandy Peterson, Mark Enright, Brian Blenner, Jennifer Pavlicek, Heather Fox, Tyler Brown, Chris Hislip, Debby Barton, Jerome Harvey, Zack Cunningham, Brent Long

1. **MEETING CALLED TO ORDER** at 12:00 by Chair Ray Bubb.

2. **INTRODUCTIONS**

3. **PUBLIC COMMENTS:** None

4. **AGENDA:** Motion to approve November 16, 2022 Agenda by Calhoun, second by Hislip. **Motion carried.**

5. **MINUTES:** Motion to approve August 17, 2022 Minutes by Hislip, second by Hannon. **Motion carried.**

6. **OLD BUSINESS**

a. Budget Report – Motion to approve the budget by Brown, second by Calhoun. **Motion carried.**

i. White shared monies this year were spent on the Solid Waste project with the remaining funds being saved for a possible Commodity Flow Study (CFS). Additionally, \$900.00 was allotted for lunches, and only \$840.00 of that was spent.

b. Haz-Mat Team Report – Lappe was unable to print out a report due to technical difficulties prior to the meeting. They took a team to Reva the end of August for a 30,000-gallon spill that occurred in ditch. They spent twelve hours assisting with this effort. They have been working on a Radiation Class for next year, CST Exercise in 2023 that will be held at Hart Ranch with several entities involved, and there is a quarterly team training tomorrow.

i. White asked Lappe for clarification regarding the HazMat training.

c. Citizens Corps Committee Reports

i. VIPS –Hislip stated they have eleven reserve deputies and volunteers. They have been busy preparing for new sheriff. Project Life Savers has help with volunteers, however, some of the program is outdated due to newer technologies. Currently, they have about six clients using the program.



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- ii. CERT – White shares they recently completed their Fall class with twelve students graduating. They finished the Safety Session Course with the twelve RCAS students as well. Next class will be offered in April 2023. Enright added he begins a CERT Train the Trainer course this weekend. There are a few spots open still if anyone is interested.
- d. Preparedness Events – White stated they will have events in March/Apr 2023.

7. NEW BUSINESS

- a. Comprehensive Hazardous Materials Emergency Response Plan Review & Adoption - Motion to approve the plan with recommended changes by Blenner, second by Hislip. **Motion carried.**
 - i. Enright shared the current plan and pointed out that the extremely hazardous materials locations have been added into the EM dispatch so when a call comes in, it will flag addresses for First Responders stating the chemical name and actions to take to stay safe. White shared it also includes what type of hazard it is and its' location on the premises if it has been revealed on the report. Chemical reporting is completed after the first of the year.
 - ii. Lappe asked about the progress of electronic submission advancement for the state. White explained she is not aware of a reason for the state not fully using a software program for entering TIER II reports. Lappe stated CAMEO is free from a federal level, but requires coordination. White will investigate how Lappe can have access to the program.
 - 1. Barton asked for clarification on how the information is entered electronically.
 - iii. Bubb stated a thorough review of our current CSF plan has been completed within the past year.
 - iv. Recommended corrections to be made to the plan:
 - 1. Blenner: Regional Hospital changed to Monument Health
 - 2. Calhoun: Update the roster
 - 3. Sanders: Weather Service phone number
 - 4. Brown and Cunningham: Use EAFB titles and agency names rather than specific personnel
- b. 2023 Potential Grant Projects



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- i. Bubb discussed the generous financial holdover from this year for the possibility of completing a new Commodity Flow Study. White mentioned having an outside entity involved, and reviewing facilities, not just counting placards on vehicles. Bubb explained the need for a comprehensive study related to reportable levels and companies being slightly below those levels. WalMart and FedEx are examples of these businesses, especially in regards to confined spaces. A suggestion was made to establish a committee to review the study further. Bubb is willing to start a group in Jan. to discuss moving forward with guidelines.
 1. White clarified the need for a committee of 3-4 people to set guidelines with the spending of grant monies and with a soft match. If HMEP funds are also used, guidelines would need to be set by the February meeting for approval. Grant monies require a September 30th completion date normally. The CFS cost approximately \$6500 ten years ago, this one may possibly be \$10-15K.
 2. Bubb commended the LEPC committee and RCFD's work in previous years for their work on the previous CFS.
 3. Bubb asked for volunteers for a committee: Lappe, Calhoun, White, and Brown offered to assist. Bubb will coordinate dates for January to start putting a plan on paper.
 4. White stated if funds were not used for a CFS, monies could go towards solid waste efforts as in previous years, HazMat Trainings, software updates, etc.
 - a. Oct. 2023 will be Household Hazardous Waste Clean-Up Day. If people inquire about where to take items, please encourage them to hold them until the cleanup day and point them to the form on the LEPC website so they can receive a reminder about the date.
 5. Enright shared there will be a full-scale airport training completed in 2023. He has had meetings already regarding this and they have started planning. There was discussion regarding the avoidance of the month of August due to the Sturgis Rally and the Central State's Fair.
- c. 2023 LEPC Meeting Dates: February 15; May 17; August 16; November 15
 - i. White shared Newman will be transitioning to Fire full-time January 1st. She thanked her for her work with EM.



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- d. Other Items by Members
 - i. Sanders demonstrated a new addition to the weather service website, <https://www.weather.gov/unr/>. She encouraged people to send her their feedback. They are proposing to make changes within the northern Black Hills boundaries near the Deerfield area. She explained the Local Programs Black Hills Snow Depth pages that were developed to help Wildland Fire with burn permits requirements.
8. **ADJOURN:** Motion to adjourn at 12:42 by Sanders, Hannon second. **Motion carried.**