Meeting called to order at 1200 by Chair Matt Culberson.

Present: Tom Aasby, Jeff Bauer, Tyler Brown, Ray Bubb, Dustin Clement, Jason Culberson, Matt Culberson, Mark DiSanto, Beth-Anne Ferley, Jodi Gilberti, Deb Hadcock, Hunter Harlan, Jerome Harvey, Trapper Lappe, Pepper Massey, Debi Meek, Karl Merbach, Audrey Nordine, Chelsey Perkins, Susan Sanders, Ray Sorensen, Dean Stetson, Alexa White, Michael Wollman

INTRODUCTIONS & NEW MEMBERS, GUESTS

AGENDA

Motion to approve February 20 agenda by Merbach, J. Culberson second. Motion carried.

MINUTES

White noted two minor edits to the minutes. Motion to approve November 14, 2018 minutes as amended by J. Culberson, Bubb second. Motion carried.

OLD BUSINESS

1. Budget Report (attached) - White stated 2018 grant award was $2,981.68, plus 2017 funds carry-over $1044.66, minus meeting lunch $179.05, brings 2019 balance to $3,847.29. A $1,000 grant approved for RCPCEM at the end of 2018 was not used in 2018 but will be utilized for the approved purpose shortly. Requested meal budget increase from $200 to $225 if needed due to rising costs and larger attendance. Motion to approve budget with quarterly lunch allowance increase from $200 to $225 by Bubb, second by Brown. Motion carried.

2. Haz-Mat Team Report – T. Lappe reported 34 calls, the majority for gas leaks, and 3 body recoveries.

3. Committee Reports:
   - Citizens Corps Programs:
     - VIPS – No report.
     - CERT – White reported 15 students are participating in Teen CERT Training. 136 adults and 131 teens have taken the course since 2013. CPR training was offered in January with 17 participants. 36 people attended Stop the Bleed training in February, another class will be offered in April (8 student minimum). RCFD is working on scheduling a class as well as the hospital. BH Energy had a simulated diesel spill exercise last month that went well.
   - Preparedness Events – White stated booths have been secured for YFS Kids Fair and BH Home Show. Will have a table at Regional Health Wellness Fair on 2 April and reported the typically this is a very busy event with the employees who cycle through the fair.

4. Public Awareness – White encouraged LEPC to set up a booth at the Home Show and Kids Fair if there are a few LEPC members who could help staff it, (need to offer a children’s activity at Kids Fair).

NEW BUSINESS

1. LEPC Roster Review – M. Culberson asked attendees to review the current roster being passed around and make necessary edits.
2. 2019 LEPC Grant Application Submissions:

- Rapid City Solid Waste – Ferley said the event included in the grant request has been postponed. A new date has not been confirmed but will probably be in the fall. White recommended request be tabled until the May meeting. Request tabled. Discussion on how to sign up for notification of annual Household Hazardous Waste Disposal event. White said it was linked on the PennCo EM webpage under LEPC and would follow up with link to LEPC members.

- Rapid City Fire Department, Fire Station 4 – Bauer explained the need to update decontamination equipment to meet current national standards. Reviewed equipment and procedures currently being used. After researching options, he believes dry decon gloves will be an ideal addition. Aasby noted the limited quantity requested and asked if it would be enough. Bauer said he was being conservative, and this was only one tool he needs. Will continue to research and come back with additional requests if necessary. **Motion to approve Rapid City Fire Department, Fire Station 4 grant request for $331.00 to update decontamination equipment in response trailer** by Stetson, Bubb second. Motion carried.

3. Other Items by Members –

- White reminded the committee that Stop the Bleed will be offered in the EOC on 16 April.
- Gilberti said Pennington County exercise is scheduled May 14-17.
- Bubb said Wildland Fire exercise is scheduled May 16-18.
- Brown suggested scheduling a meeting to review resources to make everyone in the county aware of availability. White recommended scheduling meeting prior to the May LEPC meeting.

**ADJOURMENT**

*Motion to adjourn J. Culberson, second by Stetson. Motion carried.*

**NEXT LEPC MEETING:** Wednesday 15 May @ 1130 | Pennington County EOC Room