Meeting called to order at 11:58 by Chair, Matt Culberson.

Present: Nathan Barton, Jeff Bauer, Cathy Bock, Tyler Brown, Ray Bubb, Dominick Burns, Nick Carlson, Jason Culberson, Matt Culberson, Mark DiSanto, Mark Enright, Andrew Freidank, Deb Hadcock, Jancie Hager, Damon Hartmann, Jerome Harvey, Jacob McDaniel, Audrey Nordine, Danny Oaks, Chelsey Perkins, Brandy Petersen, Joe Reiter, Susan Sanders, Francisco Sanchez, Dean Stetson, Alexa White

Staff Present: Pepper Massey,

1. AGENDA: *Motion to approve 20 November agenda by Brown, Bubb second. Motion carried.*

2. MINUTES: *Motion to approve 21 August minutes by Enright, Bubb second. Motion carried.*

3. OLD BUSINESS
   a. Budget Report (attached) – White reviewed the report and noted the waste bin magnets that were approved at the August meeting have been received. Total remaining in budget = $576.30. *Motion to approve budget by DiSanto, Brown second. Motion carried.*
   b. Haz-Mat Team Report – Bauer stated a multi-agency mass casualty exercise was conducted at the Civic Center in September, with participation from RC Fire Department’s Haz-Mat and Decon teams, Ellsworth AFB Fire Department and Civic Center staff. Stetson said a larger scale exercise is currently being planned for summer 2020 at SD SM&T parking lot with 50/100 victims.
   c. Committee Reports:
      i. Citizens Corps – White said the County plans to participate in the Festival of Lights in November.
      ii. CERT – White reported two CERT classes were offered in the fall – Adult CERT, 7 participants; Teen CERT, 18 participants.
   d. Preparedness Events – White stated Disaster Awareness Day, 8 September at Main Street Square was a success. Sunny, cool weather drew a good audience throughout the day. The children’s maze was larger and attracted children/youth. EM recognized and thanked Mark Enright for all of his hard work on the maze. Next up: BH Home Show and Kids Fair, both in March 2020.

4. NEW BUSINESS
   a. Chair-Elect Nominations (2-year term) – After discussion, Bubb said he would put his name forward to serve as Chair-Elect.
   b. Chair-Elect Vote – *Motion to nominate Ray Bubb for Chair-Elect by J. Culberson, Stetson second. Motion carried.*
   c. Comprehensive Hazardous Materials Emergency Response Plan Review & Adoption – Discussion re Tier II reporting mechanisms to encourage businesses to file reports. Barton suggested sending reminders via PSAs on local radio stations. Enright said he reviews reports
that EM receives and sends reminders to businesses who did not report. **Motion to approve 2019 Comprehensive Hazardous Materials Emergency Response Plan with noted updates by Stetson, Barton second. Motion carried.**

d. 2020 Potential Grant Projects - Discussion re the $1,000 grant to RCPCEM for Zuercher project. The Zuercher project has been delayed and, once completed, would red-flag addresses with potential Haz-Mat issues to alert first-responders before they enter the building. The Committee felt this was still a viable project and would like to see it completed in 2020. White asked if the RC Fire Department had purchased the Haz-Mat/Decon equipment that was approved in May? EM has not received a request to reimburse the City of RC/RCFD. Bauer and Carlson will move the reimbursement request forward. With additional funds remaining in the LEPC budget Stetson asked Bauer if it could also be used by RCFD toward the purchase of additional dry decon. A motion to use the remaining $576.30 LEPC funds for Rapid City Fire Department to purchase more dry decon equipment is unnecessary. This is not a new grant request, rather an addition to the previous request that was approved at the 15 May meeting. Moving the remaining funds for the purpose of purchasing dry decon equipment to RCFD/City of RC was agreed to by all.

e. 2020 Meeting Dates - M. Culberson brought forth the following 2020 LEPC meeting dates, which were agreed to by all: 19 February, 20 May, 19 August, 18 November.

f. Other Items by Members:

i. Knight said Solid Waste will host another Hazardous Material disposal event in August/September 2020. The 2019 event brought in almost one (1) ton of product, and 623 vehicles were processed in six (6) hours. Additionally, nearly one (1) ton of non-perishable food items were donated. White reminded attendees that people can sign up for event notification on the LEPC page of the PennCo EM website.

ii. Brown reported EAFB will host an Air Show in July which will include the Thunderbirds. EAFB is planning a joint exercise to coincide with the Air Show. The SD State Lab is interested in doing an exercise in the next three (3) months. The Lab would like exercise samples sent to them for analysis, which will also help them test their transportation procedures.

iii. Nordine reminded attendees that 211 Helpline is available to offer disaster respond and recovery. They managed over 1500 damage reports from nine (9) counties during the flooding in September. White concurred and said this is one of the reasons EM uses and supports 211. Staff is well trained and able to help in stressful and traumatic situations. Nordine handed out RC Emergency Resource Guide, the PDF can be found on the Helpline website and is available to print.

5. **ADJOURN:** **Motion to adjourn at 1307 by Stetson, J. Culberson second. Motion carried.**