EMERGENCY MANAGEMENT USERS BOARD MEETING
July 12, 2019 • 9:00am
Pennington County Administration Building | EOC

Board members in attendance: Karl Jegeris, Pete Jerzak, Chad Lewis, Pat Moran, Rod Seals, Gary Sortland, Alexa White, Dustin Willett

Others in attendance: Pepper Massey

I. MEETING CALL TO ORDER: The meeting was called to order at 9:06am by Rod Seals.

II. PUBLIC COMMENTS: Nothing brought forth.

III. APPROVE AGENDA: Motion to approve 12 July 2019 agenda by Sortland, Jegeris second. Motion carried.

IV. APPROVE MINUTES: Motion to approve 11 January 2019 meeting minutes by Jegeris, Sortland second. Motion carried.

V. OLD BUSINESS

a. EM Succession | Contingency Plan: Willett stated that a Presidential Disaster Declaration has been issued due to recent flooding in March. FEMA may roll damage from May flooding into the same declaration. Succession planning is moving forward, however, slightly delayed because of focus on recent weather issues.

i. Back-up EOC Location | Set-up: Willett said Back-up EOC could be used if necessary and will be complete once two items are taken care of. 1. Still need to select, print, take appropriate maps, 2. IT will work on telephones and computers next week.

ii. Duty Officer Program: Willett continues focus on selecting a person from our major partner organizations to train in Public Warning systems to cover needs when EM Director and Deputy Director are unavailable.

1. IPAWS Training

b. Exercise (Training & Public Education Updates)

i. PDA – roll into 402 delivery: Willett reported that National Incident Management System (NIMS) guidelines were updated in 2017. We will schedule two sessions on preliminary damage assessment and 402 NIMS for city/county elected officials and department heads to help them understand their role in the process.

ii. YSF Kids Fair: White said EM engaged with over 2,000 children and their families during youth focused educational activities that included a maze and games. Mark Enright was recognized for building the maze.

iii. Black Hills Home Show: White said the focus was on public warning system signups and preparedness. Engaging with the public at this event increased awareness and signups for public warning messages. Due to this effort at several recent targeted events, social media campaigns and flood incidents in March/May we have seen a significant increase in registrations, there are currently 1120 (725 previously).

c. Pre-Disaster Mitigation Plan: Willett has sent the plan to the State, the State approved and forwarded the plan to FEMA. FEMA has requested changes which are currently being addressed by Willett and White, who hope to resubmit for approval by the end of July.
d. Met Warn Flood System
   i. Formal Agreement with Applicable Agencies: Willett stated all stakeholders have agreed to the plan. He is in the process of visiting each stakeholder for signatures. The plan will cost less this year due to recent changes in how billing is calculated/assessed.

e. Joint Powers Agreement Review (Section XI) | HB1048: Willett reported that HB1048 passed the legislature giving boards subject to open meetings a mechanism in which to discuss items that affect public safety.

f. FY2018 HLS Grant Process | FY2019 Update: Willett said requests that were submitted have been prioritized and sent to the State. The State has sent the requests to HLS who will approve the amount of funding we will receive. Anticipate receiving results from the State in September.

VI. NEW BUSINESS

VII. EXECUTIVE SESSION per SDCL 1-25-2(6): Motion to move meeting into Executive Session by Lewis, Sortland second. Motion carried.

   a. Information pertaining to the protection of public or private property per SDCL 1-27-1.5(8)

   b. Emergency or disaster response plans or protocols per SDCL 1-27-1.5(17)

      i. LEOP Review

         Motion to bring meeting out of Executive Session by Lewis, Jegeris second. Motion carried.

VIII. ADJOURNMENT: Motion to adjourn by Sortland, Jegeris second. Motion carried.