Call Meeting to Order: The meeting was called to order at 9:04 a.m. by Rod Seals. In attendance were Mark DiSanto, Becky Drury, Karl Jegeris, Peter Jerzak, Patrick Moran, Amanda Scott, Gary Sortland, Willie Whelchel, Alexa White and Dustin Willett.

Welcome/Introduction: SD School of Mines and Technology guests included Dr. James Rankin, President; Dr. Patricia Mahon, Vice President for Student Development and Dean of Students; and Jerilyn Roberts, Director of Facilities and Risk Management.

Dr. Rankin thanked EM and RC first responders for their support in keeping the SDSM&T students and campus safe. Dr. Mahon recognized the strong relationship between EM, RCPD and SDSM&T. Ms. Roberts thanked EM for the training opportunities and communications that keep students and faculty informed and safe.

Public Comments: No public in attendance; nothing brought forth.

Agenda: Motion to approve agenda by Jegeris, second by Sortland. Motion carried.

Minutes: Motion to approve the July 13, 2018 minutes as presented by Sortland, second by Jegeris. Motion carried.

OLD BUSINESS

• EM Succession / Contingency Plan:
  o Back-up EOC (Emergency Operations Center) Location/Set-up: Willett noted Emergency Management (EM) and Emergency Services Communications Center (ESCC/Dispatch) have moved in. EM staff have gate passes and access to BUEOC. Recognized Ted Rulfladt and Dispatch staff for smooth move-in process and organizing interdepartmental rent payment. Working with Homeland Security advisor, Scott Davis, on critical equipment needs and how to best utilize the space. Jerzak said the National Guard would also help.

    Jegeris stated Kevin Karley will host an open house within the next 30-days for City/County officials who are interested in a tour of the facility.

  o Duty Officer Program/IPAWS Training: Willett said EM is working with Everbridge (Mass notification system vendor) to ensure the local portion of notification is functioning properly. The full IPAWS system that can integrate with Everbridge includes three (3) levels—Presidential Alerts, Amber Alerts, and local civil or Weather emergencies.

  • Exercise (Training) & Public Education:

    o POD (Point of Dispensing) Exercise: Willett shared EM will partner with SD Department of Health, by coordinating logistics for an exercise scheduled for November 1, 2018, 2-6pm at Western Dakota Tech. Exercise will be dispensing flu shot (1,100 doses = 3 years - adult and 60 pediatric doses).

    o CMS (Center for Medicare and Medicaid Services) Exercise: Willett said the exercise on August 29th was well attended and participating providers and suppliers overwhelmingly said the training was valuable and appreciated. 105 physical locations/66 organizations located within Pennington County are required to develop and maintain an emergency preparedness plan.

    o PDM (Preliminary Damage Assessment): Willett will incorporate information provided by the State into a 402 (elected officials) training to be held the first half of 2019.
- **Pre-Disaster Mitigation Plan:** Willett anticipates final plan to be submitted to State for approval within coming weeks.

- **Met Warn Flood System:** Willett advised that the MetWarn Stakeholders Meeting is scheduled Friday 19 October, to discuss the new MetWarn agreement.

  Cost sharing is being reevaluated, potentially breaking out Pennington County gauges from the rest of the state. The USGS office is located in Rapid City. However, when their staff travel East they often incur additional costs, i.e., hotel/fuel. These costs have traditionally been split equally amongst all users. Additionally, one of the partners has not agreed to fund their portion of the METWARN system for 2018, 2019, and potentially beyond. Upcoming meeting will also discuss how to move forward.

**NEW BUSINESS**

- **Joint Powers Agreement:** Willett referenced Section XI of the Agreement that requires EMUB quarterly meetings to be conducted as public meetings.

- **FY2019 HLS Grant Process/FY2019 Update:** Willett said EM received an un-anticipated increase in 2018 allotment. Will communicate to stakeholders’ decision from the State, when received. Reiterated, next year (FY2019) THIRA requirement will be included for grant funding requests originated from a Pennington County Department – EM, SO, etc.

- **FY2019 Budget:**
  - **State OEM EMPG Grant Distribution:** Willett said State Office of Emergency Management (OEM) funds will be reduced beginning FY2019, further impacting EM budget. However, EM will be less impacted than originally thought because the State has reinstated funding for three (3) full-time employees, (it was previously set to include only 2) in larger population counties. Willett recognized Sheriff Thom for his support to restore funding.

- **Annual EM Director Evaluation:** Willett reminded Board that his annual evaluation will come due to the County Commission in November. A letter from the EMUB is required at that time, accompanied by EM Director self-evaluation. Rod Seals agreed to coordinate this.

- **Potential 2019 EMUB Meeting Dates:** The following 2019 EMUB meeting dates were approved – January 11, April 12, July 12, October 11. Meetings will be held in the Dispatch Conference Room.

- **Adjournment:** Motion to adjourn by Sortland, seconded by Drury. Motion carried.