In order to make government more accessible and more informative to its citizens and allow for a more participative process, Pennington County has established the following policy for the recordings of public meetings:

1) Types of meeting to be recorded:
   a. Board of Commissioners
   b. Planning Commission
   c. Equalization hearings
   d. Budget hearings and any subsequent budget work sessions
   e. Tax certificate sale
   f. Tax deed sale
   g. Employee trainings if requested

2) Meeting videos may be linked from the County website and available online for 24/7 viewing at https://www.youtube.com/user/PenningtonCountyBOC.

3) The meetings shall be broadcast on the local government cable station at their discretion.

4) DVD’s are created from the original meeting recording by the Commission Office Staff and are distributed to each responsible department for retention.

5) Recordings/DVD’s shall be kept permanently and retained by the responsible County Office.

6) The original recording/DVD will not be available to the public.

7) Anyone wishing to obtain a DVD of a recording must make a request in writing to the County Commission Office and provide payment of $10.00 per DVD. The revenue received shall be deposited in the County General Fund.

8) The request for a DVD should be made with 24 hour advance notice.

9) Recordings/DVD’s are made for broadcast purposes only. The official; record of proceedings shall be the minutes as approved by governing body.

10) The recordings are provided as a public service and do not constitute an official record. No warranty or guarantee of any kind is provided.

Approved this 14th day of December, 2015.

Lyndell Petersen, Chairman
Pennington County Board of Commissioners

Approved on February 16, 2010.
Amended on June 7, 2012.
Amended on October 1, 2013
Amended on December 1, 2015.