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Emergency Services Communications Center

"Pride in Service"

COPY

PENNINGTON COUNTY * RAPID CITY

Equal
Opportunity
Employer

Memorandum of Understanding (MOU) for Alarm Monitoring Services

Between

Rapid City Area School District 51-4 (RCAS)

And

Pennington Area Emergency Services Communication Center (ESCC)

ESCC agrees to monitor fire alarm systems in any building owned by RCAS. ESCC will maintain accurate account and zone information as provided by RCAS. ESCC will provide "emergency only" style monitoring, meaning that Fire Alarm signals and Supervisory signals will be immediately dispatched to the Rapid City Fire Department. All other signals such as trouble and test will be logged with no further action taken unless there is an unusual situation such as multiple trouble signals, undefined signals or signals that are suspicious. In those cases, ESCC, will at a minimum, notify the Energy Plant. RCAS staff will be notified the next business day of any undefined signals received so that those signal can be properly defined within the ESCC monitoring system. It will be the responsibility of RCAS to notify ESCC of any alarm system changes.


Each RCAS alarm system dialer will be issued one account number by ESCC.

ESCC will provide reports on account information or alarm history as requested.

RCAS will provide ESCC with an updated contact list for each monitored location twice per year. The contact list should include a minimum of two contact names per monitored location to include their work, home and cell phone number.


In consideration for the services provided by ESCC, RCAS agrees to pay \$30 per monitored account number, per month to the ESCC, invoiced twice per year on approximately January 1st and July 1st. The first invoice will be issued 7-1-2007 for the period 7-1-2007 to 12-31-07. Terms will be Net 30. Checks should be made payable to "Pennington County 9-1-1."

This MOU will remain in effect until canceled by either party. Both parties agree to provide a minimum of 90 days written notice of intent to end the MOU. In the event the MOU is ended, billing will cease on the last day of the month in which the MOU is ended. Amendments to the agreement may be proposed in writing by either party and must be agreed to in writing by both parties.



Ronald Mincks, Director
RCAS Buildings & Grounds

05/14/2007
Date



Douglas J. Pavel, Director
Pennington County ESCC

05/09/2007
Date

Douglas J. Pavel - Director