## Pennington County Jail - Remote (Offsite) Video Visitation

\$7.95 for 20 minutes

## **ONE TIME ACCOUNT SETUP:**

Visitors will need:

- Internet access
- Smart phone, laptop, tablet or computer with the ability to take a photo
- Email address
- Phone number
- Valid Government issued photo ID
- Debit or Credit Card
  - 1. Download the Securus Mobile app from Google Play or Apple Store. If using on a laptop/computer go to www.videovisitanywhere.com to set up an account.
  - 2. Follow the steps to create an account.
    - a. Enter email address and password
    - b. Create security questions and answers
    - c. Enter account information; name, email, phone number, address, debit/credit card
    - d. Create a 4 digit pin code
    - e. Take a picture of your valid, Government issued photo ID
    - f. Take a headshot picture (selfie) of yourself. (No nudity, gang signs, etc.)
  - 3. Submit.

Your account information will be reviewed by Pennington County Jail staff. You will receive an email notification if you are approved or denied. If you are denied, you will receive information to correct the errors.

## If approved, you are ready to **SCHEDULE A VISIT**:

- 4. Open Securus Mobile app or visit www.videovisitanywhere.com
- 5. Click Launch Video Visitation
- 6. Click Schedule A Visit, Select Remote
- 7. Choose Schedule for Pennington County Jail
  - a. If your inmate is in Restricted Housing, choose Schedule for Pennington County Jail SEG
  - b. Approval may be needed to schedule for these inmates. Follow the prompts to request access to scheduling. You will be notified via email upon approval.
- 8. Enter Inmate's Last Name or Inmate Number, Click Search, and Select the inmate
  - a. If you cannot locate your inmate, refer to #7 or visit <a href="www.pennco.org/jail">www.pennco.org/jail</a> to verify the inmate is in Pennington County Jail.
- 9. Press Schedule a Visit
- 10. Select Duration, Date, Time
  - a. Restricted Housing inmates <u>must visit during their timeout</u> and need to communicate the time to their visitors.
- 11. Enter Billing Address and Credit Card Details
- 12. Enter Coupon Code (if available)
- 13. Submit

If cancellation is needed, 24 hrs notice is required. No exceptions. Cancellations must be done on the app or online.

For assistance, call 605-394-6116 press #4 or 1-877-578-3658