



Pennington County  
Medical Director  
(Exempt- NOS)

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**Position Objective:**

The Medical Director provides and oversees the appropriate professional medical care and in-facility treatment for the Pennington County Jail, Juvenile Services Center and City/County Alcohol and Drug Programs Facilities. The Medical Director is a medical doctor, duly licensed to practice medicine in the State of South Dakota.

**Essential Functions:**

- Providing medical oversight and care to clients, inmates and juveniles
- Providing direction and being available for consultation to facility medical staff
- Providing on-site weekly/bi-weekly medical clinics as necessary for specified facilities
- Providing City/County Alcohol and Drug Programs with services and consultations as outlined under the South Dakota Department of Health, Alcohol and Drug Administrative Rules 46:05:18:06
- Complying with all applicable work rules and policies
- Participating in staff meetings
- Maintaining patient privacy and confidentiality of medical records; and
- Performing additional duties as assigned.
- Monthly on-call schedule

*This job specification should not be construed to imply that these requirements are the exclusive duties of the position. Incumbents may be required to follow any other instructions, and to perform any other related duties, as may be required.*

**Experience and/or Education Required:**

- Doctorate of Medicine (MD)
- Preference given to those with 10+ years of experience as a medical doctor and/or experience in a related specialty
- SD Driver's License (within 90 days of moving to SD); current SD board certified in area of specialty

**Working Environment:**

- The work is typically performed while sitting or standing with intermittent sitting, bending, walking or reaching.
- The work is typically performed in an office and clinic setting.
- The typical work schedule is day-time clinic hours with on-call availability 24 hours a day.

**Physical Requirements:**

The employee is regularly required to stand, walk, sit, bend, and reach. Specific vision abilities required by this job include close vision. Data entry and operation of a phone is required.