



Pennington County Certified Nurse Practitioner (Exempt- NOS)

Position Objective:

The Certified Nurse Practitioner (CNP)/ Physician Assistant (PA) provides and oversees the appropriate professional medical care and in-facility treatment for the Pennington County Jail, Juvenile Services Center and City/County Alcohol and Drug Programs Facilities. The CNP/PA assists with and directs the day-to-day medical services as required.

Essential Functions:

- Providing medical services to clients, inmates and juveniles
- Providing direction and being available for consultation to facility medical staff
- Conduction on-site weekly/bi-weekly medical clinics as necessary for specified facilities
- Reviewing intake medical histories and ROI's
- Communicating with outside providers for the continuity of care
- Assisting with high needs/chronic issue inmates 14-day physicals
- Ordering and reviewing medications
- Complying with all applicable work rules and policies
- Participating in staff meetings
- Maintaining patient privacy and confidentiality of medical records and
- Performing additional duties as assigned

This job specification should not be construed to imply that these requirements are the exclusive duties of the position. Incumbents may be required to follow any other instructions, and to perform any other related duties, as may be required.

Experience and/or Education Required:

- Bachelor's Degree in Registered Nursing; Master's Degree as a Nurse Practitioner
- 5 years of experience and/or experience in a related specialty
- SD Driver's license (w/i 90 days of moving to SD)
- Current SD Board Certification

Working Environment:

This job is often performed in a clinic/office environment. The three designated facilities operate 24 hours a day, 7 days a week; therefore outside of typical daytime clinic schedule; the CNP/PA will be available on-call 24 hours a day.

Physical Requirements:

While performing the duties of this job, the employee is regularly required to sit; use hands; talk and hear. The employee is frequently required to walk, sit and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision. Data entry and phone operation is required.