



Pennington County Captain-Patrol (Exempt C52)

Position Objective:

Reporting to the Chief Deputy Sheriff Law Enforcement, the Captain of Patrol is responsible for the oversight of all patrol functions within the Pennington County Sheriff's Office.

The Patrol Captain is responsible for over 45 sworn law enforcement officers operating 24/7 to respond to emergent and non-emergent citizen needs. This includes ancillary work groups such as the Youth Explorer and Reserve Deputy Programs.

The Patrol Captain is expected to respond as needed to major incidents at any time of the day to ensure appropriate response and notification.

Essential Functions:

- Providing supervision to Lieutenants, Sergeants, Corporals, Deputy Sheriffs, and Fleet Supervisor including selection, training, scheduling, assigning work, enforcing policy and conducting performance reviews.
- Coordinating disciplinary actions and making recommendations for consideration.
- Identifying and approving personnel training needs.
- Reviewing and approving Patrol policies, both development and revision.
- Overseeing and participating in the Incident Command System of major events or incidents.
- Preparing and submitting budget requests and controlling expenditures and inventory for the Patrol division.
- Fostering established relationships with city, state and federal law enforcement agencies.
- Developing and reviewing grant program obligations including the Office Highway Safety and US Forest Service.
- Representing the Sheriff's Office with correspondence and media relations, including press releases and interviews.
- Maintaining ability to testify as a credible witness in court.
- Attending meetings and events as required.
- Performing other duties as assigned.

This job specification should not be construed to imply that these requirements are the exclusive duties of the position. Incumbents may be required to follow any other instructions, and to perform any other related duties, as may be required.

Experience and/or Education Required:

- Must meet or exceed all standards and testing requirements as defined in policy.
- Bachelor's Degree in a related field or a combination of college courses and experience that could be considered equivalent to a Bachelor's Degree.
- Minimum of 10 years experience as a certified law enforcement officer, including at least five years of supervisory experience.

- Possession of or ability to readily obtain a valid South Dakota Driver's License within 90 days of moving to South Dakota.

Working Environment:

Work is performed in office and outdoors, occasionally in cold or inclement weather. The work requires the use of specialized law enforcement equipment.

Physical Requirements:

The Captain position requires data entry, driving, public speaking, vision, hearing, standing, walking, bending, stooping, running, heavy lifting and carrying, and safely and effectively using tools of the trade (firearms, tasers, etc.). May be exposed to hazardous conditions, extreme weather conditions, infectious diseases, air and water borne pathogens, body fluids, combative and assaultive suspects and criminals. Work is performed in office and field environments. Captains must possess sufficient physical capability to overcome and restrain a combative or resistive subject and are required to demonstrate compliance with physical fitness standards annually. Captains must demonstrate proficiency with assigned firearm during pre-service training and annually thereafter per policy.