



Marijuana (Cannabis) License Application Checklist

<input type="checkbox"/> Dispensary	<input type="checkbox"/> Cultivation	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Testing
Application and fees can be delivered in person to:		Application can be emailed to:	
130 Kansas City St., Suite 200 Rapid City, SD 57701		plz@pennco.org	
		Applications emailed must pay by Credit Card to complete application.	

REQUIRED SUBMITTAL INFORMATION

The following items must be provided with all applications. *If all the required and applicable information is not provided, the application will be deemed incomplete and will not be accepted.* For your convenience, please use the column on the left to be sure you have all the required and applicable information.
All plans and maps MUST be folded to 8½" x 11".

Initial on the lines below verifying the information is included in your application.

Applicants must provide a payment of \$1,000 with the License application. The remaining \$4,000 must be made after approval of a License from the South Dakota Department of Health and prior to issuance of the License.

Checks should state the applicant name in the memo line.

_____ Application Fee (payable to Pennington County P and Z) by check, cash or credit card.

_____ Development Plan approval from Pennington County.

_____ Conditional Use Permit submittal information.

_____ Development Plan submittal information.

_____ Certification that applicant has not been convicted of a "Disqualifying Felony Offense" as defined by SDCL § 34-20G-1(11).

By the signature hereunder, I certify that all documentation, information, and fees have been submitted to the Pennington County Planning Department. I further certify that all information and documentation I have provided is true and accurate to the best of my knowledge. I authorize the Pennington County Planning Department staff and designees to enter onto and inspect the above-described property for the purposes of this application.

Applicant Signature: _____

Printed Name: _____

Date: _____ Time: _____

MARIJUANA LICENSE APPLICATION

**PENNINGTON COUNTY PLANNING
DEPARTMENT**
130 Kansas City St., Suite 200, Rapid City, SD 57701
Phone: (605) 394-2186 Fax (605) 394-6016

1.	Applicant Name and Address:		Applicant Phone No:	Applicant Email:	
	Business Name and Address:		Business Phone No.:	Business Email:	
	Legal description of property:				
	Zoning of property:		<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	
	Property Owner:		Address:	Phone No.:	
	Requested Use:	<input type="checkbox"/> Dispensary	<input type="checkbox"/> Cultivation	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Testing
	I certify that only one application for this business has been submitted for this location.		<input type="checkbox"/> Yes	<input type="checkbox"/> No	

2. THE OWNER, APPLICANT, OR AUTHORIZED AGENT, ACKNOWLEDGES: That he/she has read and received a copy of the instruction sheet and this application form concerning the filing and hearing of this matter; that he/she authorizes the Pennington County Planning Department staff and designees to enter onto and inspect the above-described property, and that he/she has been advised of the fee requirements.

Signature of APPLICANT or AGENT:
(requires owner authorization)

Signature of LANDOWNER:

DATE: _____

DATE: _____

Subscribed and sworn to before me this _day of _____, 20__.

(NOTARY SEAL)

Notary Public
My Commission Expires: _____

3. BOARD HEARING DATE: _____ Time: _____
LOCATION: Pennington County Commissioner's Chambers

4. SIGN TO BE POSTED BY: _____

MARIJUANA (CANNABIS) LICENSE PROCEDURE

The Total Filing Fees for a Marijuana Business License are \$1,100.00 (Due upon application submittal) and \$4,000 due after approval of a License by the State of South Dakota Department of Health.

Application Submittal:

1. Discuss the proposed use with County Planning staff member(s).
2. At the time of submittal, all items on the Marijuana (Cannabis) License Application checklist must be submitted.
3. An initial application fee of \$904.00, plus publication costs of approximately \$96.00 (nonrefundable), must be submitted with the application. Publication costs may exceed the estimated costs due to a lengthy legal description.

Notice of Public Hearing Sign:

5. A \$100.00 deposit (refundable) is required for the sign, provided by the Planning Office, which advertises the request. This sign must be posted on the property in such a manner that it is visible from the road, which provides access to the property. The sign must be posted no less than ten (10) days prior to the date of the hearing and must remain posted until final action by the Board. The \$100.00 deposit is refunded when the sign is returned within six (6) months of the Board action.

Planning Commission Meeting:

6. You will be provided with a copy of the agenda for the Board meeting at which your request will be considered. It is recommended that the petitioner or a representative attend the Board meeting to answer any questions.