

**APPROACH PERMIT APPLICATION***For Internal Use Only***Parcel ID:****Road Segment #:****Permit #:****PLEASE READ:**

This application must be completely filled out, where applicable, and submitted with the required items listed below with full payment before the Highway Department will accept your Application.

I certify that all information contained within this application form and any other information provided by me in relation to this application is true and accurate to the best of my knowledge; I certify that I will construct or improve the approach to County specifications set forth in Ordinance 14; I understand that I am responsible for all costs associated with construction, improvement and maintenance of the approach; and, **I FURTHER UNDERSTAND THAT SUBMITTAL OF THIS APPLICATION IS NOT AND DOES NOT CONSTITUTE AN APPROVED APPROACH PERMIT.**

Applicant Signature _____

Date _____

APPLICANT CONTACT INFORMATIONApplicant Name:
(print)

Phone: _____

Mailing Address: _____

City, State, Zip: _____

Email Address: _____

Contractor Name:
(if applicable) (print)

Phone: _____

Mailing Address: _____

City, State, Zip: _____

Email Address: _____

APPROACH INFORMATION

Describe Location and Provide Property Address (if available): _____

☐

Temporary

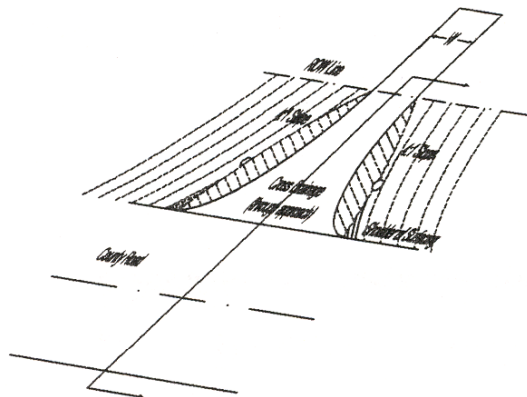
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Permanent

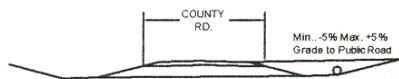
Existing Approach? ☐ Yes ☐ No If No, Construction Dates _____ to _____Approach to the _____ side of _____
north, east, etc. Road NameApproach Will Serve: ☐ Residential ☐ Agriculture ☐ Commercial ☐ IndustrialLocation Marked on Site With: ☐ Lathe ☐ Flags ☐ Ribbon ☐ Other _____Supporting Documents (REQUIRED): ☐ Vicinity Map ☐ \$250 Application Fee ☐ Other _____

EXHIBIT B

STANDARD SPECIFICATION FOR COUNTY APPROACHES



TYPICAL PERSPECTIVE VIEW



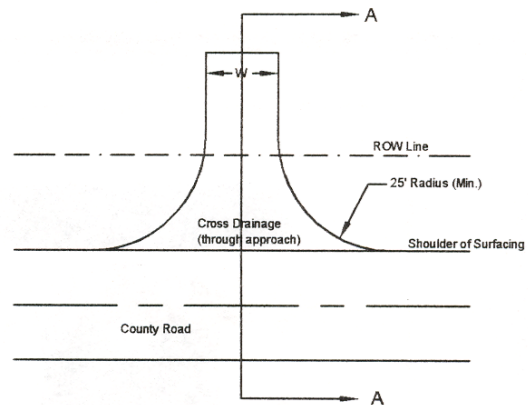
SECTION A-A

** W is surface Width at Right-of-Way line

W – 20' Min. for Residences

W – 28' Min. for Commercial

Maximum W – 50'



TYPICAL PLAN VIEW

The above Typical Approach Detail will be followed in the construction of roads within Public right-of-ways under the jurisdiction of Pennington County. Road construction materials and methods will conform to the current published edition of the "Standard Specifications for Roads and Bridges" of the South Dakota Department of Transportation, when referenced in the standards below. A copy of these Specifications is on file at the County Highway Department Office.

The following are standards, which will be met:

1. Maximum grade on an approach will not exceed five percent (5%) within the right-of-way.
2. Culverts will be sized to ensure proper drainage. The minimum size of culvert will be eighteen inches (18") in diameter. Fifteen inches (15") in diameter may be allowed under certain conditions with written approval from the County Highway Department designee. The minimum culvert length will be thirty feet (30').
3. Gravel surfacing will meet the requirements of "Part B. Section 260, Granular Bases and Surfacing" of the current published edition of the "Standard Specifications for Roads and Bridges", South Dakota Department of Transportation. The minimum depth will be four inches (4") with a minimum traveled roadway width of twenty feet (20') for residential and twenty-eight feet (28') for commercial and industrial up to the right-of-way line.
4. Approaches will be constructed perpendicular, as practical, to the County Road.
5. Only one (1) approach per residence will be allowed unless authorized by the County Highway Superintendent or designee.
6. Additional approaches for commercial, industrial and agriculture will be reviewed on a case by case basis by the County Highway Superintendent or designee.
7. Sight distance of approaches will meet the standards in the current published edition in the AASHTO guide.
8. Ditches and right-of-way will follow specifications as set forth in Ordinance 11 for erosion control and seeding.
9. Temporary approaches must be removed within one year of approach permit approval unless an extension is granted by the Highway Superintendent or designee upon written request of the applicant.



APPROACH PERMIT

APPLICATION PROCEDURE/CHECKLIST

- ❑ Verify that Pennington County has jurisdiction/authority to grant approach permit (see attached flow chart)
- ❑ Complete Approach Permit Application Form
- ❑ Provide a vicinity map, showing the approach location in relation to the property boundaries and/or nearby road intersections (see attached for an example)
- ❑ Provide any other supporting documentation (i.e. plats showing property lines, access easement documents, etc.)
- ❑ Pay \$250 application fee (cash, check or credit card payments accepted) *Only Visa, MasterCard and Discover credit cards are accepted and ALL credit card transactions are subject to a non-refundable service fee of 2.49% or minimum of \$1.50.*
- ❑ Mark proposed location of approach on site with lathe, flags, ribbon or other (not applicable for permitting existing approaches)
- ❑ Highway Department staff will then conduct a site visit to assess drainage, sight distance and determine if Ordinance 14 standards can be met or are met for existing approaches

New Construction or Applicant's Request to Make Improvements/Changes to Existing Approach

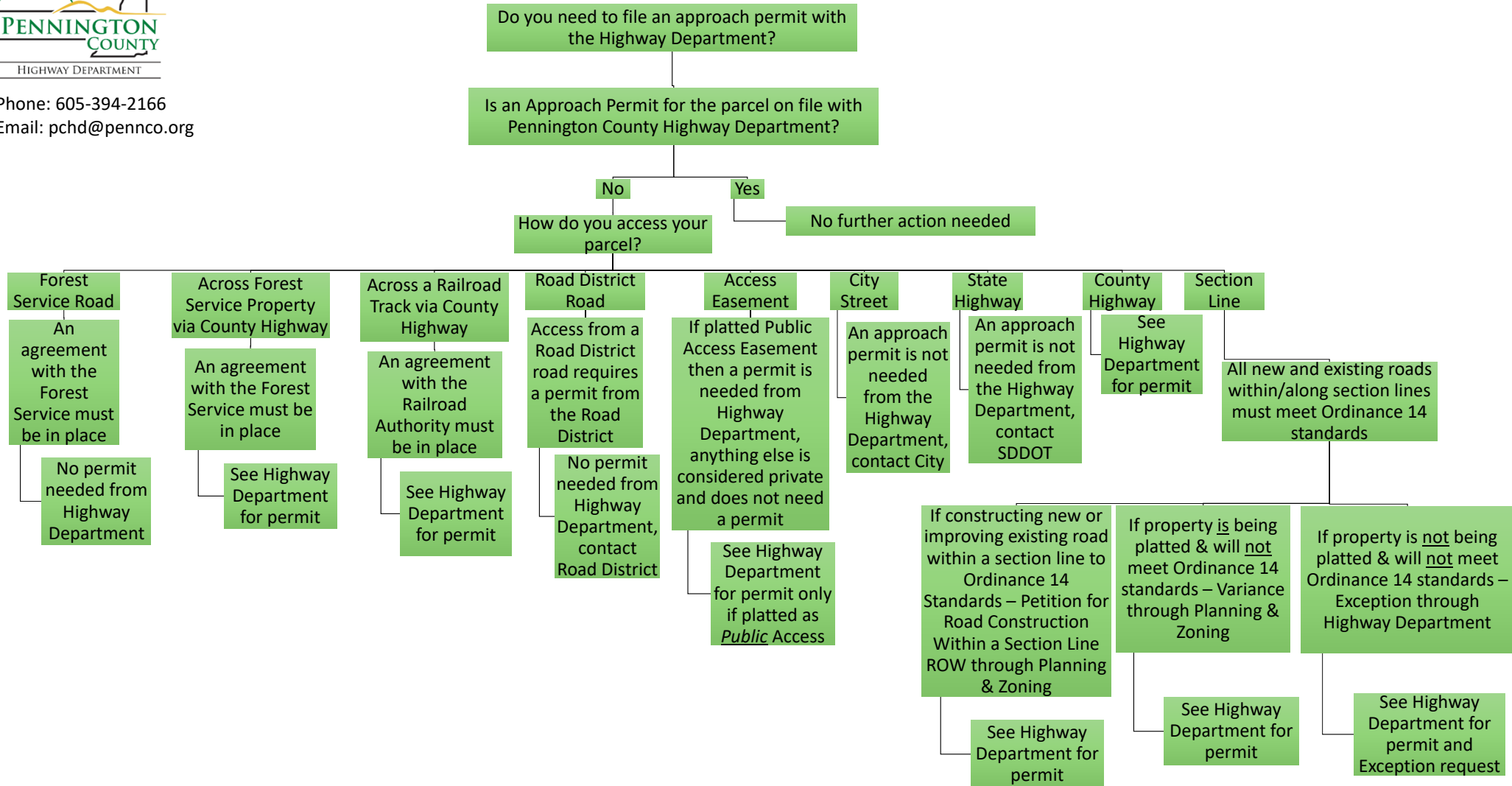
- ❑ Highway Department staff contact applicant with initial inspection results
- ❑ Applicant must post \$2,500 surety deposit with Highway Department (cash or cashier's check ONLY)
- ❑ Permit approved upon receipt of surety deposit, construction may begin
- ❑ Upon completion of construction, applicant must notify Highway Department to schedule final inspection (605-394-2166 or pchd@pennco.org)
- ❑ Highway Department staff will then conduct final inspection
- ❑ Highway Department staff will contact applicant to notify them of final inspection status – if improvements need to be made or if approved as constructed
- ❑ Once final inspection approved, surety deposit will be released to applicant through Auditor's Office

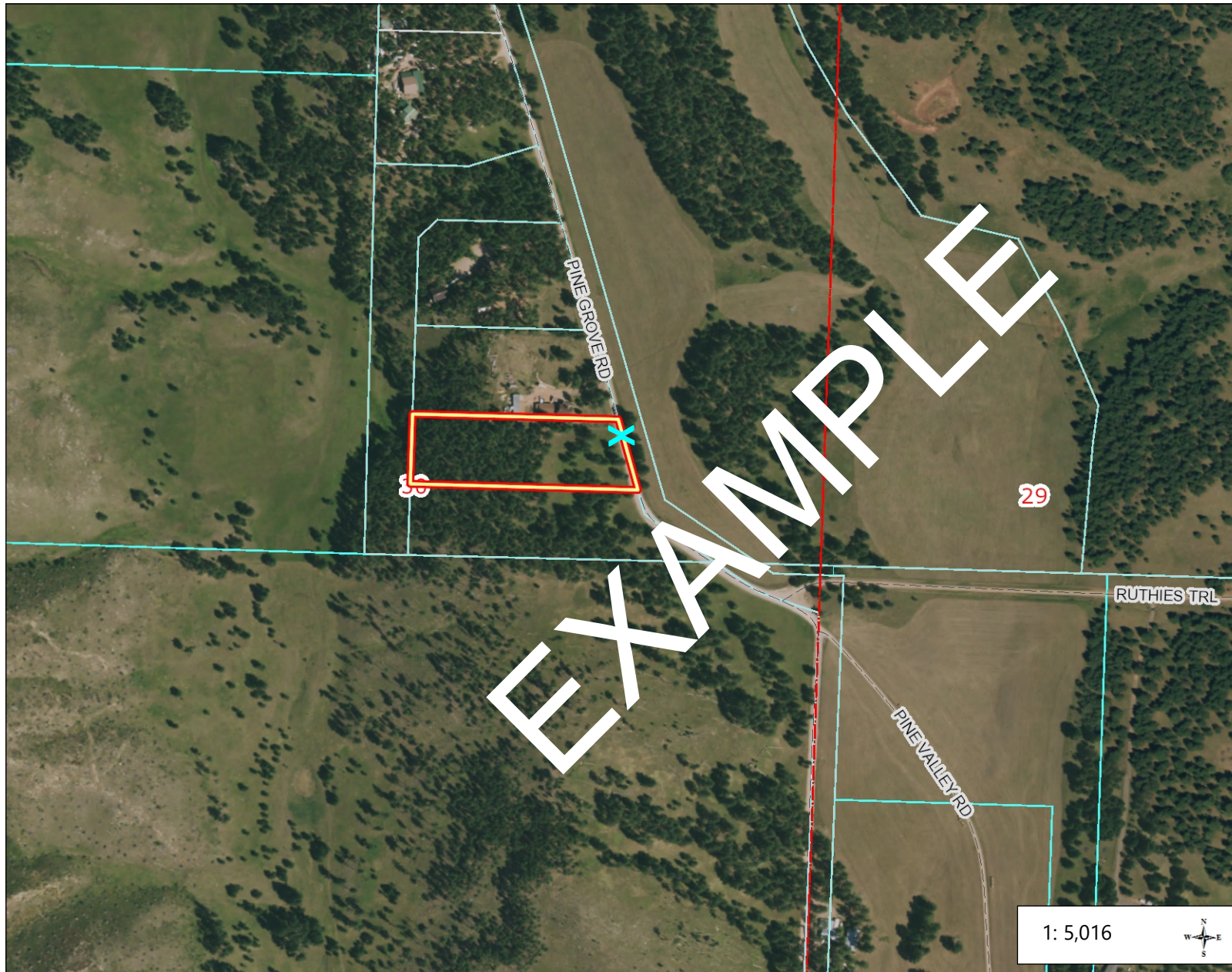
Existing Construction – No Changes or Improvements Requested by Applicant

- ❑ Highway Department staff contact applicant with initial inspection results
- ❑ If Ordinance 14 standards are met, Highway Department Staff will complete final inspection without requiring the surety deposit for construction
- ❑ If Ordinance 14 standards are **not** met and the existing approach must be improved, applicant must post \$2,500 surety deposit (cash or cashier's check ONLY)
- ❑ Permit approved upon receipt of surety deposit, construction may begin
- ❑ Upon completion of construction, applicant must notify Highway Department to schedule final inspection (605-394-2166 or pchd@pennco.org)
- ❑ Highway Department staff will then conduct final inspection
- ❑ Highway Department staff will contact applicant to notify them of final inspection status – if improvements need to be made or if approved as constructed
- ❑ Once final inspection approved, surety deposit will be released to applicant through Auditor's Office



Phone: 605-394-2166
Email: pchd@pennco.org





- ### Legend
- ⊠ Permit Buffer
 - Roads**
 - Interstate
 - US highway
 - SD highway
 - County highway
 - Main road
 - Minor arterial
 - Collector
 - Ramp
 - Paved road
 - - Unpaved road
 - - Trail
 - · Driveway
 - Alley
 - Unimproved road
 - Airport Runway
 - Not yet coded
 - Section Lines 0-25k
 - Tax Parcels
 - Lot Lines**
 - <Null>
 - Lot Line
 - Parcel Line

1: 5,016



836.0 0 417.98 836.0 Feet

NAD_1983_StatePlane_South_Dakota_South_FIPS_4002_Feet
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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Map Notes: