Fire Service Board Meeting  
July 11, 2018, Rapid Valley VFD

The meeting was called to order at 1900 by Vice Chair McClure. Board members in attendance were: Bond (1912), Bubb, Carlson, Comer, Cosand, Dalman, Hadcock, Kobes, Maude and Willett.

Guests in attendance were: Chris Blair, SD Wildland Fire; Jim Burke, SD Wildland Fire; Cliff Dahl, Rapid Valley VFD; Mark Enright, Rapid Valley VFD; Chris Gleason, Box Elder VFD; Dennis Gorton, North Haines VFD; Dan Harn, Rochford VFD; Damon Hartmann, Doty VFD; Duane Hofer, North Haines VFD; Bruce Jensen, Whispering Pines VFD; Adam Kuenkel, Box Elder VFD; Jon Morrill, Pennington County Human Resources; Phil Schlief, Silver City VFD; Richard Small, North Haines VFD; Gary Sortland, Rockerville VFD; Todd Tobin, Johnson Siding VFD; and Jason White, North Haines VFD.

PLEDGE OF ALLEGIANCE RECITALL

ROLL CALL – see above list of Board attendees.

PUBLIC COMMENT: Nothing brought forth

APPROVAL OF AGENDA:

A. Two additions requested: 1) White, First Aid Booth at Central States Fair; 2) McClure, replacement of damaged County Fire radio for paging. Motion by Hadcock to add items to agenda, seconded by Maude. Motion carried.

B. Motion by Hadcock to approve July 11, 2018 agenda with the afore-mentioned items, seconded by Maude. Motion carried.

MINUTES: Motion by Willett to accept the June 13, 2018 minutes as presented, seconded by Kobes. Motion carried.

BUDGET REPORT: McClure referred members to information included in meeting packet. White inquired, on transaction report, the Alex Air Apparatus invoice, and noted spelling error “Gloves & Food” should be “Gloves & Hood”. Gorton inquired on the Black Hawk payments, and noted spelling error “VFW” should be “VFD”. Motion by Willett to approve budget reports as presented with noted spelling corrections, seconded by Bubb. Motion carried.

A. McClure referenced, Harvey emailed, to FSB, out-of-state workers’ compensation audit detail for 2017, as requested from June 13, 2018 meeting (hard copies available at meeting). Discussion on out-of-state cost being higher, and is the responsibility of VFD’s to provide accurate information for audit. Departments will be billed back for the out-of-state audited premium.

B. Tobin presented brief history of Fire Administration source funding. Discussion on continued efforts to ensure sustainability.

COMMITTEE REPORTS:

A. FSB Training – McClure referred members to listing on page two of agenda.


C. Black Hills Fire Advisory Board – Tobin is finalizing draft and will send to State for review. On schedule to submit by year-end deadline.

D. County Chiefs Association Meeting – White conveyed, no noted updates.

OLD BUSINESS:

A. AFG Grant Request – Kobes stated, audits are in progress; October 1, 2018 is deadline. Gorton added, some additional bottles and masks will be ordered to complete the full use of grant funds.

B. Pump, Ladder & Hose Annual Testing – No updates.

C. Emergency Reporting Software (FDIC report) – Tabled until August 8, 2018 meeting.

D. City – County Meetings:

i. Meade County Fire Association – Hofer, next meeting end of September.
ii. Custer County Fire Advisory Board – McClure, next meeting Thursday August 9, 2018, 1830, Pringle Fire Station.

iii. Lawrence County Fire Chiefs Association – Bond, next meeting in September.

NEW BUSINESS:

A. Commissioner’s Report – Hadcock reported Board of Commissioners are continuing with budget process.

Central States Fair, August 17-26, 2018. She encouraged volunteering and/or attend.

Fairground Board is beginning an economic impact study.

B. Emergency Management Report – Willett shared, budget process is moving forward. Mayor currently sifting, in detail, City budget, potentially impacting EM funding Willett added, State OEM funds will be reduced, starting FY2019, affecting EM budget.

Currently State is focused on Civil Disturbance, warranting some potential new legislation.

Rally Stakeholders Planning meeting scheduled July 12, 2018.

Welcomed incoming staff assistant, Pepper Massey. Thanked outgoing staff assistant, Carol Prentice for her years of dedicated service.

C. FSB Bylaws – Morrill, Pennington County Human Resource Director, recommended language regarding Fire Administrator time tracking be reinstated under Section 13.C.1 of the Fire Service Board By-Laws & Operating Guidelines. Motion by Kobes to negate May 9, 2018 motion, and accept the recommendation of reinstating Section 13.C.1 into the bylaws, second by Comer. Motion carried, with one Nay - Willett.

D. Central Sates Fair First Aid booth schedule is available, sign ups first come, first served. MDA Fill the Boot campaign will be conducted during event at First Aid booth only.

REQUESTS:

Pennington County Radio – McClure read an email from Adam Scott, Pennington County Radio Technical (see attached) referencing damage to County Fire’s paging terminal. Scott believes he can fix the damage, however, a new a replacement would need to be ordered if 1) Scott was unable to fix the damaged equipment or 2) to ensure a spare was on hand as there is currently no backup. Motion by Kobes to approve ordering a new card for approximate cost of $3455.00, seconded by Bond. Discussion – Prentice noted rule of order that unless this was an emergency request this would be first reading. Motion by Kobes for emergency request to approve ordering a new card for approximate cost of $3,455.00, seconded by Bond with amendment. Motion carried.

REQUESTS TO BE ACTED ON:

NEXT MEETING: FSB meeting, August 8, 2018, 1900 @ North Haines VFD.

ADJOURNMENT: Motion by Willett to adjourn the meeting, second by Hadcock. Motion carried.

Meeting was adjourned at 2031.