The meeting was called to order at 1900 by Vice-Chair McClure. Board members in attendance were: Blair, Bond, Carlson, Comer, Cosand, Enright, Johnson, Kobes, Maude, McClure and Harvey.

Guests in attendance were: Jason White, North Haines VFD; Chris Gleason, Box Elder VFD; Damon Hartmann, Doty VFD; Gary Sortland, Rockerville VFD; Bruce Jensen, Whispering Pines VFD; Richard Small, North Haines VFD; Brad Lindblom, Battle Creek; Dave Lindblom, Battle Creek; Jim Dehaai, Battle Creek; Jim Kitterman, Wall VFD; John Tucker, Interior VFD; Todd Tobin, Johnson Siding VFD; Duane Hofer, North Haines VFD; Howard Schrier, Hill City VFD; Dan Harn, Rochford VFD; Jim Johnson, Quinn VFD; Jean Johnson, Quinn VFD; Ray Sorensen, Red Cross; Kevin Karley, ESCC; Leslie Hall, ESCC; and Beverly Torres, ESCC.

PLEDGE OF ALLEGIANCE RECITAL

ROLL CALL – see above list of Board attendees.

APPROVAL OF AGENDA:

A. Seven additions requested: 1) Dispatch (Harvey); 2) Work Comp, VFD (Prentice); 3) Salamander License (Prentice); 4) Cascade Trailer BOP/Training (Prentice); 5) BOP Review Committee (Prentice); 6) Pennington County Mutual Aid Agreement (Prentice); and 7) Robichaud Services (Kobes). Motion by Carlson to add items to agenda, seconded by Cosand. Motion carried.

B. Motion by Carlson to approve May 9, 2018 agenda with the afore-mentioned items, seconded by Cosand. Motion carried.

DISPATCH: Harvey introduced Kevin Karley, ESCC Director. Joining Karley were Leslie Hall and Beverly Torres, Fire Dispatchers. Karley stated ESCC wanted to visit with the FSB to answer / address any questions or concerns relating to dispatch. ESCC will be visiting various agencies to ensure best practices. Karley shared, ESCC is currently 100% staffed; 70% trained (5 fire dispatchers, 2 in training). He mentioned, ESCC will have a fully functional back-up location (10 stations) at the SD National Guard Camp, anticipate ready June / July 2018. Additionally, the State is testing “Pocket” Motorola repeaters that can be added to existing poles, more cost effective, in gaining better coverage, i.e., Hill City, for the current and future state digital Radio system. Valuable round table discussion on current paging processes.

MINUTES: Motion by Johnson to accept the April 11, 2018 minutes as presented, seconded by Kobes. Motion carried, Enright abstained.

BUDGET REPORT: McClure referred members to information included in meeting packet. Bond requested Year-To-Date reflect actual versus actual plus projected. Motion by Carlson to approve budget reports as presented, seconded by Cosand. Motion carried.

DISPATCH: Harvey shared findings on workers’ compensation charged through Auditors office. The calculation is based on information encompassing all County employees, loss ratio higher as a whole. Harvey has a detailed memo (attach to minutes).

B. Prentice inquired on billing for 2018; premium paid in January 2, 2018. Harvey stated, current review of 2018 and audit of 2017 are being conducted. Upon conclusion, he will bill respective departments or provide refund, if applicable for 2017 year. Noted, Battle Creek Fire Department (paid firefighters), Hill City Ambulance, and Hill City Fire District (paid firefighters) will be billed annually for their portion of the Pennington County Fire workers’ compensation invoice.

COMMITTEE REPORTS:

A. FSB Training – McClure referred members to listing on page two of agenda. Kuenkel (absent) provided written update on Firefighter certification class; 6 students have completed, another practical scheduled for May 19, 2018 – instructors needed.

B. Emergency Management Advisory Board – Sortland shared, meeting held on April 27, 2018, EM “status quo”.

C. Black Hills Fire Advisory Board – Tobin updated, public review was conducted April 28, 2018 at Rapid Valley VFD. Meeting delivered some minor revisions. Revised draft completion by May 18, 2018, followed by submission to the State.

D. County Chiefs Association Meeting – White shared, current discussion on: accountability tags; BOP committee; cancer training; Chaplain Program; PPE purchase; and banquet details. White added, group discussion on applying for AFG grant for radio communications (Radio Shop has list of what is currently compliant). Harvey inquired if anyone sought VFA grant. White added, group looking for a department to host the AFG grant. Kobes stated, State has not solidified their system; recommends group to hold-off on grant until State provides more details on their system.
Fire Service Board Meeting
May 9, 2018, Wall VFD

OLD BUSINESS:
A. AFG Grant Request – Kobes stated, both groups have been selected by FEMA for audit’s. No other updates.
B. BOP-FSB13, Five Year Plan – McClure referred members to document included in meeting material. Discussion on format change, transform item 5 into table format, ease to identify year and department eligibility period. Motion by Comer to approve BOP-FSB13 with the table format, seconded by Maude. Motion carried, Enright abstained.
C. FSB Bylaws – McClure referred members to document included in meeting material. Motion by Kobes to approve revised Bylaws, seconded by Cosand. Motion carried.
D. Pump, ladder & hose annual testing – Kobes shared, pump and ladder vendor, Wise, secured for September. Hose testing vendor little more challenging, seems South Dakota may be in more remote area in obtaining qualified vendors. Kobes stated, potential interested vendor, however, they are inquiring on how much to be tested. White will add this to Chief’s email, requesting departments to reply.
F. City – County Meetings:
   i. Meade County Fire Association – Hofer reported, new Meade County EM, Doug Huntrods. Hofer added, not enough signatures obtained to add ambulance and fire district on ballot for vote. He stated, meeting focused mainly on ambulance service.
   ii. Custer County Fire Advisory Board – Meeting, May 10, 2018, 1830 at Highlands School.
   iii. Lawrence County Fire Chiefs Association – No update. Rochford already attends meeting and will bring reports as Damon Hartman has regularly scheduled meeting same night.

NEW BUSINESS:
A. Commissioner’s Report – No Commissioners present.
B. Emergency Management Report – Enright shared, recent events Kids Fair, and completion of two CERT classes (one Teen and one Adult).
C. Fire Marshalls Flow Chart – Hartmann referred members to hand-out provided at meeting. He suggested departments add their local contact numbers. Hartmann added, this information will be added to Fire Chief Book.
D. SD HB1172, Public Comment Period – McClure shared, SD HB1172 (Amendment) was passed and signed by Governor on March 26, 2018, with effective date July 1, 2018. Basically states, public meetings will allow for a “public comment” period. Discussion to agenda placement. Motion by Cosand to place after “Roll Call of Board Members” on all future FSB agendas, seconded by Bond. Motion carried.
E. Salamander Licenses – Prentice confirmed departments responding favorable in obtaining; inquired on interest from other departments – Rockerville expressed interest. Enright will solidify these licenses.
F. Cascade Trailer, BOP / Training – Prentice inquired on status, noted from February 14, 2018 and March 27, 2018 meeting minutes. Jensen stated, continuing to work on the specifics.
G. BOP Review Committee – Prentice inquired on status, noted from March 27, 2018 meeting minutes. Carlson stated, Chiefs Association would like to be involved in the review process
H. Pennington County Mutual Aid Agreement – Prentice brought forth, as a reminder, current agreement, as outlined in Section D.1, two-year review and acceptance is due prior to yearend 2018 (last revision December 2016).
I. Robichaud Services – Kobes shared, Tom Robichaud was Fire Administrator from 1980-1989 (prior to Gorton). Memorial service scheduled for May 19, 2018, and request support from departments for line-up and luncheon service. Harvey will distribute details.

REQUESTS:
A. Ellsworth Sponsorship – Kuenkel requested, for consideration, support to Ellsworth event; noting, the long-standing support from Ellsworth with the Firefighter Certification training. Discussion, this does not qualify under FSB bylaws. Motion by Kobes to deny request, seconded by Johnson. Motion Carried.

REQUESTS TO BE ACTED ON:

NEXT MEETING: FSB meeting, Jun e13, 2017, 1900 @ Black Hawk VFD.

ADJOURNMENT: Motion by Johnson to adjourn the meeting, seconded by Carlson. Motion carried. Meeting was adjourned at 2030.