Fire Service Board Meeting
April 11, 2018, Interior VFD

The meeting was called to order at 1900 by Chair Walla. Board members in attendance were: Blair, Comer, Cosand, Hadcock, Johnson, Kobes, Maude, McClure, Walla, Willett and Harvey.

Guests in attendance were: Jason White, North Haines VFD; Adam Kuenkel, Box Elder VFD; Damon Hartmann, Doty VFD; Dennis Gorton, North Haines VFD; Gary Sortland, Rockerville VFD; Bruce Jensen, Whispering Pines VFD; Richard Small, North Haines VFD; Brad Lindblom, Battle Creek; Dave Lindblom, Battle Creek; Jim Dehaai, Battle Creek; Deb McClure, Interior, VFD; Ken Bartlett, Interior VFD; and John Tucker, Interior VFD;

PLEDGE OF ALLEGIANCE RECITALL

ROLL CALL – see above list of Board attendees.

APPROVAL OF AGENDA:
A. Two additions requested: 1) Firefighter Licenses Plates (Hartmann), and 2) Emergency Reporting Software (Cosand). Motion by McClure to add both items to agenda under New Business, seconded by Dalman. Motion carried.

B. Motion by Willett to approve April 11, 2018 agenda with the addition of the two afore-mentioned items, seconded by McClure. Motion carried.

MINUTES: Motion by Comer to accept the March 14, 2018 minutes as presented, seconded by Maude. Motion carried. Motion by Willett to accept the March 27, 2018 minutes as presented, seconded by Maude. Motion carried.

BUDGET REPORT: Walla referred members to information included in meeting packet. Inquiry on work comp charged through Auditors office; seems high for 1.4 FTE. Harvey to inquire and report back at May meeting. Discussion on annual projects listed; still valid. Motion by Comer to approve budget reports as presented, seconded by McClure. Motion carried.

COMMITTEE REPORTS:
A. FSB Training – Walla referred members to listing on page two of agenda. Additional comments: White mentioned, preparation for 2019 Muster currently underway. Looking at adding more diverse training and making the event a week (spring break) versus weekend. Blair shared, several RT-130 session coming-up; get red cards signed and turned in before June 1; and, Tamara a valuable source for wildland training request. Dalman stated 2018 RPG books should be available in May. Kuenkel updated, Firefighter certification class now in wildland training segment; live fire practical scheduled for April 21, 2018.

B. Emergency Management Advisory Board – Next meeting scheduled for April 13, 2018.

C. Black Hills Fire Advisory Board – Next meeting scheduled for April 29, 2018, 1300, at Rapid Valley VFD.

D. County Chiefs Association Meeting – White shared, Chiefs meetings are 1730 each month, before FSB meetings. Current discussion on accountability tags. Noted, currently National Telecommunicators Week (911 dispatchers); as in the past, Pennington County VFD’s provided meals for 2 shifts today, April 11th. Gratitude from dispatchers was conveyed back to all VFD’s members. White added, the Pennington County Chief’s Association will withdraw its February 14, 2018 funding request ($2,500 for Muster). Final event accounting warranted favorable results, no need for additional financial assistance.

OLD BUSINESS:
A. AFG Grant Request – Kobes and Gorton stated, status quo; will seek, after April 17, 2018, accountant to commence with audit.

B. FSB District Changes – Walla shared recommendations from March 27, 2018 FSB Special Meeting, information detailed on handout included in current meeting packet. Adding, retain current FSB district representatives, change at next election cycle. No opposition to either was presented.

C. BOP-FSB13, Five Year Plan (1st Reading) - Walla referred members to draft document included in meeting material; outline recommendations from March 27, 20128 FSB Special meeting. Discussion and noted, Battle Creek rotation eligibility is even number years (ever-other), all other departments have 5-year rotation period. Intent, Battle Creek, housing three departments (Hermosa, Keystone, and Hayward), would rotate those three individual departments; thus, those individual Battle Creek departments would see a 6-year eligibility.

D. FSB Bylaws (1st Reading) – Walla referred members to draft document included in meeting material; outline recommendations from March 27, 2018 FSB Special meeting.
E. City – County Meetings:
   i. Meade County Fire Association – No update
   ii. Custer County Fire Advisory Board – Meeting, May 10, 2018, 1830 at Highlands School
   iii. Lawrence County Fire Chiefs Association – No update

NEW BUSINESS:
A. Commissioner’s Report – Commissioner Hadcock shared, Board of Commissioners approved Resolution for National Telecommunicators Week. Mining Ordinance did not pass; lack of “grandfather” clause created halt. Equalization assessment hearings commenced April 10, 2018. Hadcock shared, three Commissioners, herself, Ferebee and Buskerud, terms conclude at year end.

B. Emergency Management Report – Willett shared:
   • 2019 City and County budget processes underway. New allocation program with State FY2019 Grant funding, reviewing impact.
   • Wilderness First Responder Course, April 2-6, 2018, valuable.
   • Stop the Bleed Program, basic bleeding control, 1-hour course; ongoing. Conducted two public sessions and have incorporated in the CERT program.

C. Pump, Ladder & Hose Annual Testing – Kobes surveyed departments on their thoughts with seeking new vendors, mainly hose tester. Members mentioned, some departments have current contracts and would have to review terms before committing to any changes. All agreeable for Kobes to interview, at FDIC, potential vendors and report back at May FSB meeting.

D. Firefighter License Plates – Hartmann shared, departments must submit roster’s (normally an annual request) to Glenda (SD State Fire Marshall’s Office), in turn she contacts SD State Revenue Office. Also, strongly encouraged to share updates, either new or removal, via a letter from the department Chief any time during the year.

E. Emergency Reporting Software – Cosand inquired what departments may be utilizing; benefits of departments utilizing the same as City agencies; discount for group purchase. Members agreed for Walla to interview potential vendors (services), at FDIC, and report back at May FSB meeting.

REQUESTS: None presented.

REQUESTS TO BE ACTED ON:
A. Mid-Winter Muster (PCFA), $2,500.00 – Requestor, Pennington County Chiefs Association, pulled request. No action required.

B. Pennington County Emergency Management, $1,500.00 – Requestor, RC-PC Emergency Management, pulled request. No action needed.

C. Radio Shop, $3,700.00 – Repair of antenna’s, Skyline Paging Radio and Seth Bullock Voice Radio. Motion by Willett to approve request, seconded by Kobes. Motion carried.

NOTABLE MENTION: Adam Kuenkel is new SD Firefighter Association Board Member for Western SD Region (Damon Hartmann, resigned his position).

NEXT MEETING: FSB meeting, May 9, 2018, 1900 @ Wall VFD.

ADJOURNMENT: Motion by Maude to adjourn the meeting, seconded by Cosand. Motion carried. Meeting was adjourned at 2004.