The meeting was called to order at 1858 by Chair Walla. Board members in attendance were: Bubb, Carlson, Comer, Dalman, Johnson, Kobes, McClure, Walla, Willett and Harvey.

Guests in attendance were: Jason White, North Haines VFD; Gary Sortland, Rockerville VFD; Adam Kuenkel, Box elder VFD; Richard Small, North Haines VFD; Damon Hartmann, Doty VFD; Dennis Gorton, North Haines VFD; Bruce Jensen, Whispering Pines VFD; Matt Thompson, North Haines VFD; Ray Sorensen, Red Cross; Chris Gleason, Box Elder VFD; Brent Kolstad, SD OEM; Caleb Dustman, New Underwood VFD; Jack Dustman, New Underwood VFD; Jim Burke, SD Wildland Fire; Duane Hofer, North Haines VFD; Dan Harn, Rochford VFD; Todd Tobin, Johnson Siding VFD; Andrew Smith, Silver City VFD; Theresa Mellen, Box Elder VFD; Brittany Twigg, Box Elder VFD; Dan Slave, Box Elder VFD; Jason Kmiotek, EAFB GFD; and Jim Cedar, Fire-Dex

PLEDGE OF ALLEGIANCE RECITALL

ROLL CALL – see above list of Board attendees.

Douglas High School, Freshman Impact Week: Theresa Mellen, Box elder VFD and Jason Kmiotek, EAFB FD presented to members request for assistance with upcoming Freshman Impact Week, May 9, 2017, 0700 – 1600. This is good event on promoting do’s and don’ts. There is need for extrication and ambulance crew. Any members interested, please contact Theresa.

Fire-Dex: Duane Hofer introduced Jim Cedar, Fire-Dex representative. Hofer Fire Stuff will be hosting dinner and presentation at the North Haines fire station, Thursday, February 15, 2018, 1800 dinner, 1900 presentation. All members invited.

APPROVAL OF AGENDA: Motion by Willett to approve February 14, 2018 agenda, seconded by Bubb. Motion carried.

MINUTES: Motion by Kobes to accept the January 24, 2018 minutes as presented, seconded by Johnson. Motion carried.

BUDGET REPORT: Walla referred members to information included in meeting packet. Motion by McClure to approve budget reports as presented, seconded by Kobes. Motion carried.

COMMITTEE REPORTS:
A. Training
   i. SD State Wildland – Bubb shared, several wildland courses being held at Mid-Winter Muster; SD Wildland Fire Academy in Ft. Pierre, March 22-25, 2018; S390 May 17-20, 2018 at Rapid Valley VFD, S290 prerequisite. Bubb added, available to teach RT-130, contact him.
   iii. Non-wildland (structure) – Kuenkel reported, Firefighter 1 & 2 Certification course continues, 20 students enrolled. Practice's scheduled for March 3, 2018, 0800, at Rapid Valley VFD; need assistance. Walla mentioned, Custer County class is also starting; scheduled included in meeting packet. Carlson stated, ProBoard Certification tentatively scheduled for May 1, 2018. He added, another ProBoard Certification will be held after new City firefighter recruits, March Academy. Carlson will send dates, once confirmed. Johnson mentioned, with recent Battle Creek merger, sent members through Western Dakota Tech; curriculum was advantageous and could do ProBoard Certification after Firefighter 1 & 2, cost $50.00. Walla stated, any certified firefighter can take the ProBoard Certification, cost is $50.00.

B. Emergency Management Advisory Board – Sortland stated, next meeting scheduled for April 13, 2018.

C. Black Hills Fire Advisory Board – Tobin updated, final stages of draft contract should be completed next week. Copy will be emailed, strongly encourage members to thoroughly review. Hofer stated, structural protection section has changed, make sure to review. Burke stated, change to structural protection compensation retroactive to the Legion Lake fire. Non-certified wildland firefighter will be paid ADB rate; wildland certified will be paid ABC rate; and Wildland Engine Captain will be paid Engine Boss rate. He added, a current contract addendum will be forthcoming. It's at individual department's desecration to sign or not. Departments choosing not to sign, the compensation structure will be based on current contract, basically non-certified wildland firefighters will not be paid. Going forward, 2019 contract, and new structural protection compensation verbiage will be included. Discussion on monitoring qualifications; more so in the new contract. Burke added, new contract, separating out structural and wildland, will be more beneficial in interpreting. Tobin and Burke both stated, education seems to be most sought request; IQS and Paperwork (forms completion). The intent will be to host classes at a variety of venues, e.g., State Fire School, Muster, etc. White mentioned, a Chief's meeting will be scheduled two weeks after draft contract is received. Allowing thorough review in advance of that Chief's meeting for valid discussion on contract.
D. County Chiefs Association Meeting – White shared, Muster - 130 pre-registrations received; 15 vendors secured. Classes, WDT, commence at 0800 each day; doors open at 0700. Allegiant hosting social on Friday, 1800 at Sliders. White mentioned, post event survey will be emailed, aid with future Musters.

OLD BUSINESS:
A. AFG Grant Request – Kobes stated, amendment approved for single source audit. Both groups will coordinate scheduling audit with same CPA firm. Walla stated, MSA Notice sent regarding issue with facepiece exhalation valve stem. The notice provides instruction on fixing issue. Noted, not all departments have received notice; Kuenkel provided copies. Gorton updated battery life issue; MSA engineers could find no fault with the two returned from North Haines VFD. Gorton encouraged departments to establish some sort of reoccurring check, 4-6 weeks, on batteries; ensure loss of function doesn’t occur while at incident. Loss of power will not result in personal harm, just the loss of the extra electrical based functions.

B. Cascade SCBA Trailer – Walla stated, with the recent multiple fires, good test. Valley fire ran 52 bottles through trailer, last 10 were filled about 4000 psi, just shy of capacity. Trailer went back to Whispering Pines to refill, Rockerville call came in, Walla initiated call to Piedmont for the use of their SCBA trailer at Rockerville incident, (Custer cascade system also utilized). Walla mentioned compiling BOP (how to respond, meeting places, etc.) for the Cascade Response Team. Walla will initiate a meeting to discuss and train this team.

E. City – County Meetings:
   i. Meade County Fire Association – Next meeting TBA
   ii. Custer County Fire Advisory Board – Next meeting, March 8, 2018
   iii. Lawrence County Fire Chiefs Association – Next meeting March 13, 2018

F. FSB meetings, all meetings start at 1900.
   • March 14, 2018 @ Doty VFD
   • April 11, 2018 @ Interior VFD
   • May 9, 2018 @ Wall VFD
   • June 13, 2018 @ Black Hawk VFD
   • July 11, 2018 @ Rapid Valley VFD
   • August 8, 2018 @ North Haines VFD
   • September 12, 2018 @ Hill City VFD
   • October 10, 2018 @ Johnson Siding VFD (Banquet 13th)
   • November 14, 2018 @ Pennington County EOC
   • December 12, 2018 @ Pennington County EOC
   • January 9, 2019 @ Pennington County EOC

G. Other - none

NEW BUSINESS:
A. Commissioner’s Report – Commissioners not present, no report.

B. Emergency Management Report – Willett shared:
   • Wilderness First Responder Course being offered, April 2-6, (flyer included in meeting packet).
   • FY2018 HLS Grant closes 1600(MT) February 16, 2018.
   • Stop the Bleed Program, basic bleeding control. 1-hour course. EMT’s can take 1-hour course and be instructor qualified. Anyone interested in hosting a class, contact EM.

C. FSB Bylaws – Walla referred members to attachment, draft mark-up. Upon discussion on district changes and other funding related matters, a Motion by Carlson to have the FSB “Board” members meet and review and provide final draft back to members at the regular schedule FSB meeting, seconded by Johnson. Motion carried. Walla will initiate a meeting date, time and place.

D. Other:
   • Walla shared, Pennington County Fire Chief’s Association, continues obtaining non-profit status, taking longer than anticipated. In the interim, recommendation to change the signature “authorized” persons on the Pennington County Firefighter Association bank account.

   Motion by McClure to remove Doug Cox, Connie Adel and Marla Marshall from account #1022690 (both checking and savings) at Dakota Star Federal Credit Union, and add Nick Carlson to account #1022690 (both checking and savings), effective February 14, 2018. Dennis Gorton to remain on account, seconded by Bubb. Motion carried.
Carlson stated, notification received burn tower will need to be moved by March 15, 2018. He added, may impact currently schedule Live Fire class; he will provide update on schedule once decision is confirmed. Discussion on the future use of tower: short term, move to a corner lot; long term, working with City on a larger parcel of land, potential to add training aids. Discussion on funding. Carlson stated, the Fire Service Board will not incur any cost in the relocation of the burn tower. The value of the burn tower and additional training aid, used by several agencies, may warrant a committee to discuss a regional plan. The FSB “Board” members agreed convene, in a separate meeting, formulating FSB vision on training facility. Walla will initiate date, time and place.

REQUESTS:
A. Mid-Winter Muster (PCFA), $2,500.00 – Financial assistance with Mid-Winter Muster expenses (instructors, space rental).
B. Pennington County Emergency Management, $1,500 – Cost share PIO speaker, Live Stream, / Social Media Expert. Discussion on other agencies, e.g., Sheriff’s Office, law enforcement, assist with cost; access a fee to participants.

REQUESTS TO BE ACTED ON:
ADJOURNMENT: Motion by Willett to adjourn the meeting, seconded by Bubb. Motion carried. Meeting was adjourned at 2110.