Fire Service Board Meeting
January 24, 2018, Pennington County EOC

The meeting was called to order at 7:00 PM by Chair Walla. Board members in attendance were: Bond, Carlson, Comer, Cosand, Glines, Hadcock, Johnson, Kobes, Maude, McClure, Walla, Willett and Harvey.

Guests in attendance were: Andy Solvie, Great Plains Center; Jim Kitterman, Wall VFD; Caleb Dustman, New Underwood VFD; Gary Sortland, Rockerville VFD; Dan Harn, Rochford VFD; Bruce Jensen, Whispering Pines VFD; Jack Dustman, New Underwood VFD; Damon Hartmann, Doty VFD; Duane Hofer, North Haines VFD; Jason White, North Haines VFD; Todd Tobin, Johnson Siding VFD; Jim Burk, SD Wildland Fire; Chris Gleason, Box Elder VFD; Adam Kuenkel, Box Elder VFD; John Tucker, Interior VFD; Carl Lehrkamp, Scenic VFD; Richard Small, North Haines VFD; Denny Gorton, North Haines VFD; Mark DiSanto, Commissioner; Susan Sander, National Weather Service; Kelly Smith, ESCC/911; Rob Jensen, Allegiant Fire & Rescue Equipment; Erik Schanou, AT&T/FirstNet; and Doug Penniston, AT&T/FirstNet.

PLEDGE OF ALLEGIANCE RECITALL – see above list of Board attendees.

AT&T FirstNet Presentation (flyer hand-out): Doug Penniston and Erik Schanou provided an overview of the system they are working on; 10 new towers planned in the area. FirstNet customers to take advantage of Priority Preempt, available now. Governor Daugaard awarded AT&T the contract with expectation of 99% coverage in South Dakota.

APPROVAL OF AGENDA: Motion by Kobes to approve January 24, 2017 agenda with the following changes: date correction to January 24, 2018 vs. January 10, 2018; add AT&T/FirstNet presentation; change Lawrence County Fire Advisory Board to Lawrence County Fire Chief Association, seconded by Willett. Motion carried.

MINUTES: The minutes of the November 8, 2017 were presented. No minutes for December 13, 2017 meeting, canceled due to Legion Lake fire. A motion by Kobes to accept the minutes as presented, seconded by Carlson. Motion carried.

BUDGET REPORT: Walla referred members to information included in meeting packet. Noted errors on “Transaction by Account” summary: missing R for line item 2, ockerville VFD; and, line 20, Feld Fire invoice will be $89.00 vs. $901.00 as shown on summary. Motion by Comer to approve budget reports as amended, seconded by Glines (SD Wildland Fire). Motion carried.

Zuercher 2018 renewal, $6,300. Motion by Kobes to approve payment, seconded by Comer. Motion carried.

Quick Dispatch/Pre-Alert: Kelly Smith, PennCo ESCC/911, provided an update: address, info collected by dispatch then page goes out; then the call taker will work to get more information; facilitate in getting wheels on ground faster. Proposed for all calls; currently working in the city. Motion by Comer to approve the proposal for fire dispatching County wide, seconded by McClure. Motion carried.

COMMITTEE REPORTS:

A. Training
   i. SD State Wildland – Glines stated, online for academy in Ft. Pierre up and running.
   ii. Wildland – several sessions scheduled at Mid-Winter Muster, S-390 in May at Rapid Valley.
   iii. Non-wildland (structure) – Kuenkel reported, Firefighter 1 & 2 Certification Course commenced on January 15, 2018; 20 students enrolled. Custer County class is also starting.

B. Emergency Management Advisory Board – Sortland reported, January 12, 2018 meeting election of officers; Chief Rod Seals, Chair and Gary Sortland, Vice-Chair. Sortland added, Willett provided EM operations updates. Noted, ICS402, Elected Officials course was conducted, small audience. Course curriculum needs minor tailoring; more specific roles of elected office.

C. Black Hills Fire Advisory Board – Tobin stated, meeting schedule for January 31, Spearfish Fire Station 2, all are welcome to attend.
   Hofer, FSB representative, term expired December 31, 2017. Hofer expressed willingness to serve another term. Motion by Carlson to nominate Hofer as FSB representative for 2-year term (expiring December 31, 2019), seconded by McClure. Motion carried.
   Motion by McClure to cease nominations and cast a unanimous ballot to seat Hofer as FSB representative, term January 1, 2017 through December 31, 2019, seconded by Carlson. Motion carried.

D. County Chiefs Association Meeting – Walla shared, 96 registrations received for the Mid-Winter Muster, to be held at Western Dakota Tech. Registration and vendors are in Fire Science Bays.

OLD BUSINESS:

A. AFG Grant Request – Kobes stated, sent in amendment, waiting for approval. Gorton waiting for Kobes to coordinate audit with same CPA. Both groups have funds to utilize soon.

B. Cascade SCBA Trailer –Contact Walla if interested in participating in this specific group. Walla will be scheduling training.
C. F.A.T. Paging & Program Usage – Walla referred to handout, BOP-FSB20. This is second reading (action required). Motion by Kobes to adopt BOP-FSB20, Fire Assist Team (F.A.Team), seconded by Bond. Motion carried.

D. Chaplain BOP – Walla referred to handout, draft BOP-FSB19. This is second reading (action required). Motion by Johnson to repudiate adoption of BOP-FSB19, seconded by Cosand. Motion carried.

E. City – County Meetings:
   i. Rapid City / Pennington County – Hadcock spoke to the Mayor’s letter (copy included in meeting packet) regarding City/County Monthly Meetings; City will be pulling back. Hadcock mentioned, initiation of quarterly meetings; Mayor was invited, was not in attendance.
   ii. Meade County Fire Association – Hofer was unable to attend last meeting. Understood Sturgis Fire and Ambulance districting was discussed.
   iii. Custer County Fire Advisory Board – Next meeting, March 8, 2018; change in Bylaws to reflect Battle Creek and review Legion Lake Fire.
   iv. Lawrence County Fire Chiefs Association – Currently working on respective auto aid agreement, will affect Rochford, Doty, Johnson Siding and Silver City VFD’s. Applying for $500,000 AFG grant for a regional burn room/tower to be placed in Spearfish.

F. FSB meetings, all meetings start at 1900.
   • February 14, 2018 @ Box Elder VFD
   • March 14, 2018 @ Doty VFD
   • April 11, 2018 @ Interior VFD
   • May 9, 2018 @ Wall VFD
   • June 13, 2018 @ Black Hawk VFD
   • July 11, 2018 @ Rapid Valley VFD
   • August 8, 2018 @ North Haines VFD
   • September 12, 2018 @ Hill City VFD
   • October 10, 2018 @ Johnson Siding VFD (Banquet 13th)
   • November 14, 2018 @ Pennington County EOC
   • December 12, 2018 @ Pennington County EOC
   • January 9, 2019 @Pennington County EOC

G. Other - none

NEW BUSINESS:
A. FSB Board Representative Nominations (term 01/01/2018 -12/31/2019):
   • East District – Charles Maude
   • East Central District – Paul Johnson
   • West Central District – Jeremy Walla
   • West District – Craig Comer
Motion by Willett to accept the listed nominations, seconded by Hadcock. Motion carried.

B. FSB Board Representative Election – Motion by Willett to install the previously stated nominees for 2-year term, 01/01/2018 to 12/31/2019, seconded by Hadcock. Motion Carried.

C. FSB Chair and Vice-Chair Election – Motion by Cosand to retain Jeremy Walla as FSB Chair and Cliff McClure as FSB Vice-Chair for term of 01/10/2018 - 01/09/2019, seconded by Maude. Motion Carried.

D. Commissioner’s Report – Hadcock shared, free membership to Moose for First Responders. Hadcock and DiSanto provided updates on Bradsky Road area. Mining permit returning to BOC for review. Separate permitting will be forthcoming for construction and mining permits. Solar and wind ordinance being reviewed.

E. Emergency Management Report – Willett shared:
   • FY2018 HLS Grant, February 16, 2018; application process online.
   • Met-Warn, working on formal written agreement.
   • Continue moving forward on pre-disaster mitigation plan.

F. Fire Administrator, 2018 SD Fire Instructors Conference attendance – FSB Executive Board provided approval. In the future when meetings are postponed, request should be sent to all Board members.

G. Other:
   • Susan Sanders, National Weather Service Shared Sky Warning Training being conducted in March and April; reviewing changes to class format. Contact Susan to schedule date and time. She gave an update on the EAS activation and all hazards radio.
Fire Service Board Meeting
January 24, 2018, Pennington County EOC

- Andy Solvie, Great Plains Dispatch shared, the USFS districts are working on getting maps out on a timelier basis for prescribed Forest Service pile burning.

- Duane Hofer mentioned, Fire Dex representative will be at North Haines VFD on February 15, 2018. Hofer also extended a heartfelt thanks to all for Lifetime Achievement award he was honored with at the banquet.

- Paul Johnson updated, Battle Creek District (Keystone, Hayward and Hermosa) is in place. Paul has been hired as Chief, current career staffing for Keystone and Hermosa stations. Communities very supportive, 52 members on roster.

- Nick Carlson, Rapid City Fire Dep., mentioned, live burn Instructors Course being held February 24-25, 2018. Reviewing requirements so individual do not have to keep re-doing the same course. Every burn Rapid City FD puts on will be open to ALL. FF1, FF2, Haz-Mat, CERT @ WDT, Board certification will be coming in April, $50.00/per certification. Fire Officer that took course, ProBoard Certification, a train-the-trainer will be offered, information forthcoming.

- Jerome Harvey shared, Workers Compensation annual review was completed; departments must ensure department rosters are kept clean and voted in (reflective in department minutes) annually.

- Fire Fighter Banquet – Walla expressed gratitude to Comer for all his time, hard work and efforts in coordinating the banquet these last few years. He discussed moving the banquet to Western Dakota Tech, sponsored by the Fire Chief Association. Motion by Kobes for the Chief’s Association to assume coordination of all future banquet events, seconded by Johnson. Motion carried

REQUESTS: None brought forth.

REQUESTS TO BE ACTED ON:
A. North Haines VFD, $5,508.42 – part of AFG grant; additional items purchased for various VFD’s. Motion by Johnson to approve, seconded by Carlson. Motion carried

B. Scenic VFD, $1,490.00 – annual vehicle insurance. Motion by Johnson to approve, seconded by Carlson. Motion carried.

ADJOURNMENT: Motion by Cosand to adjourn the meeting, seconded by Maude. Motion carried.
Meeting was adjourned at 2130.