

**PENNINGTON COUNTY BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
DECEMBER 3, 2013
9:00 A.M.
COMMISSIONERS MEETING ROOM
PENNINGTON COUNTY COURTHOUSE**



*Lyndell Petersen, Chairman
Ron Buskerud, Commissioner
Don Holloway, Commissioner*

*Nancy Trautman, Vice Chairman
Ken Davis, Commissioner*

Pennington County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of accommodations, please notify the Commissioners' Office at (605) 394-2171 at least 24 hours prior to the meeting so that appropriate services and auxiliary aids are available.

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Review and Approve Agenda

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The Consent Agenda contains the following items:

5. Minutes of the special meeting – November 18, 2013
6. Minutes of the regular meeting – November 19, 2013
7. Approval of the Vouchers
8. Approval of the PC Logo Use Guidelines
9. Year End General Fund Supplement SP13-017 – Public Defender Budget (*Public Hearing to be scheduled on December 17, 2013*)
10. Approval of the Alcoholic Beverage License Renewals (*Auditor*)
11. Approval of Services Contract/Agreement for Whitetail Loop Road & 236th Street (*HWY*)
12. Approval of the Permit to Occupy Right-of-Way: RASDak Bike Tour
13. To recognize the volunteers for the month of October 2013 (*HR*)
14. Approval of the 2014 Human Society Contract (*Sheriff*)

End of Consent Agenda

Regular Agenda Items:

15. Resolution of necessity for the purchase of the Memorial Park Apartments – PC Housing & Redevelopment Commission – Mr. James W. Olson, Esq.
16. Lien Release Request (PK)
17. Executive Session per SDCL 1-25-2
 - a. Department Head Performance Review per SDCL 1-25-2(1)
 - b. Personnel Issue per SDCL 1-25-2(1)

18. Items From Human Resources
 - a. Facility Closure Policy
 - b. Non-Exempt (Hourly) Employee Payroll Processing

19. Items From Auditor
 - a. **9:15 AM** Year End Budget Supplement Hearing – 2013 Capital Projects Fund Budgets
 - b. **9:15 AM** Year End Budget Supplement Hearing – 2013 General Fund Budgets (Elections, Jail, Jail Medical, Weed, MPB, Crisis Care Center and Extension Budgets)
 - c. Winter Storm Atlas Budget Supplement and Funding
 - d. 2013 Insurance Budget – Contingency Supplement Requested
 - e. New Retail (on-off sale) Wine License – Black Forest Inn Bed & Breakfast
 - f. 2014 Merit Increase Direction

20. Items From Sheriff
 - a. Vehicles Bid Award

21. Items From Extension
 - a. 2013 4-H Program Annual Update

22. Items From Fire Administrator
 - a. 2010 Assigned Reserve Funds

23. Items From Highway Department
 - a. Resolution 2013-12-17 to Revise the Pennington County Highway System
 - b. Approach Permit – Dollar General Store

24. Request from West Dakota Water Development District for a Spring Creek Update

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine Planning and Zoning items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The Consent Agenda for Planning and Zoning contains the following items:

25. Items From Planning & Zoning
 - a. Second Reading of Rezone / RZ 13-19: James and Charlette Steele; Fisk Land Surveying – Agent. (*Approval Recommended*)
 - b. Second Reading of Rezone / RZ 13-15 and Comprehensive Plan Amendment / CA 13-09: Neil Tschetter. (*Approval Recommended*)

End of Consent Agenda

Regular Agenda Items:

- c. Road Construction within a Section Line Right-of-Way / CS 13-03: Wade Green. To construct a road in the Section Line Highway in order to provide access to the applicant's property.

- 26. Items From Chair
 - a. Proposed Changes of Tax Increment Guidelines – Commission Comments

- 27. Committee Reports

- 28. Items From Public

(The Board of Commissioners welcomes public input on policies and issues affecting County government and its function. Public comments shall be germane to the services or policies of the County. The Board takes this time to listen and consider, but not to comment. Action will not be taken during this item on any issues brought forth that are not properly noticed on the agenda.)

- 29. Executive Session per SDCL 1-25-2
 - a. Personnel Issue per SDCL 1-25-2(1)
 - b. Contractual/Pending Litigation per SDCL 1-25-2(3)

- 30. Adjourn