

Pennington County 4-H Leaders Association Meeting  
November 10, 2021 – 5:30 pm in person and via zoom

- I. **Call to Order – Miller called the meeting to order at 5:39pm MDT**
- II. **Pledge of Allegiance and the 4-H Pledge**
- III. **Introductions – Roll Call** – Trisha Miller (Secretary; Rushmore Riders & Explorers), Stephanie Wellman (Treasurer; Rushmore Riders & Explorers), Marsha Simmons (Viewfield Wranglers Leader; via Zoom), Denika Boomsma (Elk Creek Drifters; via Zoom), Susan Meyer (Shamrock Riders), Tom Hanson (Black Hills Shooters), Allie Baumgartner (Black Hills Home Explorers), Nelda Griffin (Black Hills Home Explorers), Patty Brunner (Shamrock Riders; via Zoom); Melanie Rausch (President; Folsom Pioneers; via Zoom); Tracy Hutchens (Family Foodies; via Zoom)
- IV. **Correspondence**
  - Thank you's were received from 4-H member Laura Krogman (for fair trophy and ribbons), member Jaden Crowser (for scholarship), and Kathryn Schulkoski Library (for memorial donation – Yvonne Eberhart).
- V. **Secretary's Report** – Wellman motioned to accept minutes as read, Baumgartner seconded. Vote passed unanimously.
- VI. **Treasurer's Report**
  - No new fiscal report, per Wellman.
  - Wellman explained the need to revisit the vote from last time regarding match fee money
    - Gun and Archery match fee monies – It is typically a cash in and cash out account but since some don't shoot all their matches it accumulates. So ownership needs to be established for taxes next year. Who can spend it?
    - Bakley & Hanson explained there is currently \$1506.46 in the account. The proposal is to remove funds to the BH Shooters general funds, but leave \$250 in the account each year but rename it to a Black Hills Shooters State Match Fees. They would like to use the removed funds to get the Shotgun line item out of the hole. Wellman inquired about the reason for keeping the \$250 in the account. Bakley stated there needs to be some funds to use for helping to pay for state teams and for printing the booklet.
    - Bakley reported she reached out to BH Archery (Al Kraus, leader) and they have \$2656.22 in their account. Suckow reviewed the past three years' accounting to see whose money (between BH Shooters & BH Home Explorers) and found that 95% has come from BH Archery and only 5% has come from BH Home Explorers. They would like to see \$700 stay in the account. Al would like to use the BH Archery portion to purchase additional bows. Wellman inquired about whether they will reliably be getting enough funds to deposit to accommodate for the \$250.
    - Bakley stated there was some confusion about how state teams have been being entered, so there should not be as many being entered in the future.
    - After discussion, it was determined that \$700 will be kept in the joint BH Home Explorers/BH Archery Match Fees. BH Home Explorers will take their 5% of money in the account above the \$700, BH Archery will be given 95% of it.
    - Each year, this will need to be re-assessed to determine where funds need to be moved.
- VII. **Endowment Report**
  - Wellman reported \$150 was lost in July-September 2021. As of September end, we have \$29236.25 in the account overall.
- VIII. **Committee Reports**
  - 50/50
    - Bakley reiterated we did vote to move forward with 50/50 raffles during the Kjerstad Center's main events during BHSS. Boomsma inquired if Broncs for Breakfast was still an included event, stated desire for herself and her kids to volunteer for that event.
    - M. Rausch inquired if Boomsma, J. Rausch, and herself are on the committee. Bakley confirmed.

- Workshops
  - Bakley reported bread Jan. 22, 2021 at 9am – Cinnamon Rolls
  - Wellman inquired about pie workshop. Bakley reported this is not happening this year; possible December event being considered, however.
- Horse
  - State 4-H Office reached out, looking for a 4<sup>th</sup> team member for the Denver contest, so a Shamrock Riders member is going to serve in that capacity. State 4-H covers the expenses.
  - Brunner stated Shamrock Riders has a few new members and are hoping to participate in BHSS events.

## IX. Unfinished Business

- Western Junior Food Booth
- Bakley explained it has become apparent updates are needed to kitchen supplies. Here are items:
  - New hot plates – 2-3 - \$60- \$90
  - Rubbermaid food storage containers – thrift store? Baumgartner stated would rather see us use these than Ziploc baggies.
  - New crockpots – 2 - \$100
  - Complete set of pots & pans - \$100
  - Complete set of measuring cups & spoons - \$10
  - 4 Long metal tongs for steam buffet – restaurant supply store - \$20
- Meyer motioned to approve spending \$350 from general funds for the equipment list aforementioned; Baumgartner seconded. Wellman inquired about storage of items purchased; Suckow stated they would be stored in the 4-H building kitchen. Motion passed unanimously. Bakley will start an email chain so as persons purchase items, all will be informed. Baumgartner stated she will take the responsibility of purchasing the hot plates.
- Open House
  - Suckow explained that some clubs do not have much funding to cover candy/handouts for the Trunk or Treat Open House. Family Foodies brand new club does not have money yet, could we at least reimburse them or maybe give each club a stipend for the candy they bought?
  - Bakley suggested reaching out to the clubs who attended and offer a reimbursement amount.
  - Meyer made a motion to have Bakley/Suckow reach out to each club who was represented at the Trunk or Treat Open House and offer a \$15 reimbursement, which they can decline if desired. Wellman seconded the motion. Motion passed unanimously.

## X. New Business

- Elections
  - **President (2 year term – Current: Melanie Rausch – ended second year of term)**
    - Nominations: Lloyd Morgan (not present tonight, but has informed office will accept the nomination).
    - No other nominations were received; Morgan will now be President.
  - **Vice President (1 Year Terms – Current: Lloyd Morgan)**
    - Baumgartner stated would serve as Vice President. No other nominations were received. Nominations ceased; Allie will now be Vice President.
  - **Secretary (1 Year Terms – Current: Trisha Miller)**

- Miller stated she would serve until new Secretary is appointed, as cannot continue as has served limit due to bylaws and would need to take a year off to fulfill bylaws. Wellman moved to have Miller do so, while tabling vote for new secretary given no nominations at present.
  - **Treasurer (2 year Terms – Current: Stephanie Wellman – ended second year of term and would like to step down)**
    - Sara Odden self-nominated for this position via written letter (not present tonight).
    - Odden was approved as new Treasurer, as only nominee.
- Recognition graduation visa gift cards to go with “4-H Alum” coffee mugs
  - \$ amount for gift cards – group stated \$10 Amazon cards may be more desirable due to potential fees on VISA gift cards.
  - Bakley reported that only two Seniors have turned in their forms so far, so number needed is uncertain at present.
  - Wellman motioned to purchase \$10 Amazon gift cards for each if 25 or more kids, \$15 Amazon gift cards if less than 25 Seniors. Baumgartner seconded. Motion passed unanimously.
  - Volunteer to purchase
    - Miller agreed to acquire the gift cards when notified how many and what amount are needed.
- Recognition volunteers
  - Table and chair Set up morning of
    - Suckow made group aware club (RR&E) having a meeting Sunday afternoon has agreed to do this set up.
  - serve/prep meal 3-4 people needed
    - Baumgartner, Griffin, and Rausch agreed to help prep; Miller agreed to help serve.
  - purchase food
    - Miller agreed to pick up orders and bring back to 4-H building
  - Flowers for Ardyce Elwood (Hall of Fame)
    - State 4-H gave her an award, but Bakley would like to recognize this at the county level with flowers presentation. All agreed – will put this in the same order cart as the groceries from Sam’s.
- BHHE Ice Cream for Recognition Dessert (\$50 per container – 2 would be needed) or assign clubs to bring bars
  - Meyer motioned to purchase two containers of ice cream and toppings for sundae bar and not have clubs bring bars. Miller seconded the motion. Motion passed unanimously.
- CWF Trip Amount to cover for Youth
  - county can send up to 2
  - in the past families paid \$600, the rest LA Paid, families paid even if they backed out
  - Bakley reported cost in past to send a youth was \$1700. We have not had to send someone for the last two years. Cost has increased to \$2100/youth. Bakley encouraged that we still continue to cover all but the \$600. There has been some interest but have not received any applications.
  - Wellman motioned to continue to pay all but \$600 for two youth represented. Meyer seconded the motion. Motion passed unanimously.
- New Year Budget
  - Wellman reported no changes to annual budget are not being proposed. We came in \$800 under our budget last year, likely because of COVID.

- Miller motioned to accept Wellman’s proposal of budget, with no changes from the previous year’s budget. Baumgartner seconded. Motion passed unanimously.
  - Approval that all the following will be conducted:
    - 50/50 Fundraiser – CSF
    - Wreath Fundraiser 2022
    - Western Junior Food booth 2022
    - 2022 Scholarships
    - Achievement Days
      - Meal
      - Trophies
    - Recognition
    - Workshops
    - Meyer motioned to approve all of the events listed above will be intended to do all of them this 4-H year. Wellman seconded. Motion passed unanimously.
  - Record Book Update Committee
    - Trisha Miller, Heather Chambliss, and Moneik Stephens have volunteered to be on this committee.
    - Allie Baumgartner stated desire to also be included on this committee.
    - Bakley encouraged anyone not desiring to be on the committee, but with input to email in their suggestions.

**XI. Announcements**

- BHSS 4-H Events are going to be held Saturday, February 5<sup>th</sup>. Events will occur at The Monument this year.
- County Impact Snapshot is a document that has begun to be required of each county, since State 4-H under Dr. Tim Tanner’s leadership. Bakley requested input.
- Vision 2025 is a document of Dr. Tanner’s vision. Dr. Tanner will be here one evening the first week in December to receive feedback. He is working hard to get youth to want to stay in SD.

**XII. Other Business – None.**

**XIII. Adjournment**

- Rausch adjourned the meeting at 7:11pm MDT.

**XIV. Next Meeting(s):**

- January 2022 – Doodle Poll