

Pennington County 4-H Leaders Association Meeting  
Minutes  
January 18, 2022 – 6:00 (PM) in person and via zoom if needed

- I. **Call to Order** – Vice President Baumgartner called the meeting to order at 6:03pm.
- II. **Pledge of Allegiance and the 4-H Pledge**
- III. **Introductions – Roll Call** – Sara Odden –Treasurer- RRE, Stephanie Wellman – RRE, Allie Baumgartner – Vice President - BHHE, Patty Brunner – SRR, Carissa Naasz – Cougars, Dennika Boomsma – Elk Creek Drifters, Kim McCarty – Paws in Motion, Trisha Miller – Secretary – RRE, Regina Bakley 4-H Youth Program Advisor, & Kimberly Suckow Pennington County 4-H Staff Assistant
- IV. **Secretary’s Report** – There was a motion to edit the minutes from the 11/10/2021 minutes due to an incomplete section: The following will be added to the 11/10/2021 Minutes “M. Rausch inquired if Boomsma, J. Rausch and herself are on the committee. Bakley confirmed and would follow up with a meeting invite”. The motion to make this addition and approved the minutes as written with the addition was made by Wellman and seconded by Baumgartner.
- V. **Treasurer’s Report**
  - Audit Committee – Nelda Griffin, Jen Matkins, Kim Suckow, Stephanie Wellman, & Sara Odden - working on setting up a meeting time. Suckow has been in contact with the individuals willing to serve on the audit committee and they are working to set a date. Bakley inquired if the previous treasurer Wellman and current treasurer Odden were up to date on data entry or if they needed more time, it was confirmed they have all financial records in order for the meeting to be scheduled.
  - Add one more officer to Bank Account. Wellman has been removed from the account and Odden has been added, with M. Rausch no longer being an officer she will need to be removed and it is recommended based off of the H-R-19-02 document there is a MINIMUM of two officers on the account. With this recommendation, there was a motion made to add Alberta Baumgartner, the current Vice President to be added to the Pennington County 4-H Leaders Association bank account and Melanie Rausch be removed. The motion was made by Odden and seconded by Wellman.
- VI. **Endowment Report** – There was no new report.
- VII. **Committee Reports**
  - 50/50 - BHSS
    - \$25 per youth with most sales each day award – The motion to approve this was made by Wellman and seconded by Odden, there was conversation as to if \$25.00 was enough and it was confirmed by present leaders and 4-H staff that \$25.00 seems to be received well. The motion passed unanimously.
    - Still need workers Friday Jan 28<sup>th</sup> – Bakley shared that there was still open sign up spots for the Merck Stray Gathering if anyone is available. The 4-H office will need help tearing, bundling and packaging tickets. They should be arriving on the 24<sup>th</sup> of January and the leaders are expected to help with this process once they arrive.
  - Workshops – Bakley stated there is still spots available for the Bread Baking workshop that will be taking place on Saturday, to contact the office if interested. Bakley also has the plan to host one workshop a month unless it is a month that already has a large event (e.g. February – Stock Show, April – State Shoot, August – Fair) but will send a list of tentative dates and times. Bakley mentioned if a leader, volunteer or youth is interested in leading a workshop in the months she is unable, she is willing to help organize and promote.
  - Horse – The Pennington County 4-H Horse Show has been set for June 21<sup>st</sup> in Hermosa, we will again be combining with Custer and Fall River. The horse Safety training will be on May 14<sup>th</sup> in conjunction with a Horse Trail Challenge clinic lead by Larry Voecks and the Back-Country Horseman Club.

- Record Books – Bakley stated a group has met to start discussing the changes and edits to the Record Book, they still have work to do and there will be a follow up meeting but they made a few changes already. If you are still interested in being on this committee or have feedback and aren't able to attend contact or pass ideas along to Bakley to share with the committee.

#### **VIII. Unfinished Business**

- Western Junior Food Booth
  - Purchase items:
    - New hot plates – 2-3 - \$60- \$90 – Two purchased, Baumgartner will follow up on the third.
    - Rubbermaid food storage containers – thrift store? - Purchased
    - New crockpots – 2 - \$100 – Purchased
    - Complete set of pots & pans - \$100 – Bakley will follow up with those that use these items to see what type/set is needed before purchasing.
    - Complete set of measuring cups & spoons - \$10 - Purchased
    - 4 Long metal tongs for steam buffet – restaurant supply store - \$20 – Purchased
- Elections
  - Secretary (1 Year Terms – Current: Trisha Miller)
    - More than one person shares the position?  
Carissa Naasz volunteered to share the position serving as the main Secretary with Miller serving as secondary. Odden motioned, Brunner seconded; vote passed unanimously.

#### **IX. New Business**

- Scholarship
  - \$750, \$500, \$250 is recommended by Bakley.
  - One of last year's not claimed, do we add an expiration? Bakley explained both an email and a mailed letter were sent making aware the recipient received the scholarship and the terms, but no response has been received and no response to other emails about other things has been received, either. Miller encouraged not assuming they did receive these notifications and reach out via phone. Rather than voting in an expiration, since this is a new situation not experienced before, we'll assume this is a fluke unless it becomes a repeated issue.
  - Naasz motioned to approve the amounts of the scholarships to be \$750, \$500, and \$250; Brunner seconded. Motion passed unanimously.
- Achievement Days
  - Project Area Incentive Awards – Bakley would like to incentivize expansion of focus in some areas not focused on highly at this point. Wellman questioned whether it is necessary to incentivize rather than promote these; Wellman cited perception that reason for lack of exhibits in these areas is due to limited kinds of exhibits in these areas and lack of promotion. McCarty stated perception trophies would also be needed, as some members are incentivized through trophies rather than money. Miller suggested a thorough explanation in the fair packet about the project area incentives. Miller inquired what other counties are using as incentive amounts; Bakley and Suckow stated uncertainty, agreed to find out prior to next meeting so educated vote can occur. Project areas being proposed for the incentives are:
    - Wildlife & Fisheries
    - Citizenship
    - Workforce preparation

- Tablet/ipad/cash register for square – Bakley and Suckow explained our current tablets are not working anymore, they are very old.
  - Square reader contactless and chip \$49.00, dock for reader \$29.00, ipad mini through square \$529.00
  - square terminal \$299
  - options from square <https://squareup.com/shop/hardware/us/en/products/chip-credit-card-reader-with-nfc>
  - Best buy: 10.2 inch iPad – 64GB, \$329.99 – 2021 edition
  - Amazon: Fire HD 10.1", 32GB, \$109.99 – 2021 release
  - Amazon: 10.2 inch iPad – 64GB, \$319.98 – 2021 edition
- Miller motioned to approve Bakley and Suckow to spend up to \$400 to upgrade the square reader equipment necessities; Naasz seconded. Motion passed unanimously.

**X. Announcements**

- CWF Trip Winners – Jaden Matkins and Olivia Miller were selected and approved.
- Jr. Leaders – Bakley reported that, in consultation with Dr. Tanner, a decision has been made to take a year off of having Jr. Leaders and instead focus on Cloverbuds. Bakley stated Jr. Leaders has been less successful. Wellman voiced perception this is a mistake, citing 4-H having lost several high quality older youth members due to lack of opportunities geared at the older members. Bakley responded citing the national issue with losing the older members and stating the hope is that starting at a younger age will create a bigger buy-in to staying in 4-H longer. Tanner suggests having five kids across three different clubs. Wellman brought up a contact in the community – Kristin Kiner – as a resource to get to the older kids.
- Jenae Hansen – Bakley has invited the South Dakota 4-H Volunteer Development Field Specialist to join March Meeting via Zoom to discuss the County Partnerships document.
- State Representative Report – Miller made the group aware State Leaders group has changed names due to legal/tax purposes.
- Supplies For Success – Flyers – Suckow supplied copy of this flyer showing this year's State 4-H Ambassador's chose Supplies for Success as this year's state community service project. Bakley mentioned they will be accepting donations of school supplies and passing them along to a local organization to distribute. The collection deadline is August 1<sup>st</sup>.
- Stock Show Youth Day Entries Due tomorrow, per Bakley's extension from the previous deadline of January 10<sup>th</sup>.
- Advisor Meeting with Clubs – Bakley plans to attend a meeting of at least half of clubs throughout the year, if possible. Bakley stated she will be sending an email out to leaders to schedule.

**XI. Other Business** – thank you's from Suckow, Noah Odden, Charlie Wingert; Christmas card from Black Hills Area Community Foundation; Don Hensley's funeral program.

**XII. Adjournment** – Baumgartner motioned, Wellman seconded, to adjourn the meeting at 7:14pm MDT. Motion passed via unanimous vote.

**XIII. Next Meeting(s):**

- March 2022 – Doodle Poll