

Pennington County Extension Advisory Board Meeting Minutes

April 4, 2023 – 5:30 PM

The Pennington County Extension Advisory Board met on Tuesday April 4 ,2023 Via Zoom. Odden called the meeting to order at 5:31 PM with the following board members present Matthew Odden, Heather Chambliss, Patty Brunner, John James, Lloyd Lacroix, Staff Assistant, Kim Suckow and SDSU Extension 4-H Youth Program Advisor, Regina Bakley.

Note that while 4-H Staff attended they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.

The Pledge of Allegiance and 4-H pledge were recited.

Approval of Agenda

Moved by John James and 2nd by Patty Brunner.

Approval of the Minutes

Moved by Heather Chambliss and seconded by John James. Motion passed

Review Vouchers

No vouchers viewed due to Zoom Meeting. Matt Odden reviewed, and they are available at the 4-H office if needed.

Budget Update

January and February numbers are finalized per auditors, The board discusses a few possible changed items- ie: Advisor pay, software fees adjustments/additions. 2024 Budget is in process and will be discussed/viewed at a later date.

Old Business

- Extension Board Member payment
 - The board needs to fill out the forms and return to Kim.
- Extension Board Structure-
 - Regina discussed varying items related to this. The County Operations Manager office had discussed the expectations and it was determined that our board meets all the expectations. The County Operations Manager Office was going to meet with the States Attorney for any additions or changes. There was a committee at the state level created to create a booklet or outline for the boards.
 - The roles of the current board was discussed with the possible addition of a youth member.

- By Laws
 - Regina is working with Holli to update the by-laws.

New Business

- Jane's Report
 - Provided for board to read. See attached.
- Regina's Report
 - Presented to board. See Attached

Adjourn

Motioned by John James at 6:20pm and seconded by Heather Chambliss. Motion Passed

Next Meeting:

May 9, 2023 @ 5:30

Respectfully submitted by: Heather Chambliss Pennington County Extension Advisory Board Member