

## Minutes of the Pennington County

### Extension Advisory Board Meeting

May 17, 2021

The Pennington County Extension Advisory Board met on Monday, May 17, 2021 via the Zoom app and in person. Matthew Odden called the meeting to order at 5:35 pm with the following Board Members present: Commissioner Lloyd LaCroix, Mark DiSanto, Matthew Odden, Patty Brunner (on Zoom), Dallas Vos (on Zoom), SDSU Extension 4-H Youth Program Advisors Regina Bakley and Jane Amiotte, and Staff Assistant Kimberly Suckow were in attendance.

*Note that while SDSU Extension 4-H Youth Program Advisors Regina Bakley and Jane Amiotte and Staff Assistant Kimberly Suckow attended, they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.*

The Pledge of Alliance and 4-H Pledge were recited.

#### **Review and Approval of Agenda**

MOVED by Mark DiSanto & seconded by Patty Brunner to approve the agenda. Motion passed 5-0

#### **Approval of Minutes**

MOVED by Mark DiSanto & seconded by Lloyd LaCroix to approve the minutes of the March 15, 2021 meeting. Motion passed 5-0

#### **Review of Vouchers**

Vouchers continue to be reviewed and signed by Matthew Odden. Board member Mark DiSanto and Commissioner Lloyd LaCroix were provided the opportunity to review the most recent vouchers. The voucher expenses continue to be primarily normal monthly expenses.

#### **2021 Budget Update**

Kimberly Suckow stated that January through April 2021 columns in black type are turned into the county and are complete. Green items in April and May have been submitted. The blue type figures are estimated numbers. A wish list of items for the office is started for any remaining budget that may exist.

#### **Old Business**

**COVID-19 structure update** – Regina Bakley stated 4-H members, leaders, and volunteers are allowed to meet with up to 120 people. Masks are no longer required but encouraged. The SDSU color grid is still currently yellow. Advisors can travel within the state with less restrictions than before.

**CPR Trainer Certificates** – Jane is no longer certificated as was not able to teach the required classes within the time frame required. Regina does need to contact Dustin at Pennington County in regards to her teaching classes to keep her certification, this is still in the works.

**Office Cell Phone** – Regina and Kim feel that an office cell phone is not necessary at this time.

## **New Business**

BH Home Explorer Club, will be using the 4-H building and kitchen for the Central States Fair Pie and Ice Cream concessions. Mark DiSanto moved and Patty Brunner seconded to allow them a key to use for the week during the Central States Fair. Motion passed 5 – 0.

**Jane Amiotte's Report** – Jane held the second Pyrography workshop and will provide a third workshop. Each is designed to help youth develop social skills and mentoring skills. Jane leads “Youth Mental Health First Aid” training to SDSU students. This is an 8-hour course that teaches participants how to identify, understand and respond to signs of mental illnesses and substance use disorders. Jane will talk to the county 4-H leaders about more training with them. With many elementary school students not receiving much science instruction, Jane fills a gap with her lessons in Citizen Science. She offers educators monthly programs. Jane is continuing her work on the Statewide Workforce Outcome Committee. She is working with other 4-H Youth Program Advisors across the state in developing a statewide virtual career fair where youth can watch interviews with various businesses, industries, and owners about their business, and what education or experience is needed. Jane has attended the Community Services Connection monthly meeting. She is still presenting programs at the Rapid City Public Library. Jane will be a First Aid provider at 4-H camp in early June.

**Regina Bakley's Report** – Regina met with Becky Noble, an Olympic shotgun shooter, they will be working to start the Shotgun program in Pennington County. Regina has traveled to Pierre to attend the “Improving Extensions mission through volunteers”. She participated in a three-part series on STEM the PEAR Institute: Partnership in Education and Resilience. Regina and volunteers from Fall River, Custer, and Pennington county have decided to hold a joint 4-H horse show on June 22 in Hermosa. BH Shooters received a grant from Black Hills Shootist. Regina wrote an article on the state shoot that was printed in Pierre Capital Journal. There was a Cupcake decorating workshop and a scrap booking workshop, both were very good. The State FFA Food science contest had close to 40 teams, was a daylong event. 4-H had a Rush Hockey night again. Fleet Farm is giving RC trap club \$500 and a \$500 gift card.

Matt – met with all three office personnel, Kim, Jane, and Regina. He really enjoyed their conversations and discussions on how to increase the board's interaction with the staff.

### **2022 Budget Approval -**

The budget is over the previous year of 2021 budget. Salary for office personnel will increase due to county increase. MOVED by Mark DiSanto and seconded by Dallas Vos to approve the 2022 Budget.

Motion passed: 5-0 MOVED by Lloyd LaCroix and seconded by Dallas Vos to send Kim to the SD State Fair in 2021 to assist in project areas that are in need of judges or assistants. Motion passed: 5-0. This cost will be addressed in the budget.

**Adjourn** – Meeting was adjourned.

*The next meeting of the Extension Advisory Board is set for July 17, 2021 at 5:30 pm.*

Minutes submitted by Dallas Vos.