

Proceedings of the Pennington County Extension Advisory Board

Oct 19, 2020

The Pennington County Extension Advisory Board met on Monday, October 19, 2020 via the Zoom app. Matthew Odden called the meeting to order at 6:30pm with the following Board Members present: Commissioner Mark DiSanto, Matthew Odden, Patty Brunner, Joyce Bowman (entered meeting at 6:45pm), Dallas Vos, Alan Van Bochove, SDSU Extension 4-H Youth Program Advisors Regina Bakley and Staff Assistant Kimberly Suckow were in attendance.

Note that while SDSU Extension 4-H Youth Program Advisor Regina Bakley and Staff Assistant Kimberly Suckow attended, they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.

Review and Approval of Agenda

MOVED by Mark DiSanto & seconded by Patty Brunner to approve the agenda. Motion passed: 5-0

Review and Approval of the Minutes from July 20, 2020

MOVED by Patty Brunner and seconded by Mark DiSanto to approve the minutes with one correction to spelling. Motion passed: 5-0

Review Vouchers

Vouchers continue to be reviewed by Mathew Odden. Overall the expenses have been lower then other years with the exception of new expenses such as masks and cleaning supplies (COVID related expenses). Mark ask to the have the COVID related expenses quantified and submitted to the county for reimbursement of COVID relief expenditures.

2020 Budget Update

Kimberly reviewed the spreadsheets showing the 2020 budget with the 10% reduction. There is \$19,264.23 remaining in the budget as of the end of September. The spreadsheet projects that extension will be \$1,813.48 below budget by year end.

Old Business

Stoves in kitchen - Regina reported that K&D the will look at the stoves in the kitchen. One of the electric stoves has been recalibrated. If the gas stove is kept, it will need new knobs which will cost approximately \$300. Replacing the gas stove will cost \$650 to \$1,800. The gas stove is not used often. Mark DiSanto moved to replace the knobs, Dallas Vos second the motion. After discussion Mark DiSanto amended the motion to limit the cost of replacing the knobs to \$375, Dallas Vos second the motion. Amending the motion passed 6-0. Approving the amended motion passed 6-0.

Promotion & Expansion Committee Update - Regina reported that the process of establishing the committee is nearly complete and they will be holding a Zoom meeting very soon.

Covid-19 structure update - Kimberly reported that not much has changed recently. Group meetings have increase from a maximum of 50 people in August to the current maximum level of 60 people. Social distancing practices are followed and masks are required when people can not maintain a 6' distance. Signs are posted and masks are setting out and available for use. Meetings are held utilizing Zoom when possible.

2021 Budget Update - Was approved.

New Business

Jane's Report – Jane's report was emailed to the board members prior to the meeting. The report detailed her work from July through Mid-October. The report included the topics of continued Profession Development classes, Summer Family Outdoor Adventure Sessions, South Dakota Summer Adventures, Storytime and Crafts with Jane at the Rapid City Public Library, 4-H Achievement Days, Izaak Walton League Clean Water Webinar, Rapid City area Schools Outreach Programming. Looking forward Jane will be working on MHFA training at Newell School and developing the RCAS monthly programming for the teachers enrolled.

Regina's Report - Regina reported that New Underwood and Wall held 4-H rodeos. The state fair was held and seemed to be more normal than expected. The state horse show was held and there were a few participants from Pennington County. An open house was held on Oct 1st. 20 kids attended and all of them signed up. The Western Jr Livestock show just finished, Regina put on the Meat ID contest again and had roughly 60 individuals completed the contest. Record book judging is done. Extension collected 74 pairs of jeans for the TLC community service project "Teens for Jeans" and they were donated to the VFW of Hot Springs to be used to make blankets, walker covers, etc. for veterans. Wreath sales are currently happening and will conclude on November 1st. Shooting sports is starting to get things lined up to start this winter. Regina will be attending the National Association of 4-H Youth Development Professionals through virtual meetings and the annual Extension Fall Conference. There will not be a recognition event this year, instead clubs will be provided the awards for their club and be encouraged to do a small event at the club level.

End of Year Wish List – The Pennington County Extension Advisory Board will meet in December to review the budget and discuss year end expenses. The meeting is tentatively set for f Dec 7th.

New Year / Returning Committee Members – The board was reminding that the term is 1 year and they will need to turn in applications when Holli send them out. There is room on the board for one more member.

ADJOURN

MOVED by Alan Van Bochove and seconded by Joyce DiSanto to adjourn the meeting. Motion passed:
6-0

The next meeting of the Extension Advisory Board is October 19, 2020 at 5:30pm.

Minutes submitted by Alan Van Bochove.