

# Proceedings of the Pennington County Extension Advisory Board

April 8, 2019

The Pennington County Extension Advisory Board met on Monday, April 8, 2019 in the Meeting Room at the Walter Taylor 4-H Building, 601 E Centre St., Rapid City, South Dakota. Matthew Odden called the meeting to order at 5:36pm with the following Board Members present: Commissioner Lloyd LaCroix, Joyce Bowman, Dallas Vos, Alan Van Bochove. SDSU Extension 4-H Youth Program Advisor Jane Amriott, and Staff Assistant Kimberly Suckow were in attendance.

*Note that while SDSU Extension 4-H Youth Program Advisor Jane Amriott attended, and Staff Assistant Kimberly Suckow attended, they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.*

## **Review and Approval of Agenda**

MOVED by Alan Van Bochove and seconded by Joyce Bowman to approve the agenda as presented. Motion passed: 5-0

## **Review and Approval of the Minutes from February 11, 2019**

MOVED by Lloyd LaCroix and seconded by Dallas Vos to approve the Feb 11, 2019 minutes as is. Motion passed: 5-0

Reviewed Vouchers

Kimberly Suckow handed out spreadsheets with 2018 expenses, 2019 year to date expense, and the proposed 2020 budget. The budget information will be discussed in more detail under new business on the agenda (2020 proposed budget). Kim will follow up on the \$2,486.09 not spent in the 2018 budget. The County Commissioners will be asked if the unused portion of the 2018 budget could be used to buy tables for the Walter Taylor Building.

## **Old Business**

### **New 4-H Youth Advisor**

Matt Odden stated that interviews are complete. The top 4 candidates were interviewed and the interview committee has submitted their recommendation. The State is completing background checks and contacting references. An offer should go out to the successful candidate in late April or early May. An announcement will be drafted and discussed at the leaders meeting. Lloyd LaCroix suggested a meet and greet be set up after the new advisor starts work.

### **May Youth-In-Action Day**

Kim informed the board that the Robotics judge is in place. Kim needs a judge for Fashion, Special Foods, Consumer Decision Making, and Public Presentations. The board made several suggestions for judges. Kim will follow up.

## **New Business**

### **Staff Assistant Report**

Kimberly Suckow reported that the carpet is done and the only area left to paint is the hallway in the Walter Taylor Building. Shooting sports is ramping up for state. Kim is currently working on the 4-H newsletter and spring training with SDSU programs. The state fair book is published. Kim noted that entries for state fair are due two days before Pennington County Achievement Days. Kim is working on this issue and is considering moving Achievement Days to August 13 which is the same day as the state entry deadline. Joyce Bowman recommend discussing date for Achievement Days at the leaders meeting. Kim stated that the extension office could use help from volunteers with computer work.

### **4-H Youth Program Advisors Report**

Jane Amiotte reported on several key areas she is engaged with. Programs Jane is currently working on include the Rapid City Library Storytime and Crafts Preschool Program as well as School Outreach Programming (“The Incredible Journey”, South Dakota Mammals”, and “All About Earth”). In March Jane attended YQCA Training at SDSU Rapid City Regional Extension Center, the Youth and Family Services Community Resource Fair, and participated in the interviews for the youth program Advisor.

### **2020 Proposed Budget**

Spreadsheets with 2018 expenses, 2019 year to date expense, and the proposed 2020 budget were provided by Kimberly Suckow. The 2020 proposed budget has been adjusted to reflect historic expenses. After discussing various budget line items Dallas Vos MOVED to approve the budget as presented, seconded by Joyce Bowman. Motion passed: 5-0. Joyce thanked Kim and Jane for their work on the budget.

## **ADJOURN**

MOVED by Alan Van Bochove and Seconded Dallas Vos to adjourn the meeting.

There being no further business, the meeting was adjourned.

*The next meeting of the Extension Advisory Board is July 1, 2019 at 5:30pm.*

Minutes submitted by Alan Van Bochove