

Proceedings of the Pennington County Extension Advisory Board

February 11, 2019

The Pennington County Extension Advisory Board met at 5:35 p.m. on Monday, February 11, 2019 in the Meeting Room at the Walter Taylor 4-H Building, 601 E Centre St., Rapid City, South Dakota. Matthew Odden called the meeting to order with the following Board Members present: Patty Brunner, Joyce Bowman, Alan Van Bochove, & Mark DiSanto. SDSU Extension 4-H Youth Program Advisor Jane Amriott, and Staff Assistant Kimberly Suckow were in attendance.

Note that while SDSU Extension 4-H Youth Program Advisor Jane Amriott attended, and Staff Assistant Kimberly Suckow attended, they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.

Review and Approval of Agenda

MOVED by Patty Brunner and seconded by Joyce Bowman to approve the agenda as presented. Motion passed: 5-0

Election of Officers

Matt Odden opened the floor for nominations of officers.

MOVED by Mark DiSanto to nominate Matthew Odden for President. Joyce Bowman seconded the nomination. The Board voted verbally 5-0 in favor of Mathew Odden as President.

MOVED by Mark DiSanto to nominate Patty Brunner for Vice President. Joyce Bowman seconded the nomination. The Board voted verbally 5-0 in favor of Patty Brunner for Vice President.

MOVED by Joyce Bowman to nominate Alan Van Bochove for Secretary. Mark DiSanto seconded the nomination. The Board voted verbally 5-0 in favor of Alan Van Bochove for Secretary.

A Pennington County Extension Advisory Board Handbook was given to new board member Alan Van Bochove. Matt encourage all member to review the bylaws, Memorandum of Understanding, and the Code of Conduct.

Matthew Odden and Kimberly Suckow gave a power point Advisory Board Training presentation.

Review and Approval of the Minutes from October 1, 2018

MOVED by Joyce Bowman and seconded by Mark DiSanto to approve the Oct 1, 2018 minutes as is. Motion passed: 5-0

Reviewed Vouchers signed by Matt Odden since the last Extension Advisory Board Meeting.

Old Business

2018 Budget

A spreadsheet was handed out with the expense totals for 2018. The final expenses for 2018 were \$88,041.91 which is \$2,486.09 below the approved budget of \$90,528.00.

Most of items approved in the October meeting for year end purchase have been purchased. These items include a new 4-H Youth Advisor Laptop, Ceiling Fans for Auditorium, Meeting room lighting changed to new LED fixtures, New LED fixtures on the building exterior. The tables were not purchased.

2019 Budget Request

Expenses have been minimal year to date. Mark DiSanto recommended that the extension office ask the County Commissioners if the \$2,486.09 saved in the 2018 can be use to purchase new tables for the Walter Taylor building.

New Business

End of 4-H year Report

A report was not available. Mark DiSanto commented that has been asked why the fee for the Bob Marshal camp has increased from \$40 to \$100. Kim reported that the fee increase when SDSU took over running the camp.

New Advisor update

The goal is to have this position filed by April.

May Youth in Action Day

Kimberly Suckow reported that the leaders have some concerns about pulling event together while the 4-H Youth Advisor position is vacant. Matthew Olson was a key person for this event.

4-H Youth Program Advisors Report

Jane Amiotte reported on several key areas she is engage with.

- In October and November taught South Dakota Youth Preparedness Initiative MyPi at Stevens (22 youth) and Central High School (15 youth) in Rapid City, SD
- Oct. 13, 2018 helped with the last meeting of the Garden Club for the year
- Oct. 23-25, 2018 attended SDSU Extension Fall Conference in Brookings, SD
- Nov. 4, 2018 hosted Pennington County 4-H Recognition Event at Walter Taylor 4-H Building
- Nov. 20, 2018 Started Rapid City Library Program “Storytime and Crafts with Jane” – 10:15 am – 11 am every Tuesday
- Jan. 2019 – Dog bite incident at Extraordinary Friends Dog Club Meeting – Leader vs Parent Issues

- Jan 2019 – started School Outreach programming – currently holding 20 classes per month through may with est. 25 students per class (500 youth per month in school)
- Jan. 12th and 26th took match fee at Black Hills Archery for State Shoot
- Jan 10th attended Pennington County Leader’s Association Meeting
- Jan 26th Black Hills Stock Show Youth Day Event
- Feb 5th attending installation of PC Extension Advisory Board Members

ADJOURN

MOVED by Mark DiSanto and Seconded Patty Brunner to adjourn the meeting.

There being no further business, the meeting was adjourned.

The next meeting of the Extension Advisory Board is April 8, 2019 at 5:30pm.

Minutes submitted by Alan Van Bochove