

Proceedings of the Pennington County Extension Advisory Board

October 7, 2019

The Pennington County Extension Advisory Board met on Monday, October 7, 2019 in the meeting room at the Walter Taylor 4-H Building, 601 E Centre St., Rapid City, South Dakota. Matthew Odden called the meeting to order at 5:37pm with the following Board Members present: Commissioner Mark DiSanto, Matthew Odden, Patty Brunner, Joyce Bowman, Alan Van Bochove. SDSU Extension 4-H Youth Program Advisors Regina Bakley and Jane Amiotte, and Staff Assistant Kimberly Suckow were in attendance.

Note that while SDSU Extension 4-H Youth Program Advisor Regina Bakley and Jane Amiotte attended, and Staff Assistant Kimberly Suckow attended, they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.

Review and Approval of Agenda

MOVED by Patty Bruner and seconded by Alan Van Bochove to approve the agenda as presented.
Motion passed: 5-0

Review and Approval of the Minutes from July 1, 2019

MOVED by Mark DiSanto and seconded by Joyce Bowman to approve the minutes with the correction.
Motion passed: 5-0

Vouchers were passed around for review.

Kimberly Suckow handed out a spreadsheet with 2019 year to date expenses. The approved budget for 2019 is \$88,745. Total expense at the end of August is \$51,313.56 which leaves \$37,431.44 in the budget for the remainder of the 2019 calendar year. Kim estimates that Extension will be \$12,858.35 below budget by year end. The primary reason for this is because the 4-H Youth Program Advisor position has been open for most of the current fiscal year.

Old Business

Stoves in kitchen

Kim reported that one of the stoves has been taken out of service because of a gas leak. Another stove is very hot to the touch and there is concern about one of the children getting burned. KD Appliance Repair was contacted to inspect the stoves. Kim will contact Stephanie Vento at EFNEP to discuss ownership of the stoves and responsibility for repairs and/or replacement. Voting will be completed by email if this develops into something that needs to be voted on by the Extension Advisory Board.

Prioritization of remaining expenses

Kim presented the board with list of improvements that still need to be completed at the Walter Taylor 4-H building. Items were prioritized as follows. #1 Repair or replace stoves, #2 Upgrade lighting to LED in the office and auditorium, #3 purchase banners, and #4 replace mailbox by front door.

Keys

EFNEP signed paperwork and has been issued a key for the Walter Taylor 4-H Building. This has allowed for EFNEP to access the building more conveniently the process is working well for the Extension office.

Black Hills Home Explorers signed paperwork and were issued a key during Achievement Days. The key was returned when they after they were done with their activities.

Achievement Days

There was a good turnout for Achievement Days with a total of 915 entries. This is down slightly from the 942 entries in 2018. The decrease is primarily because of a wet/cool spring and the reduced growing season for gardening projects. WREA provide food for lunch. Lunch was serviced by Central High School FFA.

2020 Budget Approval

The 2020 budget was approved as submitted.

New Business

Jane Amiotte / Program Report / 4-H Youth Program Advisors Report

Jane Amiotte handed a report summarizing her activities from April thru Sept 2019.

Regina Bakley / 4-H Youth Program Advisors Report

Regina reported on several topics which included County Fair, State Fair, new 4-H shirt design, opening a web store, 4-H presentation at a Kiwanis meeting, Jr Leaders meetings will be starting Oct 8th (tomorrow), currently searching for a Cloverbud Club leader, helping at the Custer Camp, currently working on year-end reports, Leadership RC meeting, and preparing for the 4-H Recognition Banquet in November.

Regina reminded board members that they will need to re-apply for the 2020 term on the board. There will be room for at least 1 new board member.

Extension made \$3,000 at the 50/50 fund raiser during the Central States Fair Rodeo. They switched to a different vendor one week before the rodeo because of cost. The vendor they used did not have electronic reporting which made it difficult to provide updates during the rodeo.

The State 4-H Policy Advisory Committee is currently reviewing the literature and best practices on the use of social media by youth audiences. Policy will be developed for the County Extension and clubs.

There is a crack in the wall at the Walter Taylor 4-H building. The foundation has been inspected and is OK. Buildings and Grounds is responsible for the repair. Mark will check with Mike at Buildings and Grounds.

Copy machine

Kim is getting quotes for a new copier and also checking into the cost of leasing a machine.

4-H Enrollment

There are 425 enrolled members, 59 adult volunteers, 30 youth volunteers, 10 clubs, and 5 SPIN clubs.

ADJOURN

MOVED by Mark DiSanto and seconded by Joyce Bowman to adjourn the meeting. Motion passed: 5-0

The next meeting of the Extension Advisory Board is Jan 13, 2020 at 5:30pm.

Minutes submitted by Alan Van Bochove.