

PROCEEDINGS OF THE PENNINGTON COUNTY
EXTENSION ADVISORY BOARD
July 9, 2018

The Pennington County Extension Advisory Board met at 5:30 p.m. on Monday, July 9, 2018 in the Meeting Room at the Walter Taylor 4-H Building, 601 E Centre St., Rapid City, South Dakota. Matthew Odden called the meeting to order with the following Board Members present: Patty Brunner, Joyce Bowman, Ronald Dinger. SDSU Extension 4-H Youth Program Advisors Jane Amiotte and Matthew Olson, and one guest were in attendance.

Note that while SDSU Extension 4-H Youth Program Advisors Jane Amiotte and Matthew Olson attended, they are not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.

Review and Approval of Agenda

MOVED by Patty Brunner and seconded by Joyce Bowman to approve the agenda with the added agenda item of a “Candy Machine Request” at the Walter Taylor 4-H Building added by Matthew Olson.

Motion passed: 3-0

Review and Approval of the Minutes from May 14, 2018

MOVED by Joyce Bowman and seconded by Patty Brunner to approve the May 14, 2018 minutes with the following corrections:

Under the “2019 Budget Request”, correct to “MOVED by Patty Brunner and seconded by Commissioner Mark DiSanto to approve the 2019 budget request as presented.”

Motion passed: 3-0

Program Report

Matthew Olson presented the Pennington County 4-H Program report as of July 10, 2018. A copy of this report is on file at the Extension Office.

Jane Amiotte Reported on her activities since the last Extension Board Meeting. This was an oral report meaning no record is on file.

Review Vouchers

Matthew Olson updated the board on the 2018 budget and had copies of the vouchers since the May 14, 2018 meeting for the board to review. These vouchers were previously approved by the board representative, meaning no action was needed by the board.

Walter Taylor 4-H Building AED(automated external defibrillator)

Matthew Olson updated the board on the status of purchasing an AED for the Walter Taylor 4-H Building as approved at the April 2, 2018 Meeting.

2019 Budget Request

Matthew Olson updated the board on the status of the 2019 budget request. On July 3, 2018 the Pennington County Commission approved a 1.97% budget cut to all county departments to meet cash reserve levels. As a result, the current budget request for the Extension office is \$88,745.

Phone and Fax Lines

MOVED by Ronald Dinger and seconded by Patty Brunner to discontinue service for one phone line (605-394-2199) and the fax line (605-394-6815) recognizing the \$25 fee per line to discontinue the service.

Motion passed: 3-0

Pennington County 4-H Leader's Association Endowment

MOVED by Joyce Bowman and seconded by Ronald Dinger to endorse the Pennington County 4-H Leader's Association Endowment Proposal.

Motion passed: 3-0

Staff Assistant Overtime During Central States Fair

MOVED by Ronald Dinger and seconded by Patty Brunner to approve the Extension Staff Assistant for up to ten hours of overtime pay for the week of August 13-17, 2018 and up to ten hours of overtime pay for the week of August 20-24, 2018.

Motion passed: 3-0

Candy Machine Request

No motion made – Request Denied

ADJOURN

MOVED by Patty Brunner and Seconded Joyce Bowman to adjourn the meeting.

There being no further business, the meeting was adjourned.

The next meeting of the Extension Advisory Board is set for October 1, 2018, 5:30 p.m.

Minutes Submitted By Ronald Dinger