The Pennington County Extension Advisory Board met at 5:33 p.m. on Monday, April 2, 2018 in the Meeting Room at the Walter Taylor 4-H Building, 601 E Centre St., Rapid City, South Dakota. Matthew Odden called the meeting to order with the following Board Members present: Patty Brunner, Joyce Bowman, Commissioner Mark DiSanto, Ronald Dinger. SDSU Extension 4-H Youth Program Advisor Matthew Olson was also in attendance.

*Note that while SDSU Extension 4-H Youth Program Advisor Matthew Olson attended, he is not appointed to the Extension Advisory Board and did not vote on matters presented to the Extension Advisory Board.*

**Review and Approval of Agenda**

MOVED by Commissioner Mark DiSanto and seconded by Joyce Bowman to approve the agenda with the added agenda item of an AED for the Walter Taylor 4-H Building added by Patty Brunner.

Motion passed: 4-0

**Review and Approval of the Minutes from January 29, 2018**

MOVED by Patty Brunner and seconded by Commissioner Mark DiSanto to approve the January 29, 2018 minutes with the following corrections:

- Under the “Election of Officers” remove “Odden as” and insert “Vice” for the election of Patty Brunner as Vice President
- Under the “review of Voucher Process: , correct the motion to read “President and/or Vice President”

Motion passed: 4-0

**Program Report**

Matthew Olson presented the Pennington County 4-H Program report as of April 2, 2018. A copy of this report is on file at the Extension Office.

**Walter Taylor 4-H Building Use Policy**

Matthew Odden, Patty Brunner, and Matthew Olson did not have an update to present. They will meet before the next meeting and draft a use policy for the Extension Advisory Board to review.

MOVED by Commissioner Mark DiSanto and seconded by Ronald Dinger to allow the Black Hills Home Explorers 4-H Club to host a dance at the Walter Taylor 4-H Building if the following conditions are met:
- Well supervised: 1 adult per 20 youth
- A security deposit of $250 is paid to the Extension office
- A proposal of what they wish to do at the dance is submitted for review by the Extension Advisory Board President by May 1, 2018 or earlier.

Motion Passed 4-0

**Procedure for annual evaluation of the SDSU Extension 4-H Youth Program Advisors**

MOVED by Commissioner Mark DiSanto and seconded by Joyce Bowman to accept the Procedure for annual evaluation of the SDSU Extension 4-H Youth Program Advisors as presented.

Motion passed 4-0

A copy of the procedure is on file at the extension office.

**AED for the Walter Taylor 4-H Building**

MOVED by Ronald Dinger and Seconded By Patty Brunner to approve the purchase of an AED (automated external defibrillator) for the Walter Taylor 4-H Building.

Motion Passed 4-0

**ADJOURN**

MOVED by Joyce Bowman and Seconded Commissioner Mark DiSanto to adjourn the meeting.

There being no further business, the meeting was adjourned.

*The next meeting of the Extension Advisory Board is set for May 14, 2018, 5:30 p.m.*

Minutes Submitted By Ronald Dinger