

**PROCEEDINGS OF THE PENNINGTON COUNTY  
EXTENSION ADVISORY BOARD  
October 3, 2016**

The Pennington County Extension Advisory Board met at 5:30 p.m. on Monday, October 3, 2016 in the meeting room at the Walter Taylor 4-H Building, 601 E Centre St., Rapid City, South Dakota. Chairperson Patty Brunner called the meeting to order with the following Board Members present: Cheri DeLong, DeAnna Kammerer, Matthew Odden and Lynn Rapp(Telephonically). SDSU Extension 4-H Youth Program Advisors Matthew Olson and Jane Amiotte were also in attendance.

**Review and Approval of Agenda**

MOVED by Matthew Odden and seconded by Cheri DeLong to approve the agenda as Presented. Motion passed: 5-0

**Review Approval of the Minutes from July 11, 2016**

MOVED by Matthew Odden and seconded by Cheri DeLong to approve the July 11, 2016 minutes as presented. Motion passed: 5-0

**2016 Budget update**

Matthew Olson updated the board on the status of the 2016 budget. So far the Extension office is on-track to stay under budget. The Extension board president has been approving vouchers(expenditures) as they get submitted. Copies of the vouchers were available to the board to review. Matthew Olson Further explained the voucher process at the request of Chairperson Patty Brunner.

**Program Report**

Jane Amiotte reported on her activities in 4-H school outreach since the July 11, 2016 meeting. Jane Amiotte's Report is on file.

Matthew Olson reported on the overall state of the 4-H program in Pennington County and His activities in the 4-H program since the July 11, 2016 meeting. Gave the report in the format of the PowerPoint presentation that will be presented to the Pennington County Commission on November 1, 2016. A printout of the PowerPoint is on file.

**2017 Extension Budget Request Session**

Update from Matthew Olson – The budget was approved, as submitted, on September 20, 2016 County IT was able to find an access point that they will let us use free of charge. This means we do not have to purchase on for \$400.00. The Wi-Fi will be installed before the new year.

**How can the Pennington County 4-H office reach out to Native American Youth?**

Jane reported on her summer programs with Ateyapi and Oyate. Both are organizations that work with Native American Youth. Reception by both groups has been positive for the program and partnership. Send outreach info to as many schools as possible – work with principals and afterschool programs.

Cheri noted a job well done by Matt and Jane.

**November 1, 2016 – Pennington County MOU and County Cares presentation**

Matthew and Jane will be presenting a “County Cares” PowerPoint to the commission on November 1, 2016. Extension Advisory Board Members were asked to attend. The New MOU between Pennington County and SDSU extension will also be presented and will reflect the move to 2 full-time advisors.

**2017 Extension Board Members**

Board members wishing to continue will need to send a letter of intent to Matthew Olson as soon as possible.

**ADJOURN**

MOVED by Cheri Delong and seconded by Matthew Odden to adjourn the meeting.

There being no further business, the meeting was adjourned at 6:39 p.m.

Minutes Submitted By DeAnna Kammerer – Extension Board Secretary